

Cawston Parish Council

Councillors: M.T. Stokes (*Chairman*), P. Venner (*Vice Chairman*)
Mrs V. Mair, J.F. Tucker, Mrs D. Wilson, Mrs M. Brett, Mrs L. Porter, Mrs R. Latham, R. Mistry, T. Medcraft

Dear Councillor,

You are hereby summoned to attend the ANNUAL MEETING of Cawston Parish Council, which will be held on Wednesday 14th May 2008 at Cawston Grange Primary School, Scholars Drive, Cawston. CV22 7GU. Beginning at 7:30pm, to transact the business as shown on the agenda below.

Mr Raymond Morgan
Clerk & Responsible Finance Officer
To Cawston Parish Council.

Dated this 8th Day of May 2008

AGENDA

Public Business

1. To receive apologies for absence.
2. Declarations of interest as defined by the code of conduct for councillors;
 - a. Personal Interests
 - b. Prejudicial Interests
3. Chairman's Annual Report
4. Election of a Chairman for 2008/2009
5. To receive The Chairman's Declaration of Acceptance of Office
6. Election of a Vice Chairman
7. To agree the dates of future parish council meetings.
8. To appoint any committee's, committee members and chairman of any committee's
9. To agree the cheque signatories for 2008/2009
10. To receive a financial report including capital assets and liabilities vested in the council for the financial year 2007/2008 and up to 30th April 2008 for the finances.
11. To appoint representatives to sit on outside bodies.

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