

Cawston Parish Council

Councillors: P. Venner (*Chairman*), Mrs D. Wilson (*Vice Chairman*)
Mrs V. Mair, Mrs M. Brett, R. Mistry, T. Medcraft, P. Sharples, Ms B. Thomas, A. Briggs

MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe Road, Rugby. CV22 6HB

Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary Meeting Number 37, Wednesday 11th November 2009 Held at Cawston Grange Primary School

Parish Councillors in Attendance:	P. Venner, Mrs M. Brett, Mrs V. Mair, R. Mistry, T. Medcraft, P. Sharples, Ms B. Thomas, A. Briggs
Other Guests in Attendance:	County & Borough Cllr P. Butlin, WPC Charlotte Hall, PCSO Jo Jackson.
Number of Public in Attendance:	None

The Clerk / RFO in attendance.

The meeting opened at 7:30pm

1. Apologies were received from: Cllr Mrs D. Wilson, Borough Cllrs M. Stokes and M. Williams.

2. Declarations of Interest

- a. **Personal;** None Received.
- b. **Prejudicial;** None Received.

3. Minutes of the previous meeting(s).

- a. **To Agree the minutes of the previous meeting(s);**

The Council Resolved That: The Chairman sign the minutes 036 a true and accurate record of that meeting.

- **Proposed:** Cllr P. Sharples
 - **Seconded:** Cllr R. Mistry
- b. **Outstanding actions from the minutes of the previous meeting(s)**

4. Opportunity for representatives of Warwickshire Police to address The Council

WPC Charlotte Hall introduced PCSO Jo Jackson. WPC Hall said that mini mopeds and speeding on Calvestone Road had been a priority. Bus speeds had improved. The use of a speed gun by councillors was raised and WPC Hall will look into its availability.

Cllr Mrs M. Brett raised the question of the damage to Turchil Way play area.

Cllr P. Venner said that if the police had any articles for the Parish News they were required by the end of the month. (At this point Cllr A. Briggs joined the meeting).

Cllr T. Medcraft said the Dog Warden will only take action if they see dogs fouling.

5. Up to 15 Minutes for members of the public to address The Council

No member of the public spoke.

6. Opportunity for Borough and County Councillors to address The Council

County & Borough Cllr P. Butlin was in attendance. He said that a planning application from the Consortium in respect of the Archaeology Site was imminent. When received by the Borough Council the question of the Commercial Centre will be raised.

There had been a consultation on traffic calming in Frobisher Road and as a consequence of this the signs for the Coventry Road crossing would be funded by this. Calvestone Road had been a lot quieter recently with even the buses driving slower. The design of Calvestone Road would be re-visited at the time of the planning application. Steve Parkes is the officer dealing with the application.

- **Action:** The clerk to invite Mick Freer and Greg Vitais to the next council meeting.

Chairman's Initials:.....

7. To receive Working Party reports

a) Cawston Parish News

Next issue is to be early December 2009. Articles will be required in the next two weeks by Cllr P. Venner as distribution is planned for 1st/2nd December. Articles required for First Responders, carol service, benches, railway line, band recruitment, Western Relief Road and Cawston Wood.

b) Consortium Liaison

Severn Trent Water and the Consortium have met and the pumping station inspected, a list of remedial works is currently being drawn up. The adoption process re the legal transfer of pumping station land is on-going.

- Action: Borough Cllr M. Stokes to be approached re Cllr T. Medcraft joining him on his walk about with Rob McGuinn. Also to follow up the last meeting minute notes.

c) Finance and Staffing

The procedure for Cheque Signatories was proposed by Cllr R. Mistry and seconded by Cllr P. Venner. All councillors were in favour. One to one with Clerk had been held and necessary actions being taken. Website had had a make over and Cllr R. Mistry proposed a £40 payment for the up-dates, this was seconded by Cllr P. Venner with all in favour.

A photo library of Cawston Parish is to be held on the website.

d) Parish Plan and Survey

Cllr Medcraft thanked all of the working party, especially Alex and David for hosting the meetings and their computer skills. A milestone had been reached with the Questionnaire being printed this week and distributed the coming weekend. The closing date for response is 9th December 2009 and SurveyShack will notify us of who has not responded. Weekly up-dates from SurveyShack on the number of responses received. The Council will review the situation at the December Council meeting.

- Action: Cllr P. Venner to contact Orbit Housing to encourage their residents respond. Cllr Mrs V. Mair to contact the school. Cllrs T. Medcraft and R. Mistry to sort out boards.

e) Village Hall

Cllr Mrs Brett reported that it was a case of wait and see on the question of a site for the hall.

8. Sustrans

Cllr Mrs M. Brett reported that an ecological report had been sent to Warwickshire Wildlife Trust on the proposed footpath. Article asking for volunteers to be put in the Parish News.

- **Action:** The Clerk to check on insurance necessary to carry out the work.

At this point Cllr Ms B. Thomas left the meeting (9.03 pm)

9. To consider the Finance Working Party recommendations for Budget/Precept 2010-2011

The Council Resolved That: the budget/precept prepared for the financial year 2010-2011 be accepted.

- **Proposed:** Cllr R. Mistry
 - **Seconded:** Cllr P. Venner
- All Councillors voted in favour.**

10. To consider and discuss preparations for the Annual Carol Service

The Clerk said that preparations were under way and the date will be 13th December 2009 commencing at 3 pm. Cllr Mrs Mair had booked a band for the occasion. An answer was awaited from the school on the question of a school choir for the occasion.

- Action: A meeting of the working party to firm up the arrangements.

11. To hear and consider any received correspondence (Including notice of forthcoming external meetings)

(1) Notices

Rugby Town West Community Forum meeting on Wednesday 2nd December 2009 from 6.30pm (formal meeting to start at 7pm) at Harris School, Harris Drive (off Overslade Lane), Rugby.

(2) General

Rugby Borough Council's Play Grant – scheme enables parishes the opportunity to apply for up to £1000 to help grant aid events, potential play facilities and consultancy fees which will specifically improve, engage and encourage children to participate in play.

Leaflet re Rugby Health Walks.

Chairman's Initials:.....

12. To receive a report on the finances of Cawston Parish Council and to consider and agree any payments to be made.

The bank account balances are as follows:

Current Account	£ 3,864.65
Savings Account	£102,535.65
Petty Cash	£ 100.00

The Council Resolved That: The payments listed below are approved.

- **Proposed:** Cllr P. Venner
- **Seconded:** Cllr A. Briggs

Cheque Number	Description	Amount	Signatories
Transfer	R Morgan re Clerk salary	£353.34	PV /DW
Transfer	R. Morgan expenses	£ 78.15	PV /DW
D Debit	Bt	£ 76.13	RM /PV
000142	WNAA Donation	£350.00	RM /PV
000143	The Royal British Legion Donation	£250.00	RM /PV

The Council Resolved That: On the question of a donation to First Responders it was agreed that the Clerk seeks an assurance from them that any kit purchased by Cawston Parish Council remains with the Responder covering Cawston Parish. Also the Council purchase the kit for the First Responders up to a value of £1500.00.

- Proposed: Cllr P. Venner
- Seconded: Cllr A. Briggs

13. To consider any planning notice

Comments had been received from Cllrs re conversion of a garage into liveable room at 16 Noble Drive.

14. Chairman’s Discretion – to include matters requiring urgent attention received after the publishing of the agenda.

Cllr Briggs commented on driving schools using Cawston Grange Drive.

Cllr Medcraft asked for a copy of a Dog ‘No Fouling’ sticker for the Parish News

There being no further business, The Chairman declared the meeting closed at 9.50pm.

<p>Signed as a true record;</p> <p>..... (Chairman)</p> <p>..... (Date)</p>
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Chairman’s Initials:.....