Cawston Parish Council

Councillors: P. Venner (Chairman), Mrs D. Wilson (Vice Chairman)
Mrs M. Brett, M. Cool, P. Hayden-Hart, Ms S Bestwick, M. Emery, M. Duncan, Mrs J Hudson, Mrs C. Yates

MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan, 52 Ratcliffe Road, rugby, CV22 6HB
Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary meeting Number 84, Tuesday 20th August 2013
Held at 4 Kalfs Drive, Cawston

<table>
<thead>
<tr>
<th>Parish Councillors in Attendance:</th>
<th>Mrs M. Brett, Ms S. Bestwick, P. Hayden-Hart and M. Emery</th>
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</thead>
<tbody>
<tr>
<td>Other Guests in Attendance:</td>
<td>None</td>
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<tr>
<td>Number of Public in Attendance:</td>
<td>None</td>
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The Clerk/RFO also attended.

The meeting opened at 7.37 pm.

In the absence of both the Chair and Vice-Chair

- **The Council Resolved That:** Cllr Ms S. Bestwick chair the meeting.

- **Proposed:** Cllr Mrs Brett
- **Seconded:** Cllr M. Emery

1. **To receive apologies for absence.**
   Apologies were received from Cllrs P. Venner, Mrs D. Wilson, M. Cool, M. Duncan, Mrs J. Hudson and Mrs C. Yates

2. **Declarations of interest as defined by the Code of conduct for Councillors.**
   Cllr Ms Bestwick re Item 7d Play Area due to proximity of house to area.

3. **Minutes of the Previous Meeting(s).**
   The Council Resolved That: The minutes of Meeting No. 83 dated 16th July 2013 were signed by the Chairman as a true and accurate record of that meeting.

   - **Proposed:** Cllr Mrs M. Brett
   - **Seconded:** Cllr Ms S. Bestwick

   **Matters arising from the Minutes of the previous meeting.**
   Nothing urgent and left until the September meeting.

4. **Report from Warwickshire Police.**
   No police in attendance. Report from the police.uk website for June 2013

   **Anti-social behaviour – 5**
   - Coventry Road – 2
   - Cresswell Place – 1
   - Dorset Close – 1
   - Whitefriars Drive – 1

   **Vehicle Crime – 2**
   - Callier Close – 1
   - Spottiswood Close 1

   **Violence and Sexual Offences**
   - Arundel Way - 1

Initial…….
5. **Up to 15 minutes where members of the public in attendance can address The Council.**

None present

6. **Opportunity for Borough and County Councillors to address The Council**

None present

7. **a) Consortium Liaison and Adoption**

Cllr Cool had sent an email giving an up-date on the adoption process. It reported that Phase 3 landscape areas now adopted. Final certificates received from STWA re storm water sewers. Pond transfer plans approved and legal transfers taking place. MDA/WCC have recommenced road inspections with a view to carry out remedials and starting the road adoption process.

Cllr Mrs Brett said the bollards are to be painted black by the handyman.

b) **Community Hall**

(i) **Build and Design**

No up-date.

(ii) **Fundraising incl. Legals and Governance**

Cllr Ms Bestwick said that a draft budget had been received and also a governance document, both of which needed to be looked at.

c) **Finance, Staffing and Admin**

(i) **Report on Finances and to consider any payments to be made**

The funds available to the council at 9th August 2013 were as follows:

- Current account £2,011.86
- Savings account £204,864.92

**Total Funds £206,876.78**

There were unpresented cheques amounting to £175.00.

The Working Group **recommends** the following payments are approved:

- **Staff Related** £292.43
- **SLCC** £100.00 Membership fee
- **Caroline Pick Consulting Ltd** £934.11 Consultancy

**TOTAL PAYMENTS £1,226.54**

- **The Council Resolved That:** The Working group recommend payment of all the above
- **Proposed:** Cllr Emery
- **Seconded:** Cllr Mrs Brett
- **All in favour**

d) **Community Open space and Play Area.**

(i) **Update on play area.**

Start has been made.

(ii) **Open spaces**

Planting has been slightly damaged but has been rectified. The benches are to be painted by mid-September.

Panels for the notice-boards are to be purchased and fitted. CPSO is to be notified re play area commencement.
8. To hear and consider any received correspondence (including notice of forthcoming external meetings)
None.

9. To consider and discuss any relevant planning notices.
None.

10. To discuss items requiring the clerk's attention
Roundabouts to be left until rods adopted.
The petition for Cawston Extension site goes before RBC on 24th September 2013. Ward councillors are to be lobbied for their support of our application.
Parish News articles are to be with Cllr Venner no later than 13th September with delivery 20th or 27th September.
Dog fouling is to be put on the September agenda.

There being no further business the meeting closed at 8.40 pm

Signed as a true record;

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(Chairman) (Date)

Initial……