

Cawston Parish Council

Councillors: S. Bestwick (*Chairperson*), A. Horton (*Vice Chairperson*)
D. Wilson, E De Kreij, M. Bryant, W Pimlett

Dear Councillor,

You are summoned to attend an ordinary meeting (145) of Cawston Parish Council, which will be held on **Tuesday 18th 2018** at Cawston Community Hall, Scholars Drive, Cawston, CV22 7GU, commencing at **7:30pm**.

Gemma Jones
Clerk & RFO
Cawston Parish Council

Dated this 12th September 2018

AGENDA

Public Business

- 1.** To receive and accept apologies for absence.
- 2.** Declarations of interest as defined by the Code of Conduct for councillors;
 - a. Non Pecuniary Interests
 - b. Disclosable Pecuniary Interests
- 3.** Minutes of the previous meetings(s);
 - a. To agree the minutes of the previous meeting(s)
- 4.** Up to 15 minutes where members of the public in attendance can address The Council. The Chairman reserves the right to restrict speakers to 3 minutes each under Standing Orders 6.1.2
- 5.** Opportunity for Borough and County Councillors to address The Council.
- 6.** To receive and discuss Working Party reports:
 - a. Community Hall**
 - i) Working Party Feedback
 - ii) Update from facilities management
 - b. Finance, Staffing and Admin**
 - i) Report on Finances and to consider any payments in the attached report totalling £1,414.87p including direct debit payments SB
 - ii) Discuss the annual budget setting process and precept application
 - iii) Banking review
 - c. Parks & Open Spaces**
 - i) Working Party Feedback EdK
 - ii) Grit bins
 - d. Communications** Chair
 - e. Consortium** AH
- 7.** To hear and discuss correspondence received ALL
- 8.** Planning Applications and decisions ALL
- 9.** To discuss items requiring the clerk's attention ALL

Signed

Clerk & Responsible Finance Officer
Cawston Parish Council