

Cawston Parish Council

Councillors: P. Venner (*Chairman*), Mrs D. Wilson (*Vice Chairman*)
Mrs V. Mair, Mrs M. Brett, R. Mistry, T. Medcraft, P. Sharples, Ms B. Thomas, A. Briggs

MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe Road, Rugby. CV22 6HB

Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary Meeting Number 41, Wednesday 10th March 2010 Held at Cawston Grange Primary School

Parish Councillors in Attendance:	P. Venner, Mrs D. Wilson, Mrs M. Brett, Mrs V. Mair, R. Mistry, P. Sharples, A. Briggs
Other Guests in Attendance:	County & Borough Cllr P. Butlin, Borough Cllrs M. Stokes & M. Williams, PC Charlotte Hall, PCSO Nina Vernon.
Number of Public in Attendance:	None

The Clerk / RFO attended.

The meeting opened at 7:30pm

1. **Apologies were received from:** Cllr Ms B. Thomas, Cllr T. Medcraft.
2. **Declarations of Interest**
 - a. **Personal;** None received.
 - b. **Prejudicial;** None Received.
3. **Minutes of the previous meeting(s).**
 - a. **To Agree the minutes of the previous meeting(s);**
The Council Resolved That: The Chairman sign the minutes 040 a true and accurate record of that meeting.
 - **Proposed:** Cllr Mrs D. Wilson
 - **Seconded:** Cllr A. Briggs
 - b. **Outstanding actions from the minutes of the previous meeting(s).**
Any outstanding actions covered in meeting agenda.
4. **Opportunity for representatives of Warwickshire Police to address The Council**

PC Charlotte Hall and PCSO Nina Vernon represented the police. Apologies were given on behalf of Sgt Daf Goddard. Crime figures for the month to 10th March 2010 were given for Cawston. These were – Road Traffic Collisions (1); Rowdy Behaviour (2); Domestic (1); Vehicle Nuisance (2); Alarm (1); Violence (2); Silent 999's (2); Suspicious Circumstances (1); Road (1).
It was reported that mini bikes were active again and would be added to the priority list to be discussed at the RTW meeting on 17th March.
5. **Up to 15 Minutes for members of the public to address The Council**

No member of the public present.
6. **Opportunity for Borough and County Councillors to address The Council**

County Cllr P. Butlin stated that a sum of £45k had been agreed for the widening of Coventry Road and the installation of a crossing with central refuge, subject to Area Committee approval. As regards the Planning Application to build 145 houses on land to the east of Calvestone Road discussions between RBC and the developers were ongoing.
Borough Cllr M. Stokes said that the RBC Council Tax increase was zero but that the County Council had applied an increase of 2.4%, which meant an increase of 2.2% overall to RBC Council Tax payers. Cllr Venner commented that the Parish Council increase was also zero.

Chairman's Initials:.....

With regard to the Western Relief Road the first part, between Potsford Dam and Lawford Road, was scheduled to be opened in May 2010. The second part due for opening November 2010. There will be an open day for members of the public to walk or cycle the new road prior to its opening.

7. To receive Working Party reports

a) Consortium Liaison

Cllr T. Medcraft, in a written report, said that the Consortium was keeping on top of estate maintenance once reported. Road signs on round-about and the lamp post on the LH corner on Cawston Grange Drive had not been repaired; County Cllr P. Butlin stated that this County Council work and he would follow it up.

There was a report on a water leak on Calvestone Road near the central barge, the clerk to contact STW.

b) Finance and Staffing

Cllr Mistry reported that the filing was in good order. Bank reconciliations for the period March 2009 to February 2010 had been checked by Cllr Mrs Wilson and were in order.

Borough Cllr Stokes agreed to help Cllr Mistry with the website.

Bank balances were given as follows:-

Current Account	£ 1,196.72
Petty cash	£ 30.83
Savings Account	£100,552.48

The Council Resolved That: The payments listed below are approved.

- **Proposed:** Cllr P. Sharples
- **Seconded:** Cllr V. Mair

Cheque Number	Description	Amount	Signatories
Transfer	R Morgan re Clerk salary	£329.00	MB /DW
000152	SurveyShack.com Ltd	£6,617.68	MB /DW
Transfer	R Morgan Clerk Working from Home Allowance	£120.00	MB /DW
000153	Cllr P. Venner Chairman's Grant	£160.00	MB /DW
000154	HMRC PAYE/NIC to 05/04/2010	£265.85	MB /DW
000155	SLCC Working With Your Council Course for Clerk	£160.00	MB /DW

c) Parish Plan and Survey

It was reported that there would be a meeting next Tuesday, 16th March, to look at the results and go forward from there. Borough Cllr Stokes agreed to provide an accurate number of houses in the parish.

The Council Resolved That: A quotation is obtained for the printing of the Parish Plan to be delivered to all houses.

- **Proposed:** Cllr A. Briggs
- **Seconded:** Cllr P. Sharples

8. Friends of Cawston Greenway

The inaugural meeting of the Group is being held this evening, at which a constitution would be adopted and officers elected.. The Group require a Management Plan drawn up by Warwickshire Wildlife Trust for which a fee is payable. Insurance (Public Liability) is specialised and will cost £226. Some grants are available.

The Council Resolved That: The Council make a grant to The Friends of Cawston Greenway of £500 to meet the cost of the Management Plan.

- **Proposed:** Cllr R. Mistry
- **Seconded:** Cllr P. Sharples

9. Street Furniture

Quotations had been obtained for benches, the Braeburn Seat 1840mm with Arms at £457.54 each and the Coxes Bench 1800mm at £356.69 each. RBC would like the rustic (Coxes) benches in the conservation area in keeping with the natural appearance.

The Council Resolved That: Rustic benches are placed in the field with Braeburn Seats on the formal paths.

- **Proposed:** Cllr P. Sharples

Chairman's Initials:.....

- **Seconded:** Cllr P. Venner

There was one abstention.

The question of location of benches was left until the next meeting to allow residents time to respond to the Cawston Parish News location plan.

On the question of planters whilst a quote had been obtained it was felt that the cost was higher than envisaged and further enquiries should be made.

- Action: The Clerk to look further into the matter and report back with alternatives. Also to provide Cllr P. Butlin with locations of 'Welcome' planters.

Quotations for the cost of a plaque for the Xmas Tree were awaited.

10. To receive and discuss items for the Annual Parish Meeting

The date of the Annual Parish Meeting was confirmed as Wednesday 19th May 2010.

Guest speakers to be invited are Orbit housing, Friends of Cawston Greenway and someone on Parish Plan, with a possibility of Western Relief Road update.

- Action: The Clerk to send out invitations and confirm speakers. Also to book school hall.
- Action: The Council to produce and deliver a flyer 2 weeks before the Annual parish Meeting.

11. To hear and consider any received correspondence (Including notice of forthcoming external meetings)

Application from Cawston Grange PTA for a donation towards music provided at the Summer Sizzler.
The Council Resolved That: A donation of £200 is approved towards the cost of music at the Summer Sizzler.

- **Proposed:** Cllr Mrs M. Brett
- **Seconded:** Cllr Mrs V. Mair

Weekly timetable received from Edge Design to help successfully complete the "End of Year Checklist".
 Legal Briefing received from NALC re delay in the Revised Code of Conduct for Members of Local Authorities.

Email from Cllr Mrs Mair re 'commercial adverts on notice boards'.

Notice re funding available from the Comma Fund.

Rugby Town West Community Forum meeting date 17th March 2010 at Rokeby Primary School.

12. To consider and discuss any relevant planning notices

House type substitutions plan submitted on Area West of Calvestone Road, south of Whitefriars Drive.
 Application R10/0072/MAJP.

13. Chairman's Discretion – to include matters requiring urgent attention received after the publishing of the agenda.

Cllr Briggs reported solar lights stolen off his drive. He also reported that Trussell Way had been very quite. Also awaiting details of use of speed gun.

There being no further business, The Chairman declared the meeting closed at 9.10pm.

Signed as a true record;

.....
 (Chairman)

.....
 (Date)

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Chairman's Initials:.....