

# Cawston Parish Council

**Councillors:** P. Venner (*Chairman*), Mrs D. Wilson (*Vice Chairman*)  
Mrs V. Mair,, Mrs R. Latham, Mrs M. Brett, Mrs L. Porter, R. Mistry, T. Medcraft, P. Sharples

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Dear Councillor,

You are hereby summoned to attend an ordinary meeting (25) of Cawston Parish Council, which will be held on Wednesday 12<sup>th</sup> November 2008 at Cawston Grange Primary School, Scholars Drive, Cawston. CV22 7GU. Beginning at 7:30pm, to transact the business as shown on the agenda below.

***Mr Raymond Morgan  
Clerk & Responsible Finance Officer  
To Cawston Parish Council.***

Dated this 6th day of November 2008

## **AGENDA**

### **Public Business**

1. To elect a Chairman.
2. To receive apologies for absence.
3. Declarations of interest as defined by the code of conduct for councillors;
  - a. Personal Interests
  - b. Prejudicial Interests
4. Minutes of the previous meeting(s);
  - a. Matters arising from the minutes of the previous meeting(s)
  - b. To agree the minutes of the previous meeting(s)
5. To discuss and consider any prospective candidates for co-option as councillor including, if any appointment approved, the signing of Declaration of Acceptance.
6. Up to 15 minutes where members of the public in attendance can address The Council. The Chairman reserves the right to restrict speakers to 3 minutes each under standing orders 6.1.2.
7. Opportunity for representatives of Warwickshire Police to address The Council.
8. Opportunity for Borough and County Councillors to address The Council.
9. To receive a report from the Village Hall Working Party.
10. To receive a report from the Parish News Working Party, and to approve printing cost of next issue, not to exceed the sum of £350.00.
11. To receive feedback on WALC AGM.
12. To discuss Councillor and Clerk Training.

- a) To discuss and approve attendance at the 'Briefing for Chairmen Day' on 15<sup>th</sup> November 2008. At a cost not exceeding £100.00.
  - b) To discuss and approve attendance at the 'Briefing on the New Development Planning Framework' on 6<sup>th</sup> December 2008. At a cost not exceeding £100.00.
  - c) To discuss and approve the clerk's registration to obtain the CILca qualification. At a total cost not exceeding £400.00.
13. To approve the Precept/Budget for 2009/2010.
14. To confirm arrangements for the Carol Service and the Xmas Tree Lights and approve any costs involved not exceeding £250.00.
15. To hear and consider any received correspondence.
16. To receive a report on the Finances of Cawston Parish Council and to consider and agree any payments to be made.
17. To consider and discuss any relevant planning notices.
18. Chairman's Discretion – to include matters requiring urgent attention received after the publishing of the agenda.

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