

Cawston Parish Council

Councillors: P. Venner (*Chairman*), Mrs D. Wilson (*Vice Chairman*)
Mrs V. Mair, Mrs M. Brett, Mrs R. Latham, R. Mistry, T. Medcraft, P. Sharples

MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe Road, Rugby. CV22 6HB

Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary Meeting Number 29. Wednesday 11th March 2009

Held at Cawston Grange Primary School

Parish Councillors in Attendance:	P. Venner, Mrs D. Wilson, Mrs V. Mair, Mrs M. Brett
Other Guests in Attendance:	Adrian McInnes of William Davis, Simon Lieberman, Fallon Bryan and Peter McGuire of Orbit Housing
Number of Public in Attendance:	12

In Attendance: Raymond Morgan Clerk to the Council

The meeting opened at 7:30pm

1. **Apologies were received from:** Cllr Mrs R. Latham, Cllr T. Medcraft, Cllr R. Mistry, Cllr P. Sharples
2. **Declarations of Interest**
 - a. **Personal;** None Received
 - b. **Prejudicial;** None Received
3. **Minutes of the previous meeting(s).**
 - a. **To Agree the minutes of the previous meeting(s);**
The Council Resolved That: The Chairman signed the minutes 028 as a true and accurate record of that meeting.
 - **Proposed:** Cllr Mrs M. Brett
 - **Seconded:** Cllr Mrs D. Wilson
 - b. **Matter Arising; Notice Boards** - on order due for completion at manufactures in next 4 to 6 weeks. **Bus stop in Calvestone Road** – awaiting confirmation of meeting with representatives of WCC and Stagecoach to discuss the matter. Savings - The Clerk advised that it was difficult at present to find a suitable savings account and asked that the Finance Working Party meet to discuss this.
4. **Opportunity for representatives of Warwickshire Police to address The Council.**
None present.
5. **To hear and discuss proposals on the Calvestone Road site and the local centre from the Consortium.**
Adrian McInnes, representing the Consortium, presented a proposed plan for 145 houses to be constructed on the Calvestone Road site adjacent to the Bilton High School. He explained that there would be an outline planning application, with sketch/draft master plan, presented to Rugby Borough Council in about two months time. As this was the first the Council, or members of the public present, had seen the proposal the Chairman asked that if anyone had comments to make on the proposal they should direct them to either the Clerk or himself as soon as possible.
The meeting then moved on to the Commercial Area with Adrian commenting initially that their operator had that week backed out, leaving them with no developer. The area favoured for this is that next to the school and if a hall was to be built part of this site could be available. He pointed out, after questions, that a public house on the estate was not viable in the present credit crunch, and that there was no chance of a Doctors Surgery as the PTC would not fund one.

Chairman's Initials:.....

It was left for the Council to respond to the Chairman on the Consortium proposals; the Chairman requested that this be done without undue delay.

6. To hear and discuss New Partnership with representatives from Orbit Housing.

Simon Lieberman, Neighbourhood Development Advisor for Orbit Heart of England, said that there were just under 100 general need properties and around 50 shared ownership properties on the Cawston Grange Estate. They are undertaking, as part of Orbit's 40th anniversary, a project entitled New Partnership with residents. The project will link in with local residents, key partners and potential funders in the neighbourhood to identify what actions and investment will make a difference and determine what role Orbit will play in the wider community. This project will focus on strategic and longer term issues rather than simply small one off projects to ensure that they stay engaged and play their part in the neighbourhood. The Chairman welcomed this and said that the Council were keen to work with Orbit on making Cawston Grange a community.

7. Up to 15 minutes where members of the public in attendance can address The Council. None present

8. Opportunity for Borough and County Councillors to address The Council.

None present.

9. To receive Working Party reports:

a) Cawston Parish News

Cllr P. Venner said that the latest issue had been delivered to every house on the estate. The cost of printing was £286.00.

b) Consortium Liaison

Cllrs T. Medcraft and P. Sharples had met with some of the residents who lived adjacent to the Trussell Way car park to discuss some of the issues arising from that area. A favoured option was to blank off part of the car park with a fence leaving 5 parking places, thereby reducing the area for hand-brake turns and wheel spinning, and putting a sleeping policeman on Trussell way adjacent to Durrell Drive.

One resident had produced a schedule of incidents on the car park and said that the previous evening cars were on the car park until 10.50 pm. Windows of houses had in the past been targeted by the car park users at night. PCSO Mossop had been patrolling the area but incidents still continue.

On the whole residents felt that the car park should be completely closed and landscaped. The car park is the responsibility of Rugby Borough Council.

- **Action:** The Clerk to contact Rugby Borough Council and discuss with them what action can be taken in respect of the car park. The Consortium promised to look into having a sleeping policeman installed.

c) Finance and Staffing – No report.

d) Parish Plan and Survey – No report.

e) Village Hall update

Cllr Mrs M. Brett had circulated a report to councillors. This covered a visit to Hatton Park Village Hall which was built for the estate by the developers. The hall is managed by the residents as a charity. The hall itself, and its surroundings, serve as a warning of what can go wrong. The problems demonstrate that whoever builds our hall we do need to start fundraising.

At this point Cllr P. Sharples joined the meeting.

On the question of how to manage the Clerk had contacted WALC, and used the WWYC website, to obtain other opinions of the best way forward. The answers were quite clear that a charitable or implied charitable trust should be set up as it would place an intolerable burden on councillors to run it.

- **Action:** The working party is to come up with a proposal for the next meeting.

f) Benches

Prices had been obtained for Braeburn Seat 1840mm – Iroko Hardwood – Cast Iron Frames - £497.54 each. Still awaiting confirmation from Rugby Borough Council on the bench location. Also awaiting the cost of fixing them.

Chairman's Initials:.....

- **Action:** The Clerk to follow up with Rugby Borough Council.

10. To agree the payment of the following allowances:-

a) Chairman's Allowance £160.00

The Council Resolved That: The Chairman's Allowance be paid.

- **Proposed:** Cllr P. Sharples
- **Seconded:** Cllr Mrs V. Mair

b) Clerk's WFH Allowance £120.00

The Council Resolved That: The Clerk's Working from Home Allowance be paid.

- **Proposed:** Cllr P. Venner
- **Seconded:** Cllr P. Sharples

11. To hear and consider any received correspondence.

List to be circulated.

12. To receive a report on the Finances of Cawston Parish Council and to consider and agree any payments to be made.

The bank account balances as at 28th February 2009 were as follows:-

Current Account - £ 174.08

Savings Account - £73,860.09

An updated Financial Statement would be sent to councillors in the next few days.

Cheque Number	Description	Amount	Signatories
000117	H.S. Jackson & Son (Fencing) Ltd – Xmas Tree Fencing	£3,048.32	VM /DW
000118	Mrs M. Brett - Padlock	£6.99	VM / DW
000119	Cllr P. Venner – Chairman's allowance	£160.00	VM / DW
000120	R. Morgan – Clerk's WFH allowance	£120.00	VM / DW
000121	HMRC – PAYE/Ni	£248.80	VM / DW
Transfer	R. Morgan – Clerk's Salary	£331.48	VM / DW
Transfer	R. Morgan – Clerk's Expenses	£34.00	VM / DW

There being no further business, The Chairman declared the meeting closed at 10.10 pm.

Signed as a true record;

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(Chairman)

.....
(Date)

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Chairman's Initials:.....