

# Cawston Parish Council

**Councillors:** M.T. Stokes (*Chairman*), P. Venner (*Vice Chairman*)  
Mrs V. Mair, J.F. Tucker, Mrs D. Wilson, Mrs M. Brett, Mrs L. Porter, Mrs R. Latham, R. Mistry, T. Medcraft

## MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe, Rugby. CV22 6HB

Email: clerk@cawstonpc.org

### Ordinary Meeting Number 14. Wednesday 9<sup>th</sup> January 2008 Held at Cawston Grange Primary School

<b>Parish Councillors in Attendance:</b>	M.T. Stokes ( <i>Chairman</i> ), P. Venner ( <i>Vice Chairman</i> ) Mrs V. Mair, J.F. Tucker, Mrs D. Wilson, Mrs M. Brett, Mrs L. Porter, Mrs R. Latham, R. Mistry, T. Medcraft
<b>Other Guests in Attendance:</b>	Borough Cllrs Butlin & Williams. County Cllr Cavanagh. PCSO Jayne Thatcher, Warwickshire Police.
<b>Number of Public in Attendance:</b>	One member of the press

#### *The meeting opened at 7:30pm*

1. **Apologies were received from:** None Received
2. **Declarations of Interest**
  - a. **Personal;** Cllr Tucker: Items 17B, C, D & E. Cllr Medcraft: Item 9
  - b. **Prejudicial;** None Received
3. **Minutes of the previous meeting(s).**
  - a. **Matter Arising;** There were no matters arising.
  - b. **To Agree the minutes of the previous meeting(s);**  
**The Council Resolved That:** The Chairman sign the minutes 13 as a true and accurate record of that meeting.
    - **Proposed:** Cllr Mrs Porter
    - **Seconded:** Cllr Mistry
4. **Up to 15 Minutes for members of the public to address The Council;**  
There were no members of the public in attendance
5. **Opportunity for representatives of Warwickshire Police to address The Council;**  
PCSO Jane Thatcher reported on Crime Report for the period 2<sup>nd</sup> to 16<sup>th</sup> November 2007, mini motors on Joyce Way.

Cllr P. Venner raised the issue of a vehicle constantly parking near the junction of Calvestone Road and Gerard Road that is causing concern to members of the public. PCSO Jane Thatcher stated that the vehicle is not breaking the law but will visit and talk to owner with a view to parking more responsibly. Various Cllrs said they were getting complaints about the parking of this particular vehicle.

6. **Opportunity for Borough and County Councillors to address The Council**  
County Cllr T. Cavanagh raised the subject of a planning application submitted in respect of extending Ling Hall Quarry north east of its current site. The extension being required as the current quarry will run out of minerals in 2009. A copy of this application was received by Cllr Cavanagh on 12<sup>th</sup> December 2007, but no copy had been forwarded to Cawston Parish Council. The Cllr will notify Warwickshire County Council of this parish's involvement and ensure that the Parish gets a copy very quickly.

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**Action:** Await copy of planning application and from that see if a special meeting needs to be held to discuss fully the implications for Cawston.

Cllr Tucker reported closing date for Parish News as 13 January 2008. There has been only 1 ¾ pages of advertising received so far. Any available photographs of Carol Service and write up on same requested. Cllr Venner will arrange same.

**Action:** Cllr Venner will supply write-up and try and get photos from Zephyr Band.

Cllr Stokes the application for Dog Bins had been refused, however, no formal decision until next week.

Should anyone want to put notices, etc. on the notice boards would they please see Cllr Tucker. A discussion took place on whether to allow Commercial advertising on the boards. It was decided that only advertisements of benefit to the community should be displayed and no trade or service advertisements. The council would leave this interpretation at the discretion of Cllr Tucker.

#### **7. Feedback on Christmas Carol Service**

Cllr P. Venner said that over 100 people were in the hall; concert went well with both band and singers helping the atmosphere. Thanks were due to the band, Woodland Singers, Phillip Sharples, Michelle Stuchbury, Various helpers, etc. Cllr. Mrs M. Brett said that the concert was a great success and thanks should be given to Cllr. P. Venner for his organisation.

Due to the success of this event and the good attendance it was suggested that consideration be given to holding it inside from now on which would make it possible for the likes of the Choir and Band to attend and the event to go ahead regardless of weather conditions.

#### **8. Climafuel Response to Warwickshire County Council**

Cllr Stokes confirmed that the points raised by various parish councillors had been collated and forwarded to Warwickshire County Council. An acknowledgment had been received.

#### **9. To receive an update on the Commercial Area / Local Centre**

Cllr P. Butlin stated that more talks are to be held between Gallagher's and Steve Parkes, Borough Planning Officer, over this issue as to date no formal planning application had been received. There may be an issue over social housing on the site but Steve Parkes will push for some form of commercial units in the area.

Cllr Tucker said that it was 6 years since the development started, with no formal planning application being made, and residents were leaving due to lack of facilities. It is intended to request Gallagher's to attend the next Parish Council Meeting in order to fully discuss the area. Cllr M. Brett suggested that the area be levelled and grassed but Cllr T. Medcraft did not think that this was a viable proposition. It was understood that the consortium were having problems finding a specialist developer to take on the Commercial area.

The developer, said Cllr Butlin, can do a trade off of social housing between areas, apartments at Cawston not houses. Cllr Tucker stated that he was aware of two persons who had been interested in a development of the commercial area. One had allegedly been told they were 'not required' after having produced draft plans for shops, flats and a day nursery, similar to that proposed now by the consortium, and the others interest was discouraged and finally put off by what was considered an excessive price. It was stated

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that the latter was on the list of all local estate agents but none had given details of the commercial area. Cllr Tucker also believed that lack of marketing was a factor for no advancement.

Cllr Stokes proposed that the developer should come to the next meeting and we should find out their true intentions. A problem was that the S106 Agreement had expired and the Consortium does not have to carry out the work on the Commercial Area / Local Centre. John Ware, of Rugby Borough Council Planning, had stated to Cllr Tucker that any prospective developer could submit a planning application but it was agreed there was little sense in one doing so with the cost involved unless there was the prospect of them being invited to purchase by the consortium. John Ware had also questioned whether the consortium had properly marketed the commercial area.

**Action:** The Clerk is to invite representatives from The Consortium to a future meeting to discuss the "Local Centre".

#### **10. To discuss the survey to consider the need for a 'Community Facility'**

We need to get on with the survey said Cllr. Brett, possibly in April or May. It would mean knocking on doors after putting a written pre-notice through the doors. It was proposed by Cllr P Venner that a working group is set up to come up with costs etc. Cllrs. Medcraft, Brett, Porter and Latham volunteered to be the working party. Cllr Mistry asked how results would be analysed and the reply was that the questions had been determined at a previous Council meeting.

**The Council Resolved That:** A working party is formed to organise the questionnaire.

- **Proposed:** Cllr Venner
- **Seconded:** Cllr Mrs Brett

**Action:** The working party meet and report back to Full Council at the March 2008 Meeting.

#### **11. To discuss the possibility of signage at the entrances to Cawston Parish**

Cllrs discussed the possibility of having some kind of signage at the entrances to Cawston Parish welcoming people to the parish.

Cllr Mrs Mair suggested something in the style of a stone wall displaying a sign or wording. Cllr Tucker commented that this may be difficult as the main road did not run through Cawston Parish. Cllrs also commented that a "sign on a pole" would not be suitable.

Cllrs also remarked that the location and wording of any potential signage would have to be carefully placed and worded as the 'original' village of Cawston did not now form part of Cawston Parish.

**Action:** Cllr Tucker volunteered to do further research and bring potential options back to The Council.

#### **12. To discuss the situation with regard to public notice boards and decide a way forward**

Cllr Tucker stated that the cost of replacing a post for a notice board was very expensive due to the production method involved whereas two new matching 'stock' posts could be purchased for £330 + VAT + delivery. A new notice board will cost in the region of £4,000. The question is 'do we throw away the existing boards and start afresh'.

**The Council Resolved That:** A working party is formed to look at the situation with the Cawston Notice Boards. Members are: Cllrs Tucker, Mistry & Medcraft.

- **Proposed:** Cllr Medcraft

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- **Seconded:** Cllr Mrs Latham

**Action:** The working party meet and report back to Full Council at the March 2008 Meeting.

**13. To discuss the condition of the informal bridal ways and receive an update from The Consortium on any plans to rectify the issues**

Cllr. Mair said that the bridal way Whitefriars Drive past the William Davies plot was in poor condition and washes away in heavy rain. Cllr Stokes stated that The Consortium will put this in good order but that no time scale had been given.

**Action:** The Clerk to write to The Consortium outlining The Council's concerns.

**14. To discuss the formation of a Social/Community Events Working Party**

Cllr Tucker regretted the loss of the Community Association and said, as they could have taken over such events. He added that Social Events are important for the community. Any such body would be able to come to the Parish Council for funding of events. It was suggested that this be publicised and ask for volunteers to take on the role. Cllr Venner suggested that this item be put in the Parish Magazine and see what the response is, also possibly mention on the Web Site. Cllr Brett thought that it was doubtful if there would be sufficient interest. Cllr Butlin said that it was difficult to set up groups, but a group formed for an annual event can easily take on other events. It was emphasised that the events must be fun. Cllr Stokes stated that it was easier to fund other groups than the Parish Council to undertake such matters itself.

**Action:** Cllr Tucker to publicise in the Parish News.

**15. To hear and consider any received correspondence**

It was agreed that any copies of magazines received by The Clerk would be brought to each council meeting where they would follow the normal distribution list for each councillor to have an opportunity to read the magazines. General magazines and publications would be kept separate from any other correspondence that may have a deadline.

**16. To consider and discuss any relevant planning notices**

*Borough Councillor Butlin left the meeting at this point due to the fact he is part of the RBC Planning Committee.*

- R07/2178/HOUS - Retrospective application for retention of one and a half storey shed at 24 Francis Drive.

The Council would consider the application and make appropriate comments.

**17. To consider and agree any payments to be made.**

**The Council Resolved That:** The following payments would be made in accordance with the Financial Regulations as adopted.

- **Proposed:** Cllr Stokes
- **Seconded:** Cllr Medcraft

Cheque Number	Description	Amount	Signatories
TBI	Printing Costs for the Parish Magazine	£358.60	
000047	Printing Costs for the Christmas Carol Service Leaflet	£30.00	DW/RM
000047	Materials for the Roadside Notice Boards	£34.44	DW/RM
000047	Copies of Parish Magazine for Advertisers	£20.00	DW/RM
000047	Laminator Pouches	£9.98	DW/RM
000041	Donation: Warwickshire Fire Fighters Fund	£250.00	DW/RM

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000042	Donation: Warwickshire Air Ambulance	£250.00	DW/RM
000043	BT Final Bill for Ex-Clerk	£249.56	DW/RM
000044	Payment to RBC for Cawston Christmas Tree	£3167.39	DW/RM
000045	Room Hire at Cawston Grange Primary School	£58.00	DW/RM
000046	Expenses for Christmas Carol Service	£90.74	DW/RM
TBI	Clerks Salary for January 2008	£275.37	

**There being no further business, The Chairman declared the meeting closed at 9.36pm.**

**Signed as a true record;**

.....  
(Chairman)

.....  
(Date)

**\*\*\*END OF DOCUMENT\*\*\***

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