

Cawston Parish Council

Councillors: P. Venner (*Chairman*), Mrs D. Wilson (*Vice Chairman*)
Mrs V. Mair, Mrs M. Brett, Mrs R. Latham, R. Mistry, T. Medcraft, P. Sharples, Ms B. Thomas

MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe, Rugby. CV22 6HB
Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary Meeting Number 31, Wednesday 13th May 2009
Held at Cawston Grange Primary School

Parish Councillors in Attendance:	P. Venner, Mrs D. Wilson, Mrs V. Mair, Mrs M. Brett, R. Mistry, T. Medcraft, Ms B. Thomas
Other Guests in Attendance:	Borough Cllr P. Butlin
Number of Public in Attendance:	One

The Clerk and RFO Mr R. Morgan in attendance.

The meeting opened at 7:45pm

- 1. Apologies were received from:** Cllr R. Latham and Cllr P. Sharples
- 2. Declarations of Interest**
 - a. Personal;** "None Received"
 - b. Prejudicial;** "None Received"
- 3. Minutes of the previous meeting(s).**
 - a. To Agree the minutes of the previous meeting(s);**
The Council Resolved That: The Chairman signed the minutes of meeting No 30 as a true and accurate record of that meeting.
***Proposed:** Cllr Ms B. Thomas
***Seconded:** Cllr. P. Venner
Voting was unanimous.
 - b. Matter Arising;** Cllr P. Venner reported that both Paul Moore and Amanda Carr had been approached re being co-opted as Councillors. Amanda Carr declined, but was happy to participate with Working Parties, and Paul Moore needs more time to consider the invitation.
On the question of Kalfs Drive, Cllr Mrs M. Brett said that residents would like a fence erecting in place of the plants that had been ripped out, making a more permanent fixture. Cllr T. Medcraft agreed to take this up with the Consortium.
- 4. Opportunity for representatives of Warwickshire Police to address The Council.**
No representative of the police was present.
- 5. Up to 15 minutes where members of the public in attendance can address The Council. The Chairman reserves the right to restrict speakers to 3 minutes each under standing orders 6.1.2.**
Mr Robert Nash raised the question of the car park at the end of Trussell Way and had hoped that the police would have been at the meeting to answer concerns of the residents in that area and report on the action that they were taking in view of the problems. The Clerk had been in contact with Rugby Borough Council and reported that at the moment the query is with their legal department. There is a need to officially contact the consortium detailing what their proposals are with regard to closing the site. Provided the consortium does not object then RBC will arrange for the installation of a low barrier which they have in their yard. Cllr T. Medcraft said that, following his meeting with residents, the site should be closed with immediate effect.
Borough Cllr P. Butlin said that he would contact both the Consortium and the Borough Council to resolve this matter without delay.
***Action:** The Clerk to contact the police as to why Trussell Way car park does not feature in their 2008 report on anti-social behaviour in Cawston. Also to send Adrian McInnes a copy of the email received from RBC.
- 6. Opportunity for Borough and County Councillors to address The Council.**
Borough Cllr P. Butlin drew attention to the attempted abduction of a young girl in Nelson way and asked that all residents be vigilant. He also reported that the Consortium were in negotiations with the Borough Council on planning. He appreciated that there are adoption issues, mainly with Severn-Trent, and roads, negotiations were still ongoing.

Chairman's Initials:.....

Cllr Mrs V. Mair raised the question of the proposed play area on the field at the rear of the primary school and asked what had happened with this as the matter had appeared to have died. Borough Cllr P. Butlin said that he knew there had been an issue with the siting of the play area and would contact Adrian McInnes of the Consortium on this matter.

7. To receive Working Party reports:

a) Cawston Parish News

Cllr P. Venner said that the next issue to be early June 2009 and that articles etc. are required.

At this point the Councillors judged the entries for the Snow Competition. In first place came Kerry Bainbridge with second being awarded to Andrew Gardner. Congratulations to all who entered. The prizes of a £20 and £10 M&S vouchers are to be presented at the Annual Parish Meeting.

- **Action:** The clerk to notify the prize recipients and invite them to the Annual parish Meeting.

b) Consortium Liaison

Cllr T. Medcraft reported that he had contacted Simon Warren CEO Rugby Borough Council who is willing to assist in this council's aim of achieving adoption of Cawston Grange Estate at the earliest opportunity.

He also reported that he had been in contact with both the Consortium and Rugby Borough Council re adoption and was awaiting results.

The pumping station fence requires attention and Severn Trent Water Authority had been contacted. The safety bollards in Calvestone Road were due to be replaced this week.

c) Finance and Staffing

The Clerk and RFO reported that the Accounts for the year ended 31st March 2009 had been completed and a summary of the Financial Statements had been circulated to councillors. The Accounts are now to be vetted by the Internal Auditor and then submitted to the Finance Committee on 2nd June 2009, prior to formal approval by the Council at the June 2009 Council Meeting.

Cllr R. Mistry said that his schedule for the bi-monthly audit of finances would be brought to the June meeting.

d) Parish Plan and Survey.

It was reported that Cllr P. Sharples had a big personal workload at present and required help in this area. Over the past month several meetings had been held, a working schedule produced and stakeholders identified. It was now time to identify people to help with stakeholders.

A firm of Consultants will be used to develop and administer the questionnaire with input and guidance from the working party.

Five local parish councils had been contacted re their Parish Plans. Steve Patalong and Mavis Wilkins from WRCC were our contacts there.

e) Village Hall update.

Cllr Mrs M. Brett had submitted a written report on the activities of the Working Party. She said that badminton has a great effect on size and design. It was therefore critical that it was decided early if this was wanted or not. Short mat bowls would not be an issue as plans for a hall of a size to accommodate that was already envisaged. Felt that a bar area could be a great asset and a money spinner. Bridge, dance, music and drama were also considerations. The attraction of weddings and private parties could also bring in appreciable income. Other possible uses were also included in the report, both private and commercial.

f) Benches

A response had been received from the Borough Council on the siting of benches. Whilst those on the field at the rear of Bilton High School were fine, it was felt that the one sited by the Xmas tree had attracted objections from nearby residents and these objections should be taken into consideration. After discussion it was decided to continue with the bench by the Xmas tree and make it clear to residents in that area that the activities in that area would be closely monitored by Parish Councillors

- ***Action:** The clerk to write to the Borough Council with the Parish Council response.

g) Notice Boards

The two replacements and the new notice board have now been installed.

8. Annual Parish Meeting

Cllr P. Venner had produced a suggested programme. The guests to include Warwickshire Police, The Consortium, WALC on Parish Plans, Orbit Housing, and Estate Adoption. A flyer had been printed for circulation on the estate.

9. Correspondence

WALC re Survey on Evidence Required Re Number of Elected and Co-Opted Members – the Government are currently considering the practical implications that would follow the commencement of Section 76 of the Local Government and Public Involvement in Health Act 2007, in particular the amendments to section 15 and 16 of the Local Government Act 1972. **Once in force these amendments will require that local councils' chairman and vice-chairman are drawn from the elected members and that local councils have a minimum of 5 elected members.**

WALC re Training Courses.

Rugby Borough Council re Rugby Rural Link Minibus Scheme.

Rugby Borough Council re Planning for Gypsy & Traveller Sites.

WALC Newsletter ADH\82

Email from Doug Keill re Rats.

Chairman's Initials:.....

10. Planning
Nothing reported.

11. To receive a report on the Finances of Cawston Parish Council and to consider and agree any payments to be made.

The balances in the bank accounts as at 30th April 2009 are as follows:-

Current account £ 1,552.50
Petty Cash £ 100.00
Savings account £69,369.39

Cheque Number	Description	Amount	Signatories
000123	Viking Direct	£285.39	PV / VM
Transfer	The Clerk – salary May 2009	£332.51	PV / VM
000124	Cawston Grange Primary School – Room Hire 2009	£504.00	PV / VM
000125	WALC – Annual Subscription	£522.00	PV / VM
000126	CANCELLED		
000127	Bilton School – Flyers for Annual Parish Meeting	£ 18.74	PV / VM
000128	Friends of Cawston Grange P.T.A. – Donation to Summer Sizzler	£200.00	PV / VM

The Council Resolved That: The payments above are made.

- **Proposed:** Cllr P. Venner
- **Seconded:** Cllr R. Mistry
All in favour.

12. Chairman’s Discretion

Cllr V. Mair raised the question of the Children’s Centre adjacent to Cawston Grange primary School. Cllr P. Venner advised that this was going ahead.

There being no further business, The Chairman declared the meeting closed at 09:37pm.

Signed as a true record;

.....
(Chairman)

.....
(Date)

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Chairman’s Initials:.....