

Cawston Parish Council

Councillors: S. Bestwick (*Chairperson*), A. Horton (*Vice Chairperson*)
D. Wilson, E De Kreij, M. Bryant, L. Chase

Dear Councillor,

You are summoned to attend an ordinary meeting (148) of Cawston Parish Council, which will be held on **Tuesday 18th December 2018** at Cawston Community Hall, Scholars Drive, Cawston, CV22 7GU, commencing at **7:30pm**.

Gemma Jones
Clerk & RFO

Dated this 11th December 2018 **Cawston Parish Council**

AGENDA

Public Business

1. To receive and accept apologies for absence.
2. Declarations of interest as defined by the Code of Conduct for councillors;
 - a. Non Pecuniary Interests
 - b. Disclosable Pecuniary Interests
3. Minutes of the previous meetings(s);
 - a. To agree the minutes of the previous meeting(s)
4. Up to 15 minutes where members of the public in attendance can address The Council. The Chairman reserves the right to restrict speakers to 3 minutes each under Standing Orders 6.1.2
5. Opportunity for Borough and County Councillors to address The Council.
6. To receive and discuss Working Party reports:
 - a. Community Hall**
 - i) Update from Facilities Manager
 - b. Finance, Staffing and Admin**
 - i) Report on Finances and to consider any payments in the attached report totalling £9245.83 including direct debit payments
 - ii) Budget
 - iii) Utilities update
7. Grant Request from Cawston Grange Primary School PTA
8. To hear and discuss correspondence received ALL
9. Planning Applications and decisions ALL
10. To discuss items requiring the clerk's attention ALL
11. Action Log ALL

Signed



Clerk & Responsible Finance Officer
Cawston Parish Council