

Cawston Parish Council

Councillors: P. Venner (*Chairman*), Mrs D. Wilson (*Vice Chairman*)
Mrs V. Mair, J.F. Tucker, Mrs R. Latham, Mrs M. Brett, Mrs L. Porter, R. Mistry, T. Medcraft, P. Sharples

MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe, Rugby. CV22 6HB
Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary Meeting Number 23, Wednesday 10th September 2008 Held at Cawston Grange Primary School

Parish Councillors in Attendance:	P. Venner, Mrs D. Wilson, Mrs V. Mair, Mrs M. Brett, Mrs L. Porter, P. Sharples
Other Guests in Attendance:	Borough Councillor M. Stokes and P. Butlin
Number of Public in Attendance:	One

The meeting opened at 7:30pm

1. **Apologies were received from:** Councillors T. Tucker, Mrs R. Latham, R. Mistry and T. Medcraft, Borough Councillor M. Williams.
2. **Declarations of Interest**
 - a. **Personal;** "None Received"
 - b. **Prejudicial;** "None Received"
3. **Minutes of the previous meeting(s).**
 - a. **Matter Arising;** Minute 14 of Meeting Number 22 included a statement that the Parish Council had no powers in respect of bus shelters. This, the clerk said, was incorrect as 'Local Authorities including parish councils under s.4 Local Government (Miscellaneous Provisions) Act 1953 may provide and maintain bus shelters'.
 - b. **To Agree the minutes of the previous meeting(s);**
The Council Resolved That: The Chairman sign the minutes (22) as a true and accurate record of that meeting.
 - **Proposed:** Cllr P. Sharples
 - **Seconded:** Cllr Mrs V. Mair

Councillor Mrs L. Porter entered the meeting.

4. **Up to 15 Minutes for members of the public to address The Council;**

A resident said that the first question he was going to raise was that of 'bus shelter' as he felt this was a much need facility and was happy that this was being raised again at the October meeting.

The next item raised was the 'Freedom of Information Act – Publication Scheme' which he had raised in an email to the clerk. The clerk said that a scheme had been adopted at Meeting 13 Item 10 but the paperwork that was signed at the meeting could not be found. The resident stated that no agendas or minutes had been posted on the web site since April 2008. The Chairman said that there was no guarantee that the web site would always be up to date but that agendas and minutes should always appear on the notice boards. This would be taken up outside of the meeting.

Chairman's Initials:.....

- **Action** – The clerk to check with the Information Commissioner that the Scheme had been registered and obtain a copy of same. Also to ensure that the notice boards are up to date.

5. Opportunity for representatives of Warwickshire Police to address the Council

There was no police presence at the meeting but Borough Councillor M. Stokes said that there had been a spat of ‘opportunist’ burglaries in the area due to open car and house doors. The police are investigating.

6. Opportunity for Borough and County Councillors to address the Council

Borough Councillor M. Stokes reported that he was invited to a meeting with residents from Cave Close and the Borough Council on the subject of grass cutting. No one from the Parish Council was invited. From the meeting the area adjacent to Cave Close would remain a ‘conservation cut area’ but that the footpaths through that area would be regularly maintained. Following a circular 17 responses had been received, 12 being in favour of the conservation cut area and 5 against.

On the question of public open spaces these were in the final stages of adoption by the Borough Council. The area of open land at the end of Trussell Way had been retained by the Consortium.

Borough Councillor P. Butlin spoke about the Core Strategy for the Rugby area with 11,800 houses to be built, mainly between Swift valley and the Coton area. However, there was some proposed for Cawston and was the opportunity for the Parish to get a community centre, commercial area etc from the developers. It could be another 10 to 12 years before this would happen.

Councillor Mrs L. Porter raised the question of the crossing survey on Coventry Road, feeling that this was flawed in that the day chosen was heavy rain. No results of the survey had been received by the Borough Councillors, but speed was likely to be reduced from the current 40 mph to 30 mph.

- **Action:** Councillor P. Sharpe to talk to Steve Parkes of the Borough Council on the subject of the contractors defaults and report back.

7. Status of the audit and filing of the Annual Accounts

The clerk reported that the Audit had been concluded and the Certificate had been received from the external auditors.

8. To receive an update from The Cawston Parish News working party

Issue 4 had been printed and was ready for circulation over the next two weekends. The next issue would be late November / early December 2008.

9. To receive an update on the Xmas tree fencing, lights and securing the electrical supply

Permission of Rugby Borough Council is needed to erect the fencing and this is currently with their Legal Department. This also applies to the boxing of the electrical supply. The clerk had received the assurances re the LED lights and had purchased them.

Key to the ‘guide ropes’, apparently there is no key but the ropes should not be touched without reference to the tree surgeon. Borough Councillor M. Stokes will email clerk with contact for tree surgeon.

The Carol service was raised with a volunteer required to organise this year’s event.

Councillor P. Sharples agreed to take on this task with the support of Councillor Mrs V. Mair.

- **Action:** Tree Surgeon to be contacted with regard to slack guide rope.

10. To receive a report from the Notice Board working party

Permission of Rugby Borough Council required to erect notice board, response awaited.

Chairman’s Initials:.....

11. To receive a report on the village hall survey

Survey completed.

Of the 1038 households on Cawston Grange, we received answers from 650, a response rate of 63%. Of those 650, 77% supported the idea of a Village Hall, 12% were against, and the remaining 11% had no strong feeling either way.

It was agreed that the existing working party now looked at the requirements necessary to provide the facility.

- **Action:** To discuss with Dunchurch Parish Council as to how they achieved their hall.

12. To discuss arrangements for The Annual Parish Meeting

Confirmed date of 24th September 2008, school hall booked.

- **Action:** Confirm speakers. Invite County and Borough Councillors. Invite Orbit Housing and Warwickshire County Council.

13. To discuss the status of the hearing loop

Demonstration portable hearing loop awaited, hopeful it will be available for October Council meeting.

14. To receive a report on website changes/updates

In the absence of Councillor R. Mistry, Borough Councillor M. Stokes said that he had a meeting arranged for next week to hand over the website.

15. To receive an update on the provision of additional dog foul signs

Councillor Mrs V. Mair reported that she had received some signs from the Dog Warden department; Borough Councillor M. Stokes said he still had plenty left from previously which the Parish council could have. These to be adhered to posts as required.

16. To Consider possible changes to bus route

This had been raised by a resident on the Wm Davies development to Councillor Mrs M. Brett.

- **Action:** To contact relevant parties, WCC, RBC and Stagecoach on the possibility of re-routing.

17. Estate Maintenance including football pitches

The question of the lack of road sweeping, especially Calvestone Road, was raised and Borough Councillor Stokes said that he would contact Rugby Borough Council on this issue. Reported that the spraying of the gutters on Calvestone Road was imminent.

Football pitches, according to Rugby Borough Council, would be early 2009, being 2 sets of mini goalposts. The Borough Councillors present said this was not what they had been told. They would chase the Borough Council.

18. Subscription to Rugby CVS

Held over to next meeting.

19. To hear and consider any received correspondence

Warwickshire County Council – Minerals Local Development Framework – Summary Statement and Request for Potential Strategic Sites.

NALC – Legal Briefing – Corporate Manslaughter and Corporate Homicide Act 2007

NALC – Legal Briefing – The Power Of The Promotion of Economic, Social Or Environmental Well Being.

Chairman's Initials:.....

NALC – Policy & Parliamentary Briefing – ENPOWERMENT WHITE PAPER – COMMUNITIES IN CONTROL; Real people, real power.

Chairman of Warwickshire County Council invite to “At Home” on Saturday 27th September 2008 at Shire Hall, Warwick.

WALC – Notice of Annual General Meeting on Tuesday 28 October 2008 at 7.30 pm at the Town Hall, Royal Leamington Spa. Together with Annual Report.

Publications – LCR and The Clerk.

20. To consider and discuss any planning notices

Proposed Loft Conversion at 67 Durrell Drive.

- **Action:** To produce a list of comments on planning applications

21. To receive a report on the finances of Cawston Parish Council

Reported the following accounts:

Savings £55,189.19
Current £ 475.62
Petty cash £ 100.00

- **Action:** To investigate better interest rates.

22. To consider and agree any payments to be made

The Council Resolved that: the following payments are made

- **Proposed:** Cllr P. Venner
- **Seconded:** Cllr Mrs D Wilson

Cheque Number	Description	Amount	Signatories
000089	Christmas tree lights	235.00	DW / PV
000090	Clement Keys	470.00	DW / PV
000091	WALC	2.10	DW / PV
000092	Viking Direct	80.93	DW / PV
000093	Clerks Salary	352.63	DW / PV
000094	Clerks Expenses	36.52	DW / PV

There being no further business, The Chairman declared the meeting closed at 9.44pm.

<p>Signed as a true record;</p> <p>..... (Chairman)</p> <p>..... (Date)</p>
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Chairman's Initials:.....