

# Cawston Parish Council

**Councillors:** P. Venner (*Chairman*), Mrs D. Wilson (*Vice Chairman*)  
Mrs V. Mair, Mrs M. Brett, Mrs L. Porter, Mrs R. Latham, R. Mistry, T. Medcraft, P. Sharples

## MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe, Rugby. CV22 6HB  
Telephone: 01788 519563 or Email: clerk@cawstonpc.org

### Ordinary Meeting Number 026. Wednesday 10th December 2008 Held at Cawston Grange Primary School

Parish Councillors in Attendance:	P. Venner, Mrs D. Wilson, Mrs V. Mair, Mrs M. Brett, Mrs L. Porter, R. Mistry, P. Sharples.
Other Guests in Attendance:	None
Number of Public in Attendance:	None

#### *The meeting opened at 7:30pm*

#### 1. To Elect a Chairman

**The Council Resolved That:** Cllr P. Venner is elected Chairman of the Council

- **Proposed:** Cllr Mrs D. Wilson
- **Seconded:** Cllr R. Mistry

Councillors voted unanimously in favour of this appointment.

#### 2. Apologies were received from:

Cllr T. Medcraft, Cllr Mrs. R. Latham.

#### 3. Declarations of Interest

- a. **Personal;** Cllr P. Venner re Item 10 (1) – being a School Governor.
- b. **Prejudicial;** 'None Received'

#### 4. Minutes of the previous meeting(s).

##### a. To Agree the minutes of the previous meeting(s);

**The Council Resolved That:** The Chairman sign the minutes (025) as a true and accurate record of that meeting.

- **Proposed:** Cllrs P. Sharples
- **Seconded:** Cllrs R. Mistry

##### b. Matter Arising;

All actions from the previous minutes had been attended to or appear as an item on this agenda.

#### 5. Up to 15 Minutes for members of the public to address The Council;

The question of gritting, or lack of, on the estate was raised. It was confirmed that as the roads were un-adopted then the responsibility lay with the Developers. The Clerk had tried to speak to the person concerned but he was unavailable, so sent email. Developers have to give an undertaking to Rugby Borough Council to pay for the gritting of major roads on the estate. This was awaited.

- **Action:** Clerk to check that authorisation had been given by the Developers to Rugby Borough Council for the gritting to done.

Chairman's Initials:.....

The Consortium has offered to come and talk to The Council on the future development of Cawston Grange. The Council agreed that this was a good idea and would leave this until after the January 2009 meeting.

**6. Opportunity for representatives of Warwickshire Police to address The Council**

No police in attendance.

- **Action:** Clerk to find out why the police were not attending the meetings and ensure their presence at future meetings.

**7. Opportunity for Borough and County Councillors to address The Council**

No Borough or County Councillors in attendance.

- **Action:** Clerk to find out when the full Council meetings of Rugby Borough Council are held to ensure Cawston Parish Council meetings do not clash.

**8. To approve the Precept/Budget for 2009-2010**

**The Council Resolved That:** The Precept and Budget for 2009-2010 be approved. The Budget for the year is £51,440.00, with the Precept at £48,905. This gave an increase of 2% on the previous year in the Council tax.

- **Proposed:** Cllr P. Venner
- **Seconded:** Cllr R. Mistry

Councillors voted unanimously in favour.

**9. To consider and approve the make up of Working Parties (Cllr p. Sharples proposals)**

Discussion took place and it was decided that Councillors consider this for the next meeting.

**10. To receive reports from Working Parties**

**1) Village Hall including affiliation to WRCC at a cost of £45 and payment of Land Search fees as required. (Maximum of £500.00).**

**The Council Resolved That:** The affiliation to WRCC is approved in the sum of £45 and Land Search fees, not exceeding £500.00 are approved.

- **Proposed:** Cllr Mrs M. Brett
- **Seconded:** Cllr R. Mistry

**2) Christmas tree fencing including approval of supplier and cost of fencing and additional cost of electric supply to the lights.**

**The Council Resolved That:** The quotation from Jacksons Fencing is accepted in the sum of £2,650.71, inclusive of delivery and installation.

- **Proposed:** Cllr Mrs M. Brett
- **Seconded:** Cllr P. Sharples

**The Council Resolved That:** The additional work on the electric supply for the tree lights is approved in the sum of £153.75.

- **Proposed:** Cllr P. Sharples
- **Seconded:** Cllr R. Mistry

**3) Notice Board up date**

It was confirmed that there would be a 5% discount for purchasing three Notice Boards.

- **Action:** The Clerk to negotiate with the supplier for a better price and place the order accordingly.

Chairman's Initials:.....

**4) Benches – to consider provision on the estate to include number, location and specification**

Provision of benches included in the 2008-2009 Budget.

- **Action:** Cllr Mrs M. Brett and Cllr Mrs V. Mair to look at probable locations for benches and costs.

**11. To receive a report on the Adoption Time Table for Cawston Parish Council**

A map of Cawston Grange showing the adopted Open Space areas had been received from Rugby Borough Council. No indication on the adoption of the remainder of the estate had yet been forthcoming.

- **Action:** Cllr P. Sharples to contact Warwickshire County Council re hold up on adoption.

**12. To confirm arrangements for the Carol Service**

All in hand, helpers needed for Sunday 14<sup>th</sup> December after 2.00 pm.

**13. To consider and approve payments of donations**

- a) Warwickshire and Northamptonshire Air Ambulance £250.00
- b) British Legion £150.00

**The Council Resolved That:** Donations as above are approved for payment.

- **Proposed:** Cllr P. Sharples
- **Seconded:** Cllr R. Mistry

**14. To hear and receive any relevant correspondence**

Agenda for Rugby Town West Locality Panel Meeting on 18<sup>th</sup> December 2008 from 6.30 pm at Sacred Heart Church, Lime Avenue.

Confirmation of Clerk's registration for the CiLCA qualification and associated paperwork

**15. To receive a report on the Finances of Cawston Parish Council and to consider and agree any payments to be made.**

Bank balances at 30<sup>th</sup> November 2008:-

Current Account £95.42

Deposit Account £76,219.05

A summary of Income and Expenditure to 30<sup>th</sup> November 2008 had previously been sent to each Councillor.

Cheque Number	Description	Amount	Signatories
000105	Electro-mech (Midlands)	153.75	RM / PV
000106	HM Revenue & Customs	335.41	RM / PV
000107	WALC	10.16	RM / PV
000108	Warwickshire & Northamptonshire Air Ambulance	250.00	RM / PV
000109	British Legion	150.00	RM / PV
000110	Krishna Enterprises t/a Steers Printing	188.00	RM / PV
Transfer	R. Morgan (Clerk's salary)	331.68	DW / PV
Transfer	R. Morgan (Postage Stamps)	11.88	DW / PV

**16. To consider and discuss any planning applications**

Chairman's Initials:.....

None received.

**17. Chairman's Discretion – to include matters requiring urgent attention received after the publishing of the agenda**  
No matters discussed.

There being no further business, The Chairman declared the meeting closed at 9:40pm.

<p><b>Signed as a true record;</b></p> <p>..... (Chairman)</p> <p>..... (Date)</p>
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Chairman's Initials:.....