ANNUAL GENERAL MEETING OF CAWSTON PARISH COUNCIL

Meeting Held on Monday 15th May 2017
at Cawston Community Hall,
Scholars Drive, Cawston, CV22 7GU

Present: Chairman Cllr. P Venner (PV), Vice Chair Cllr D Wilson (DW), Cllr S Bestwick (SB),
Cllr A Billingham (AB), Cllr A Horton (AH), Cllr M Gill (MG), Cllr E De Kreij (EDK), Cllr
M Bryant (MB)

Guests in Attendance: 3

Public in Attendance: 0

Minute Taker in Attendance: Cllr P Venner

Clerk: Shona McKee, Cawston Community Hall, Scholars Drive, Rugby, CV22 7GU
Tel: 07449 961505 or Email: clerk@cawstonpc.org

Action

0 1 Election of Chair of Cawston Parish Council for the year 2017-2018:
It was proposed by Cllr Venner and seconded by Cllr Gill that Cllr Bestwick be elected as Chair of Cawston
Parish Council. There being no other nominations Cllr Bestwick was elected unopposed.

0 2 Declaration of Chairman’s Acceptance of Office
Due to unavailability of the Clerk this action is held over until the correct paperwork can be presented for
signing. To be conducted asap

0 3 Apologies for Absence
Clerk – Shona McKee, Cllr Cool, Cllr Murphy, Borough Councillor Butlin.

0 4 Election of Vice Chair of Cawston Parish Council for the year 2017-2018:
It was proposed by Cllr Venner and seconded by Cllr De Kreij that Cllr Horton be elected as Vice Chair of
Cawston Parish Council. There being no other nominations Cllr Horton was elected unopposed.

0 5 Minutes of the Previous Meeting held on 16th May 2016
It was proposed by Cllr. Venner that minutes of the previous meeting be approved, seconded by Cllr. Wilson.
Those in attendance voted in favour.

0 6 Chair’s Allowance
It was noted that the Chair’s allowance was agreed at £160. All Councillors in attendance voted in favour.

To confirm the make up of the Working Parties for the coming year;

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<th>Finance &amp; Staffing</th>
<th>Community Hall</th>
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<th>Parks, Open Spaces &amp; Arboretum</th>
<th>Adoption &amp; Consortium Liaison</th>
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0 8 To confirm dates and times of Parish Council meetings
It was agreed that the parish council will meet on the 3rd Tuesday of each month commencing at 7.30pm,
starting with the June 2017 meeting

Meeting was closed at 19:57

Date and Time of the Next Meeting:
Tuesday 20th June 2017 at 7:30pm. To be held at Cawston Community Hall, Scholars Drive, Cawston

Signed: …………………………………………………………… Date: …………………………………………………
Chairman