MINUTES NO 114 OF THE CAWSTON PARISH COUNCIL  
MEETING HELD ON MONDAY 21st DECEMBER 2015 AT CAWSTON COMMUNITY HALL, SCHOLARS DRIVE, CAWSTON, CV22 7GU  

Present: Chairman Cllr. Mrs D. Wilson (DW) Cllr. Mr M Cool (MC)  
Cllr. Mr M Emery (ME) Cllr. Mrs M Murphy (MM)  
Cllr. Mrs M Brett (MB) Cllr. Mrs M Murphy (MM)  
Cllr. Mrs S Bestwick (SB) Cllr. Mr P Taylor (PT)  

Guests in Attendance: None  
Clerk: Mr Raymond Morgan, 52 Ratcliffe Rd, Rugby, CV22 6HB  
Tel: 01788 519 563 or Email: clerk@cawstonpc.org  
Minute taker in attendance: Mr R Morgan  

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| **01** Welcome and Apologies for absence  
Meeting opened at 7.30pm. Apologies for absence were received from Cllr. Mr Venner |
| **02** Declaration of Interest as defined by the Code of Conduct for Councillors.  
No Declarations were received. |
| **03** Minutes of the Previous Meetings held on 16th November 2015  
Under Item 7(iii) Cllr Mrs Bestwick said to be amended to read “and the various options would be looked at”.  
It was proposed by Cllr. Mrs Murphy, seconded by Cllr. Mrs Brett, all Cllrs in favour of accepting the minutes.  
The minutes were signed by Cllr. Mr Wilson. |
| **04** Report from Warwickshire Police  
There was no police present at the meeting but a report had been sent to the Clerk. See attached report. |
| **05** To allow members of the public to address the Council  
No public were present. |
| **06** Opportunity for Borough and County Councillors to address the Council  
There were none present. It was noted that no apologies had been received. |
| **07** To receive and discuss Working Party reports:  
a. Finance, Staffing & Admin.  
i) Proposed payments for the month of November were presented in the sum of £7,458.61. It was proposed by Cllr. Mrs Bestwick, seconded by Cllr. Mrs Brett, all Cllrs voted in favour that the payments for November are paid.  
The invoice for the financial software is to be held over pending further information. Also the invoice from Hilary's Blinds is to be held pending response to the claim for damage to the shutter(s). Discussion took place on the claim from Greswolde Construction, Valuation No.8, and it was resolved that “Cllr Mrs Bestwick would liaise with HB Architects to obtain a written statement regarding the negotiation of the final settlement figure. Subject to a satisfactory report being received final payment would be released to Greswolde”. Proposed by Cllr Mrs Bestwick and seconded by Cllr Mrs Brett, there was one abstention.  
| SB |
| b. Community Hall  
i) Build and Design – Planning Conditions and HB/Greswolde update  
Cllr. Mr Emery said that the application to amend the planning conditions had been submitted to Rugby Borough Council planning department. HB/Greswolde was covered in Item 7a (i).  
Cllr Mrs Brett said that she would contact Scott Ballard re his offer to help with sourcing, planting, and part funding trees and shrubs.  
Three quotations had been obtained for the fencing in the sums of £12,985.53, £14,965.50 and £18,350.00. It was proposed by Cllr Emery and seconded by Cllr Cool that the quotation in the sum of £12,985.53 be accepted. All Cllrs voted in favour.  
Cllr Mrs Murphy said that Sound Limiters were required. The material cost is £422 and it was proposed by Cllr Mrs Brett, seconded by Cllr Mrs Murphy that these be installed at a cost not exceeding £1,000.  
Cllr Mrs Brett requested that a noticeboard be put at the front of the building near the entrance to the site. The Clerk is to contact RBC about any planning issues on doing this. It was proposed by | MB RM |
Cllr Mrs Brett and seconded by Cllr Cool that the sum of £600 is made available for this. All Cllrs were in favour. If drawings are needed then Cllr Emery would do them. A list of items required for the hall is to be submitted to the working party.

**ii) Fundraising**
The outcome of an application for a grant from Veolia for the provision of rear fencing and Landscaping was that we were unsuccessful.

**iii) Working Party Feedback**
The income from Hall Letting is to be banked by the Clerk.

**c. Community Cohesion**
Cllr Taylor reported that the Carol Service was a success but there was nothing scheduled at the present time. Cllr Mrs Murphy said that a quiz would be a good idea.

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<th>08</th>
<th>To vote for acceptance of the proposed Budget for the Financial Year 2016-17</th>
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<td>RM</td>
<td>Cllr Mrs Bestwick presented the Budget for the financial year 2016-17 and said that it was considered that a positive budget had been presented with any retention monies being accrued in the 2015-16 year. Also the cost of the hall fit out was to be completed in this current year. Proposed by Cllr Mrs Bestwick, seconded by Cllr Cool that the budget presented be approved. All Cllrs were in favour.</td>
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<th>09</th>
<th>To hear and consider any received correspondence (including notice of forthcoming external meetings)</th>
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<td>Nothing appropriate.</td>
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<th>10</th>
<th>To consider and discuss any relevant planning notices including a summary of previous month’s activity.</th>
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<td>All Cllrs</td>
<td>The Draft Rugby Local Plan to 2031 has been put out to consultation and will be discussed at the next Council Meeting. Planning Application R15/1222 for the change of use from residential dwelling to childminders in Alicia Close had been approved by RBC.</td>
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<th>11</th>
<th>To discuss items requiring the Clerk’s attention</th>
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<td>MB</td>
<td>Cllr Mrs Brett reported that the planters had not been planted but had been assured by RBC that they would be. One of the panels on the Whitefriars drive noticeboard had the glass broken. Maintenance man to be advised. The Chair thanked Cllr Taylor for his efforts on behalf of the council and wished him well in his move.</td>
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**Date and Time of the Next Meeting**
The next meeting will be held on Monday 18th January 2016 at 7.30pm in the Cawston Community Hall, Scholars Drive, Cawston. Meeting was closed at 9.18 pm.

Signed: ........................................................................................................... Date: ............................................................................................
Chairman