

Cawston Parish Council

Councillors: M.T. Stokes (*Chairman*), P. Venner (*Vice Chairman*)
Mrs V. Mair, J.F. Tucker, Mrs D. Wilson, Mrs M. Brett, Mrs L. Porter, Mrs R. Latham, R. Mistry, T. Medcraft

DRAFT MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe, Rugby. CV22 6HB
Telephone: 01788 819179 or Email: clerk@cawstonpc.org

Ordinary Meeting Number 16. Wednesday 12th March 2008 Held at Cawston Grange Primary School

Parish Councillors in Attendance:	Cllr M.T. Stokes (Chairman), Cllr P. Venner (Vice-Chairman), Cllr Mrs V. Mair, Cllr T. Tucker, Cllr Mrs D. Wilson, Cllr Mrs M. Brett, Cllr Mrs L. Porter
Other Guests in Attendance:	PCSO Jayne Thatcher (Warwickshire Police)
Number of Public in Attendance:	Two

The meeting opened at 7:30pm

- 1. Apologies were received from:** Cllr Mrs R. Latham, Cllr R. Mistry, Cllr T. Medcraft, Borough Cllrs Butlin & Williams, County Cllr Cavanagh.
- 2. Declarations of Interest**
 - a. Personal;** None Received
 - b. Prejudicial;** None Received
- 3. Minutes of the previous meeting(s).**
 - a. Matter Arising;** There were no matters arising.
 - b. To Agree the minutes of the previous meeting(s);**

The Council Resolved That: The Chairman sign the minutes 15 as a true and accurate record of that meeting.

- **Proposed:** Cllrs Mrs M. Brett
- **Seconded:** Cllrs P. Venner

- 4. Up to 15 Minutes for members of the public to address The Council;**
Complaint by resident with regard to Primary Walk litter, and bins without lids.

- **Action:** Cllr M Stokes to contact both The Consortium & Rugby Borough Council re these concerns

Query rose re Xmas tree fencing.

- **Action:** Item to be on next Agenda

Concern express by resident, Mr P Sharples, of lack of attention to damaged fences on Calverstone Road, both metal and wooden.

- **Action:** Clerk to contact The Consortium on this matter

- 5. Opportunity for representatives of Warwickshire Police to address The Council**
PC Jayne Thatcher gave a report that included:

Chairman's Initials:.....

The car parked on Calverstone Road, adjacent to the junction with Gerard Road, was not committing any offence and no action could be taken.
Motorbikes were under review, two Sect. 59 warnings had been issued.
Police are targeting mini motos in the area.

6. Opportunity for Borough and County Councillors to address The Council
None present.

7. To receive an update from the Community Facility Working Party

The Council Resolved That: The survey goes ahead as per the written report

- **Proposed:** Cllr Mrs M. Brett
- **Seconded:** Cllr P. Venner

- **Action:** To report on results of survey at August/September Council meeting

8. To receive an update from the Notice Board Working Party

The Council Resolved That: The existing Notice Boards are retained, repaired as per written report and the name changed to read "Cawston Parish Council". It was also agreed in principal that a third Notice Board be obtained with location to be decided.

- **Proposed:** Cllr M. Stokes
- **Seconded:** Cllr Mrs M. Brett

- **Action:** The Clerk to obtain three quotations for the additional Notice Board, on a supply and install basis.

9. To discuss the issue of litter and the offer of assistance from the local Scout Group

The Council Resolved That: The offer of assistance from the Rugby 7th Scout Group is accepted subject to them agreeing a £75.00 donation for their efforts.

- **Proposed:** Cllr T. Tucker
- **Seconded:** Cllr P. Venner

- **Action:** The Clerk to write to both The Consortium and Orbit Housing on the subject of litter on Cawston Grange. Also to contact Rugby Borough Council on the installation of dog bins.

10. To discuss and agree the way in which minutes of meetings are recorded.

The Council Resolved That: For the next three months minutes would consist of Resolutions and Actions only.

- **Proposed:** Cllr Mrs D. Wilson
- **Seconded:** Cllr T. Tucker

11. To discuss the AGM of The Council & The Annual Parish Meeting

The Council Resolved That: The Annual Parish Meeting to be held on a separate date to that of the AGM of the Council, the date to be decided at the May 2008 Council meeting.

- **Proposed:** Cllr M. Stokes
- **Seconded:** Cllr P. Venner

Chairman's Initials:.....

12. To hear and consider any received correspondence

- Letter from Parent & Toddler Group for payment of second half of agreed donation
- Rugby 7th Scout Group offer of assistance with litter collection
- Invite by Chair of County Council to an "At Home" Drinks reception on 29th March 2008
- CEMEX re Proposals for a new Climafuel Manufacturing Plant
- Training Partnership for Parish and Town Councils "The Next Step – Making the most of your role as Parish or Town Councillors". Saturday 12th April 2008 10.00 a.m. in Warwick.
- Details re Warwickshire Best Village of the Year Competition 2008
- Rugby Borough Council re Concessionary Travel Token Issue 2008/09

13. To consider and discuss any relevant planning notices

No planning applications received

14. To consider and agree any payments to be made

The Council Resolved That: The following payments are made in accordance with the Financial Regulations as adopted

- Proposed: Cllr M Stokes
- Seconded: Cllr Mrs D. Wilson

Cheque Number	Description	Amount	Signatories
000058/59	Clerks Salary & PAYE	£348.69	PV DW
000060	Previous Clerk underpayment	£1.36	PV DW
000061	Toddler & Mother Group	£200.00	PV DW
000062	Clerks Expenses	£34.21	PV DW

There being no further business, The Chairman declared the meeting closed at 9:45pm.

<p>Signed as a true record;</p> <p>..... (Chairman)</p> <p>..... (Date)</p>

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Chairman's Initials:.....