

# Cawston Parish Council

Councillors: S. Bestwick (*Chairperson*), A. Horton (*Vice Chairperson*)  
D. Wilson, E De Kreij, M. Bryant, L. Chase

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Dear Councillor,

You are summoned to attend an ordinary meeting (146) of Cawston Parish Council, which will be held on **Tuesday 16<sup>th</sup> October 2018** at Cawston Community Hall, Scholars Drive, Cawston, CV22 7GU, commencing at **7:30pm**.

**Gemma Jones**  
**Clerk & RFO**  
**Cawston Parish Council**

**Dated this 9<sup>th</sup> October 2018**

## AGENDA

### **Public Business**

1. To receive and accept apologies for absence.
2. Declarations of interest as defined by the Code of Conduct for councillors;
  - a. Non Pecuniary Interests
  - b. Disclosable Pecuniary Interests
3. Minutes of the previous meetings(s);
  - a. To agree the minutes of the previous meeting(s)
4. Up to 15 minutes where members of the public in attendance can address The Council. The Chairman reserves the right to restrict speakers to 3 minutes each under Standing Orders 6.1.2
5. Opportunity for Borough and County Councillors to address The Council.
6. To discuss arrangements for Annual Christmas Lights Community Event Clerk/AH
7. To receive and discuss Working Party reports:
  - a. Community Hall**
    - i) Underfloor heating
  - b. Finance, Staffing and Admin**
    - i) Report on Finances and to consider any payments in the attached report totalling £2831.41\* including direct debit payments (\*TBC)
    - ii) AGAR update SB
    - iii) Future internal audits
    - iv) Discuss the annual budget
  - c. Parks & Open Spaces** EdK
    - i) Grit bins
  - d. Communications**
    - i) Parish Newsletter ALL
7. To hear and discuss correspondence received ALL
8. Planning Applications and decisions ALL
9. To discuss items requiring the clerk's attention ALL
10. Action Log ALL

Signed

**Clerk & Responsible Finance Officer**  
**Cawston Parish Council**