

Cawston Parish Council

Councillors: P. Venner (*Chairman*), Mrs D. Wilson (*Vice Chairman*)
Mrs V. Mair, Mrs M. Brett, Mrs R. Latham, R. Mistry, T. Medcraft, P. Sharples, Ms B. Thomas

MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe Road, Rugby. CV22 6HB

Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary Meeting Number 33, Wednesday 1st July 2009

Held at Cawston Grange Primary School

Parish Councillors in Attendance:	P. Venner, Mrs D. Wilson, Mrs M. Brett, R. Mistry, T. Medcraft, P. Sharples, Mrs B. Thomas
Other Guests in Attendance:	None
Number of Public in Attendance:	None

The meeting opened at 7:30pm

1. Apologies were received from: Cllr Mrs V. Mair and Cllr Mrs R. Latham.

2. Declarations of Interest

- a. **Personal;** None Received.
- b. **Prejudicial;** None Received.

3. Minutes of the previous meeting(s).

a. To Agree the minutes of the previous meeting(s);

The Council Resolved That: The Chairman sign the minutes 032 a true and accurate record of that meeting.

- **Proposed:** Cllr Mrs M. Brett
- **Seconded:** Cllr Ms B. Thomas

b. Outstanding actions from the minutes of the previous meeting(s)

Play area planning – held over to next meeting.

Items in Tom Tucker garage – Cllr Medcraft has contacted Tom and will collect from him.

Xmas Lights – the original lights, in Cllr Brett's garage, are to be sold on e-bay.

Trussell Way Car Park – residents to be advised to phone the police and ensure that they get an incident number each and every time they ring.

Summer Sizzler – it had been decided not to take a desk/stall at this event.

4. Opportunity for representatives of Warwickshire Police to address The Council

No police present. However, Cllr Mrs Brett said that the Rugby West PACT Meeting had been made aware of the Trussell Way problem. Police patrols stop at midnight during the week and 4.00 am on weekends. Cllr P. Venner to contact PS. Dafyn Goddard on the issue of finishing at midnight.

5. Up to 15 Minutes for members of the public to address The Council

No members of the public spoke.

6. Opportunity for Borough and County Councillors to address The Council

None present.

7. To receive Working Party reports

a) Cawston Parish News

Chairman's Initials:.....

The Council Resolved That: the sum not exceeding £350.00 for the cost of printing the June 2009 Issue of Cawston Parish News is approved.

- **Proposed:** Cllr P. Venner
- **Seconded:** Cllr P. Sharples

b) Consortium Liaison

It was reported that Robert McGuinn was actively chasing Severn Trent Water for more information on licences etc. Cllr T. Medcraft believed that the bushes on Turchil Road had now been attended to.

Cllr P. Venner had tried to set up a meeting with Adrian McInnes of William Davis. The response to the request was “Personally he, Adrian McInnes, had not been in touch with the Council although Gallaghers have met with the planners to discuss the local centre. He is not aware of any meetings with Councillors. There is not yet any consensus amongst the Consortium members about the proposals and would wish to agree this first before it is put forward as a proposal rather than a possibility”.

Action: Cllr P. Venner to contact Gallaghers to find out about their discussions with the planners.

On 28th June Cllrs Medcraft and Sharples had walked Trussell Way talking to residents re traffic calming measures. From this only one resident was entirely in favour of traffic calming measures, two others in favour if that was the majority of the residents, and four definitely against. Views from other residents would be welcome. The barrier across the car park entrance had reduced the problems by 90%.

Action: Views welcome from residents re traffic calming measures to be put on the website. Clerk to respond to resident re traffic calming measures.

c) Finance and Staffing

The policy documents issued prior to the last Council meeting are to be considered by the Working Party before being put for approval at the next Council meeting. Cllr R. Mistry reported that the website needs attention. Also the Clerk still experiencing difficulties in sending emails.

d) Parish Plan and Survey

Cllr P. Sharples reported that Simon Lieberman of Orbit has a software package that gives analysis. Also Orbit would like to build a relationship with The Parish Council. Orbit is shortly to hold a meeting with their Cawston residents and would see if they could get volunteers for any of the Working Parties. They may also be able to assist with Village Hall funding.

e) Village Hall

Cllr Mrs M. Brett said that the Orbit survey supported the feedback from residents. A meeting is to be held to discuss locations. The Village Hall Report June 2009 proposed that the village hall is run as a Charitable Incorporated organisation: the land and buildings would be held by the Parish Council as Custodian Trustee and day-by-day running would be by a group of management trustees drawn from residents, users and parish councillors.

f) Benches

The article in the Parish News had brought one response re part sponsorship of a bench, to which Cllr Venner had responded, and no objections. Rugby Borough Council had proposed that Cawston Parish Council pay them for the benches which they would then order and install.

The Council Proposed That: 3 No. Benches be purchased in the sum of £1552.62 including delivery and that the Clerk liaises with Rugby Borough Council on this subject.

- **Proposed:** Cllr P. Venner
- **Seconded:** Cllr Ms B. Thomas

Chairman's Initials:.....

Action: The Clerk to contact both Orchard Street and Rugby Borough Council re delivery and installation. Also to obtain the installation cost from Rugby Borough Council.

8. To approve Insurance Company for the coming year at a cost not exceeding £400.00

The Clerk proposed that the quotation from Came & Company in the sum of £368.83 be accepted as Allianz had failed to put forward a quotation.

The Council Resolved That: The quotation from Came & Company is approved in the sum of £368.83 (Norwich Union).

- **Proposed:** Cllr P. Venner
- **Seconded:** Cllr P. Sharples

9. To hear and consider any received correspondence

Cllr Mrs Brett had received an email from Paul Hart who would be happy to join as a helper. Cllr Sharples said we should work closely with Sustran (National Cycle Routes).

Cllr Mrs Brett had an email from Louisa Porter re plans for the Coventry Road crossing. The Options would be forwarded to all Councillors for comments to be sent to the Clerk for response by the end of July.

WALC Newsletter ADH\83 – contains item on Publication Schemes to appear on Web sites.

Action: The Clerk to clarify this with WALC and if necessary ensure our scheme is put on site.

Also received a Warwickshire Place Survey and Local Residents Priorities – this to be forwarded to all councillors

10. To receive a report on the finances of Cawston Parish Council and to consider and agree any payments to be made.

The bank account balances as at 30th June 2009 are as follows:

Current Account	£ 1,997.55
Savings Account	£83,075.06
Petty Cash	£ 100.00

The Council Resolved That: The payments listed below are approved.

Cheque Number	Description	Amount	Signatories
000131	Edge Deign Ltd re 3 rd Year of Software Contract	£167.21	PV / DW
000132	HMRC re 1 st qtr 2009/10 PAYE/Ni payment	£167.21	PV / DW
000133	Came & Company re Insurance Premium 2009/10	£368.83	PV / DW
000134	WALC re Councillor Training Course	£ 35.00	PV / DW
Transfer	R Morgan re Clerk salary	£346.43	PV / DW
Transfer	R Morgan re Clerk expenses	£ 37.53	PV / DW

11. To consider any planning notices

No notices received.

12. Chairman's Discretion – to include matters requiring urgent attention received after the publishing of the agenda.

No matters were raised.

There being no further business, The Chairman declared the meeting closed at 8:42pm.

Chairman's Initials:.....

Signed as a true record;

.....
(Chairman)

.....
(Date)

*****END OF DOCUMENT*****

Chairman's Initials:.....