

Cawston Parish Council

Councillors: P. Venner (*Chairman*), Mrs D. Wilson (*Vice Chairman*)
Mrs V. Mair, Mrs M. Brett, R. Mistry, T. Medcraft, P. Sharples, Ms B. Thomas, A. Briggs

MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe Road, Rugby. CV22 6HB
Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary Meeting Number 43, Wednesday 12th May 2010 Held at Cawston Grange Primary School

Parish Councillors in Attendance:	P. Venner, Mrs D. Wilson, Mrs M. Brett, A. Briggs, Mrs V. Mair, R. Mistry, A. Briggs, T. Medcraft
Other Guests in Attendance:	Cllr Mike Stokes, SPC C. Hall, SPC N. Vernon
Number of Public in Attendance:	4

The Clerk / RFO did not attend due to illness. Minutes were recorded by R. Mistry.

The meeting opened at 7:43pm

1. **Apologies were received from:** R. Morgan

2. **Declarations of Interest**

- Personal;** M. Brett under item 8 of the Agenda – Sustrans - Friends of Cawston Greenway
- Prejudicial;** None Received.

3. **Minutes of the previous meeting(s).**

- To Agree the minutes of the previous meeting(s);**

The Council Resolved That: The Chairman sign the minutes 042 a true and accurate record of that meeting.

- Proposed:** Cllr Mrs D Wilson
- Seconded:** Cllr Mr A. Briggs

- Outstanding actions from the minutes of the previous meeting(s).**

Any outstanding actions covered in meeting agenda.

4. **Opportunity for representatives of Warwickshire Police to address The Council**

SPC C. Hall provided crime statistics for the month of April 2010 as follows:

- 1 silent 999 call out
- 4 suspicious circumstances
- 2 rowdy behaviour
- 1 house alarm
- 1 missing person
- 2 Domestic incident
- 1 Violence
- 1 Neighbourhood dispute

Cllr T Medcraft asked if his reported incident was amongst the figures, it was confirmed that it was the one rowdy incident.

Cllr. T. Medcraft requested a note to go in to the magazine to ensure residents to raise incident numbers. –
Action Cllr Peter Venner

Cllr Andy Briggs stated he has been trying to contact the CPSOs. The CPSOs asked us to contact Sgt. Goddard if people were unable to contact them.

A resident raised a concern about increased antisocial behaviour of children they were having on Turchill Road; the resident had been liaising with local wardens; however this information does not get relayed to the Police.

Cllr M Stokes mentioned that there are similar incidences on the estate, and he will be meeting Sgt. Goddard on 13th May 2010. Cllr Stokes was requested to feedback the results of his meeting.

Chairman's Initials:.....

Cllr M Stokes reported the school fence was damaged and the offenders were apprehended by the Police. Feedback was requested on the outcome of this apprehension. The CPSOs said they would seek feedback. Cllr A Briggs requested figures for March, and suggested they were emailed to the Clerk and Cllr R Mistry.. Cllr P Venner asked if anyone from the Police were going to attend next week Annual Meeting on 19th May. CPSO C Hall indicated she could possibly attend.

5. Up to 15 Minutes for members of the public to address The Council

No additional comments.

A representative from the Bilton Evangelical Church (Main Street, Bilton) was starting a service at the Cawston school from late September 2010.

6. Opportunity for Borough and County Councillors to address The Council

Cllr M Stokes, and on behalf of other Borough Councillors, offered best wishes to the Clerk following news of his illness. Cllr Stokes has been re-elected as Borough Councillor, and noted that Mark Pawsey was elected MP for Rugby. Cllr M Stokes priorities are tackling anti-social behaviour, road safety, and grass cutting. It was to be noted that Opening of Western Relief Road on is on 18th June 2010; and that he had organised for Parish Councillors to walk the road.

Cllr Stokes also stated that building development is starting again on the estate.

Cllr M Brett asked about the planning application on Calveston Road. Cllr M Stokes said the application is in the system.

Cllr Briggs asked for feedback on the barrier at the Lawford Road end of the estate; Cllr Stokes said there are no plans for a barrier.

Cllr Venner asked Cllr Stokes about an Email from a resident on Francis Drive about a large shed that had been erected without planning permission. Cllr Stokes has said the shed has been made to comply, and now meets planning regulations, and has been allowed to stay. Cllr Stokes could not comment and requested the council contact one of the other Borough Councillors.

Cllr Venner stated the Christmas Tree needs attention – Cllr Stokes to send details of the original supplier to Cllr Venner

Cllr Stokes asked if the council wanted to send a representative Rugby Cement Liaison Group – details to be sent to Cllr P Venner

7. To receive Working Party reports

a) Cawston Parish News

Articles to be presented to Cllr Pete Venner.

b) Consortium Liaison

Cllr Medcraft said priorities were the adoption of the estate roads (no new news available). Severn Trent are still to adopt the sewers. Rob McGuin has been asked for a plan for adoption.

Kaffs Drive sign has been mended. Callier Close sign is bent, and the Calveston Drive sign is also bent. Fencing around commercial area is in a poor state. Consortium's legal obligation is to keep the grass less than 6ft high. Cllr M Stokes suggested that the council write a formal letter, and he will also write a letter. Severn Trent have mended the leak on Calveston Road.

c) Finance and Staffing

Website discussion to update and increase the number of hits. Cllr M Stokes to provide a contact to Cllr R Mistry for possible outsourcing of website creation and maintenance.

Cllr A Briggs to be trained up on web site maintenance. Cllr M Stokes to provide help for short term updates.

Payments to be made:

- Cawston Grange Primary School £529.60 for 2010 meetings
- Clerks salary - £279.92 sick pay
- A Briggs PC induction training - £45

Proposed by Cllr Peter Venner, seconded Cllr Margaret Brett, all voted fore, no one against.

Cllr Dawn Wilson gave a verbal statement on the finances of the council.

d) Parish Plan and Survey

Results will be available in next 2 weeks for councillors, for councillors to respond.

Cllr T Medcraft to send link for councillors to comment, if no descent then the link will be placed on the website

Chairman's Initials:.....

8. Sustrans

Cllr M Brett reported Sustrans has a website (Google 'Cawston Greenway'). It was noted The British Trust for Community Volunteers provided a grant of approx £120 towards the insurance costs, this amount will be returned to the council.

There had been a strong response to a litter pick on the walkway.

Grants have been received for tools and seeds.

No news on the management plan.

Create a link to the Sustrans website from CPC website.

9. Street Furniture

Benches – no feedback from residents on proposed location of benches following publication in parish news – Clerk to make arrangements and place order as per quote.

Cllr M Brett suggested we 'treat' the PC benches. A suggestion followed we try hire an individual to do odd jobs such as this.

Planters – hold over to next meeting for Clerk to get more quotes. Suggest that CPC get wording correct prior to further action. Also requested that quotes be obtained, and seek permission from County Council for doing the work, and maybe pay for it – Cllr. A. Briggs to chase up

Tree plaque – check order has been placed – Clerk

Discussion around names on plaque. Cllr Stokes requested to dig up history.

Christmas tree tensioners – follow up with installers for adjustment of straps – Clerk

10. Speed Watch

A full team of speed watchers has been collated. Awaiting response from Sgt Goddard.

11. Anti-social Behaviour

ASB needs to be reported and individuals requested to get an incident number from Police.

12. CPC Annual Meeting

Acceptances from Police and Borough Councillors.

Presentations were sent out to councillors; awaiting responses/comments.

Proposed a leaflet be delivered this weekend reminded residents of the meeting.

Put out notices on stakes next to the main roads on the estate.

13. To hear and consider any received correspondence (Including notice of forthcoming external meetings)

Cllr. P. Venner read out one item of correspondence.

14. To receive a report on the finances of Cawston Parish Council and to consider and agree any payments to be made.

No accounts were available due to the Clerks illness.

Transfer money from savings account to current account to cover cheques – Action Cllr D Wilson

15. To consider any planning notice

None

16. Chairman’s Discretion – to include matters requiring urgent attention received after the publishing of the agenda.

Post office for post box on end of Alicia close

There being no further business, The Chairman declared the meeting closed at 9.20pm.

Signed as a true record;

.....
(Chairman)

.....
(Date)

Chairman’s Initials:.....

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Chairman's Initials:.....