Cawston Parish Council

Councillors: P. Venner (Chairman), Mrs R. Latham (Vice Chairman)
Mrs V. Mair, J.F. Tucker, Mrs D. Wilson, Mrs M. Brett, Mrs L. Porter, M.T. Stokes, R. Mistry, T. Medcraft

Approved MINUTES

Any queries relating to these minutes should be directed to The Clerk;
Mr Raymond Morgan. 52 Ratcliffe, Rugby. CV22 6HB
Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary Meeting Number 18. Wednesday 14th May 2008
Held at Cawston Grange Primary School

<table>
<thead>
<tr>
<th>Parish Councillors in Attendance:</th>
<th>Cllr P. Venner (Chairman), Cllr Mrs. R. Latham (Vice-Chairman), Cllr Mrs V. Mair, Cllr Mrs D. Wilson, Cllr Mrs M. Brett, Cllr Mrs L. Porter, Cllr M.T. Stokes, Cllr R Mistry</th>
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<tr>
<td>Other Guests in Attendance:</td>
<td>Borough Cllrs P Butlin &amp; M Williams</td>
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<tr>
<td>Number of Public in Attendance:</td>
<td>One</td>
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The meeting opened at 7:54 pm

1. Apologies were received from: Cllr T Medcraft, PCSO Jayne Thatcher (Warwickshire Police), Jo Devine (Orbit Housing).

2. Declarations of Interest
   a. Personal; Item 8 - Cllr T Tucker, due to his resignation as editor. Item 12 Cllr Mrs D Wilson and Cllr P Venner – Both due to proximity of site to home..
   b. Prejudicial; None Received

3. Minutes of the previous meeting(s).
   a. Matter Arising; None
   b. Agree the minutes of the previous meeting(s);

   The Council Resolved That: The Chairman sign the Minutes No.17 as a true and accurate record of that meeting.
   • Proposed: Cllr M Stokes
   • Seconded: Cllr Mrs R Latham

4. Up to 15 Minutes for members of the public to address The Council;
   A resident once again raised the issue of rubbish dumping on Primary Walk. Also raised were the problems occurring at two addresses in Primary Walk re disturbances and dog in garden. Cllr M Stokes said that this was the responsibility of Orbit and that they had responded very quickly the last time concerns, re the rubbish, was raised. Borough Cllr P Butlin suggested that we should get Lee Hunt of Rugby Borough Council to lean on Orbit.
   • Action: Cllr M Stokes to take the matter up with Orbit and Cllr P Venner to write to Orbit with regard to them attending Council meetings.

5. Opportunity for representatives of Warwickshire Police to address The Council
   None present.

6. Opportunity for Borough and County Councillors to address The Council
Borough Cllr P Butlin stated that the Commercial Centre issue was still not resolved. Proposals are made and, according, to The Consortium there do no tenants want to rent or buy the units. Cllr T Tucker questioned as to whether The Consortium were, or had been, actively marketing the Commercial Area. Borough Cllr Butlin said that houses were not selling. Cllr Mrs Mair queried the lapsing of the time for building the Centre. Cllr Stokes said that The Consortium are still committed to building the Centre but that there was a sticking point over the housing over the units, private or social. He also said that Gallaghers are responsible for the Commercial area and that they should be contacted. Cllr Mrs Porter expressed concern that if The Council pushed too hard that social housing would be built on the Commercial Area.

- **Action:** To write to Gallaghers re the frustration of lack of action on the Commercial Centre and invite their representative to a Council Meeting.

7. **To receive an update of Actions from the Previous Meeting**
   - Item 7 – Xmas Tree Fencing is not being handled by Cllr Tucker and this was handed to the Clerk to pursue and report back.
   - Also Item 7 – Cllr Stokes reported that Calvestone Road fencing had been repaired by the Consortium but not that on resident’s property. Wm Davies would look at theirs would only repair if it was a Health & Safety issue.
   - Also Item 7 – Notice Board Quotations had been passed onto the Working Party who said that they required fuller details and a guarantee of weatherproofing. The quote including installation was favoured. The Clerk to obtain the necessary details and assurances.
   - Item 9 – Cllr Stokes reported that Rugby Borough Council were undertaking a survey of the whole Borough re football pitch requirements. Laying of pitch imminent adjacent to Bilton School.

8. **To Discuss the future of The Cawston Parish News**
   - **Action:** The Clerk to see printers as to the format(s) that would be acceptable to them. Cllr M Stokes to produce a ‘draft’ A4 double sided newsletter to be sent to Councillors for their approval. A Working Party to be set up comprising Cllrs Mrs Brett, Mrs Porter and P Venner.

9. **To discuss the signage for the dog foul/litter bins**
   - Cllr Mrs Mair produced a report from the Working party. There is a requirement for 10 mixed and 2 dog bin signs.

   **The Council Resolved That:** The Working Part finalise the designs for the signs and place on order to the value of £250.00 (excl VAT).
   - **Proposed:** Cllr Mrs Mair
   - **Seconded:** Cllr Mrs Wilson

10. **To discuss the community facility survey.**
    - The letters for the survey had been printed and were handed to the Councillors to put through doors and collect prior to the school holiday.

    - **Action:** To report the results of the survey at the September 2008 Council meeting.

11. **To hear and consider any received correspondence**
    - Notification of next Rugby Town west Locality Panel meeting on Thursday 19th June 2008 at 7pm at St Oswalds Primary School, Addison Road, New Bilton.
• Insurance Quotation from Allianz due for renewal on 11th July 2008.
• **Action:** the Clerk to obtain quotation from another source to confirm correct price being charged..

12. **To consider and discuss any relevant planning notices**
   No planning applications received.

13. **To receive a report on the Finances of Cawston Parish Council**
   The Clerk reported that funds on hand totalled £63,000.30 to date, with £61,492.27 being held in a Business Instant Access Account and £1,408.03 in a Current Account, and Petty Cash of £100.00.

14. **To consider and agree any payments to be made**

   **The Council Resolved That:** The following payments are made in accordance with the Financial Regulations as adopted
   - **Proposed:** Cllr M Stokes
   - **Seconded:** Cllr Mrs D Wilson

<table>
<thead>
<tr>
<th>Cheque Number</th>
<th>Description</th>
<th>Amount</th>
<th>Signatories</th>
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<tbody>
<tr>
<td>000064</td>
<td>Clerks Salary</td>
<td>£263.00</td>
<td>PV DW</td>
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<tr>
<td>000063</td>
<td>Clerks WFH Allowance</td>
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<td>000065</td>
<td>WALC Subscription 2008-09</td>
<td>£504.00</td>
<td>PV DW</td>
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<tr>
<td>000066</td>
<td>Bilton School re Facility Survey letter printing</td>
<td>£36.19</td>
<td>PV DW</td>
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There being no further business, The Chairman declared the meeting closed at 9:31pm.

**Signed as a true record:**

..................................................
(Chairman)

..................................................
(Date)

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