

# Cawston Parish Council

**Councillors:** P. Venner (Chairman), Mrs D. Wilson (*Vice Chairman*)  
Mrs V. Mair, Mrs R. Latham, Mrs M. Brett, R. Mistry, T. Medcraft, P. Sharples, Ms B. Thomas

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Dear Councillor,

You are hereby summoned to attend an ordinary meeting (31) of Cawston Parish Council, which will be held on Wednesday 13th May 2009 at Cawston Grange Primary School, Scholars Drive, Cawston. CV22 7GU. Beginning at 7:45pm, to transact the business as shown on the agenda below.

*R J Morgan*

**Mr Raymond Morgan**  
**Clerk & Responsible Finance Officer**  
**To Cawston Parish Council.**

Dated this 6th day of May 2009

## **AGENDA**

### **Public Business**

1. To receive apologies for absence.
2. Declarations of interest as defined by the code of conduct for councillors;
  - a. Personal Interests
  - b. Prejudicial Interests
3. Minutes of the previous meeting(s);
  - a. To agree the minutes of the previous meeting.
  - b. Outstanding actions from the minutes of the previous meeting(s)
4. Opportunity for representatives of Warwickshire Police to address The Council.
5. Up to 15 minutes where members of the public in attendance can address The Council. The Chairman reserves the right to restrict speakers to 3 minutes each under standing orders 6.1.2.
6. Opportunity for Borough and County Councillors to address The Council.
7. To receive Working Party reports:
  - a) Cawston Parish News  
Inc Competition result
  - b) Consortium Liaison  
Inc Road Adoption and Pumping Station Fencing  
Update on Trussell Way Car Park
  - c) Finance and Staffing  
Year End Accounts to be approved  
Year End Timetable  
End of Year Returns – PAYE/NI and VAT
  - d) Parish Plan and Survey.
  - e) Village Hall update.
  - f) Benches
  - g) Notice Boards

8. To approve the Annual Parish Meeting arrangements
9. To hear and consider any received correspondence.
10. To receive a report on the Finances of Cawston Parish Council and to consider and agree any payments to be made.

Payments:-

1. Clerk's Salary – May 2009 plus additional April 2009 hours - £331.48 net.
  2. Viking Direct – stationery supplies - £248.17 plus VAT.
11. To consider and discuss any relevant planning notices.
  12. Chairman's Discretion – to include matters requiring urgent attention received after the publishing of the agenda.

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