

Cawston Parish Council

Councillors: P. Venner (*Chairman*), Mrs D. Wilson (*Vice Chairman*)
Mrs V. Mair, Mrs M. Brett, R. Mistry, T. Medcraft, P. Sharples, Ms B. Thomas, A. Briggs

MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe Road, Rugby. CV22 6HB
Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary Meeting Number 42, Wednesday 14th April 2010
Held at Cawston Grange Primary School

Parish Councillors in Attendance:	P. Venner, Mrs D. Wilson, Mrs M. Brett, P. Sharples, A. Briggs, Mrs V. Mair, R. Mistry, A. Briggs, P. Sharples, Ms B. Thomas
Other Guests in Attendance:	None
Number of Public in Attendance:	None

The Clerk / RFO did not attend due to illness. Minutes were recorded by R. Mistry.

The meeting opened at 7:30pm

1. Apologies were received from: T. Medcraft, R. Morgan

2. Declarations of Interest

- Personal;** M. Brett under item 8 of the Agenda – Sustrans - Friends of Cawston Greenway
- Prejudicial;** None Received.

3. Minutes of the previous meeting(s).

- To Agree the minutes of the previous meeting(s);**

The Council Resolved That: The Chairman sign the minutes 041 a true and accurate record of that meeting.

- Proposed:** Cllr Mrs M. Brett
- Seconded:** Cllr Mr A. Briggs

- Outstanding actions from the minutes of the previous meeting(s).**

Any outstanding actions covered in meeting agenda.

4. Opportunity for representatives of Warwickshire Police to address The Council

No representatives were present.

5. Up to 15 Minutes for members of the public to address The Council

No member of the public present.

6. Opportunity for Borough and County Councillors to address The Council

No Borough or County Council Councillors present.

7. To receive Working Party reports

a) Cawston Parish News

Not discussed.

b) Consortium Liaison

Cllr. T. Medcraft had sent an email to the consortium reference adoption plan; no response had been received – Cllr. T. Medcraft to follow up.

Road side lamp post damaged near round about at Coventry Road – nothing has been done – Cllr. T. Medcraft to follow up.

There has been an unrepaired water leak on Calveston Road near the central barge for at least a month – Cllr. Pete Venner to write a letter to Severn Trent.

A councilor raised an incident number 34922-03-2010 for an issue of anti social behavior near Trussell Way. Police have placed seizure action notices on Trussell Way stating that any antisocial behavior can lead to vehicle seizure.

Chairman's Initials:.....

A councilor's garage had been broken in to whilst on holiday and has been reported to the police. Agreed place notice on web site – action Cllr. R. Mistry

Rugby Town West Community Forum – Cllr. A. Briggs gave feedback; the following are salient points of his feedback.

Death of elderly couple from arson attack (home on Cymbeline Way). Police have put in complaint for the way the press has portrayed Rugby town.

Budget has been set; Coventry Road crossing budget approved and will be done this year.

Petition has been submitted for a bus shelter on Corporation Street, however there is no budget.

Local Youth Services funding is available. Contact Teresa Wilson or Tony Wilson at the YMCA.

Warwickshire Local involvement network has asked for a survey to be completed by someone who has used local health services recently. Proforma's were circulated to Councilors present.

Safe neighborhood crime-mapper website details were provided. This site provides crime details for areas – www.warwickshire.crimemapper.co.uk/map/warwickshire. Cllr. A. Briggs requested to provide details for circulation with these minutes.

Elderly residents to be provided with door handle alarms.

Councillors requested to remind public to raise a police incident number for any incidence of suspected crime.

Council can get cheap smart water pens – place notice on website Cllr. R. Mistry, place notice in next CPC newsletter Cllr. Pete Venner.

Priorities for next three months; antisocial behavior on the Pavilions estate on Bilton Road, vehicle crime on Dunchurch Road, and antisocial behavior on the Burnside estate

Radar gun working party require a deputy; Cllr. P. Sharples volunteered. Raymond Morgan is to complete a registration form – Cllr. Pete Venner to chase up.

There are various bent road signs on the estate – individuals to notify Cllr. T. Medcraft.

c) Finance and Staffing

Councilor R. Mistry still awaiting response from Cllr. M. Stokes for help on website development

Cllr. R. Mistry has been unable to contact 'Matt' for help to update the website. Cllr. P. Sharples has had regular contact with Matt. Cllr. R. Mistry to get request to Cllr. P. Sharples to get message to Matt.

Payments

- Kishna Enterprise - £286 for March Parish news

- Clerks salary - £423.38 (March 40hrs standard + 20.5hrs overtime + April sick pay). Clerk currently ill (reference sick pay - 4months full pay + 4months ½ pay). Agreed to pay – Proposed by Cllr. P. Venner, seconded by Cllr. P. Sharples, all for, none against.

Request a process to approve and record overtime – action Cllr. R. Mistry

Review salary & hours, and issue new contract – action Cllr. P. Venner & Cllr. R. Mistry

Cllr. B. Thomas tendered her resignation due to work priorities. Cllr. P. Venner indicated the council would like her to stay on board. Cllr. B. Thomas was offered a 3 month sabbatical which she accepted, and she offered to stay on working parties she was already working with.

d) Parish Plan and Survey

Survey data is being analysed with actions being proposed; results will be circulated within next two weeks to decide next steps – Cllr. B. Thomas

Cllr. T. Medcraft had asked to place a website link to raw data – agreed not to place on website. Instead requested a brief summary form to go website – Cllr. T. Medcraft / Cllr. R. Mistry

8. Sustrans

Cllr Brett asked the council to consider a further donation to Friends of Cawston Greenway to cover insurance costs of £226.54, even though the council has already donated £500 in 2010. The request was made due to a cash flow issue. After considerable debate and discussion Cllr. D. Wilson proposed the council donate an additional £227 to pay for insurance, seconded by Cllr. P. Sharples, 5 in favour, 2 abstentions.

9. Street Furniture

Benches – no feedback from residents on proposed location of benches following publication in parish news – Clerk to make arrangements and place order as per quote.

Planters – hold over to next meeting for Clerk to get more quotes – Cllr. A. Briggs to chase up

Tree plaque – check order has been placed - Clerk

Chairman's Initials:.....

Christmas tree tensioners – follow up with installers for adjustment of straps – Clerk

10. Annual Parish Meeting – 19th May 2010

Has Clerk sent invites? – Cllr. P. Venner to chase up

Cllr. M. Brett will not be able to attend this meeting and gave her apologies

Agenda items and presentation material to be sent to Cllr. P. Venner

11. To hear and consider any received correspondence (Including notice of forthcoming external meetings)

Cllr. P. Venner read out numerous items of correspondence.

Councilors to complete RBC local environment quality report form and return at next meeting.

Request for formal consultation on St. Maries school proposal – no action.

RBC capital spend applications for 2011 – requested we keep form for outcome of parish plan – Clerk.

Residents have complained about a doubledecker shed constructed in the garden of a property in Francis Drive – after much discussion it was agreed the Council request a Borough Councilor take action on our behalf – action Cllr. D. Wilson.

No correspondence from other councilors.

12. To receive a report on the finances of Cawston Parish Council and to consider and agree any payments to be made.

No accounts were available due to the Clerks illness.

13. To consider any planning notice

34 Cavendish Close – convert garage in to office – ref R10/0224, individuals can email

Nathan.Lowde@rugby.gov.uk

High speed rail link – considered no response was required

14. Chairman's Discretion – to include matters requiring urgent attention received after the publishing of the agenda.

Council would like to wish the Clerk a speedy recovery.

There being no further business, The Chairman declared the meeting closed at 9.20pm.

Signed as a true record;

.....
(Chairman)

.....
(Date)

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Chairman's Initials:.....