

Cawston Parish Council

Councillors: P. Venner (*Chairman*), Mrs D. Wilson (*Vice Chairman*)
Mrs V. Mair, Mrs M. Brett, R. Mistry, T. Medcraft, P. Sharples, Ms B. Thomas, A. Briggs

MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe Road, Rugby. CV22 6HB
Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary Meeting Number 46, Wednesday 18th August 2010
Held at Cawston Grange Primary School

Parish Councillors in Attendance:	P. Venner, Mrs D. Wilson, Mrs M. Brett, A. Briggs, Mrs V. Mair, R. Mistry, T. Medcraft, P. Sharples
Other Guests in Attendance:	None
Number of Public in Attendance:	Two

Clerk / RFO in attendance.

The meeting opened at 7:30 pm

1. Apologies were received from: Cllrs Mrs B. Thomas Borough Cllr M. Williams and the police.

2. Declarations of Interest

- a. **Personal;** None Received.
- b. **Prejudicial;** None Received.

3. Minutes of the previous meeting(s).

- a. **To Agree the minutes of the previous meeting(s);**

The Council Resolved That: The Chairman sign the minutes 044 a true and accurate record of that meeting.

- **Proposed:** Cllr Mrs M. Brett
- **Seconded:** Cllr Mrs D. Wilson

Outstanding actions from the minutes of the previous meeting(s).

Any outstanding actions covered in meeting agenda.

4. Opportunity for representatives of Warwickshire Police to address The Council

Although no police were present Cllr Briggs had been asked by them to report that the last month had been very quiet.

5. Up to 15 Minutes for members of the public to address The Council

A resident raised the issue of the proposed NEAP (Neighbourhood Equipped Area for Play) on the field facing Cavendish Close. Borough Cllr M. Williams had reported that full consultation would take place with regard to the NEAP. At present there are no plans in place with Rugby Borough Council.

The Borough Council were to seek the views of residents at the play day on Friday 20 August.

The Council Resolved That: A NEAP working party is put in place to ensure that Cawston Parish Council is fully consulted on this issue.

- **Proposed:** Cllr Mrs D. Wilson
- **Seconded:** Cllr P. Sharples

6. Opportunity for Borough and County Councillors to address The Council

None present.

7. To receive Working Party reports

a) **Consortium Liaison**

Chairman's Initials:.....

It was agreed that a 'hit list' of maintenance required around the estate be drawn up, and conveyed to the Consortium, prior to the adoption of the estate. This should be completed quickly as all the contractors will be pushing for adoption of their sections once the Severn Trent Water work has been completed. An article is to be placed in the Parish News asking residents to advise Cllr T. Medcraft of any outstanding items.

Cllr Mrs Brett said that work had started on the pumping station.

- **Action:** Clerk to write to the Consortium about the route(s) being used by contractors. Also to draw their attention to the cleaning of all roads around the estate.

b) Finance and Staffing

Cllr Mistry said that he had agreed the bank reconciliations to date. Also that the new web site should be available in September.

The Clerk reported on the current finances of the Council:-

Savings Account £113,316.04
Current Account £ 1,933.01

The Council Resolved That: The following payments are approved.

Cheque Number	Description	Amount	Signatories
Transfer	R Morgan re Clerk salary	£363.86	VM /DW
000170	Edge Designs Ltd – VAT on previous invoice	£ 30.62	VM /DW
000171	Direct Print Technology – VAT on previous invoice	£ 10.85	VM /DW
DD	British Telecom re Quarterly account	£ 78.04	VM /DW
000172	Dunchurch Baptist Church re Internal Audit Fee	£ 75.00	VM /DW
000173	IPH Print Ltd re printing of Parish Plan	£1,317.36	VM /DW
000174	Orchard Street Furniture re Benches	£ 2,355.04	VM /DW
000175	SLCC re membership fee	£ 95.00	VM /DW
Transfer	R Morgan re expenses	£ 24.76	VM /DW

- **Proposed:** Cllr P. Venner
- **Seconded:** Cllr V. Mair

c) Parish Plan and Survey

Cllr Medcraft confirmed that the Parish Plan had been printed and were ready for delivery to residents. It was agreed that councillors would deliver the plan as soon as possible.

Actions required from the plan would be followed up at future council meetings.

- **Action:** The clerk to draw up a list of persons/organisations needing a copy of the plan.
- **Action:** The clerk to obtain clarification, from WALC, of the Parish Plan in Local Planning.

d) Parish News

Next issue will be early September 2010. Articles required by 23rd August for printing by 27th August.

e) Village Hall

Cllr Sharples had produced a plan showing the possible locations of the hall adjacent to the commercial centre. Two possible locations were shown

The Council Resolved That: Plan B is the favoured location for the hall.

Proposed by: Cllr Sharples

Seconded by: Cllr Mrs Brett

All councillors were in favour of this resolution.

- **Action:** Cllr Sharples to continue to liaise with Adrian McInnes and to discuss the location of the hall with him.
- **Action:** Chairman to write to Adrian McInnes and accept offer of land.

f) Street Furniture

Benches – Have arrived at Borough Council depot.

Plaque - Clerk to install.

Planters – Cllr Briggs two quotations from Derby and Dorset. It was pointed out that Southam have planters and have the builders name displayed. Cllr Mrs Brett to obtain the builders name etc.

The dog signs had been put up.

With regard to the bins required near the bus stop at the Lawford Lane end of Calvestone Road this had been established as Borough Council responsibility.

The clerk was awaiting a report on the condition of the fir tree from Acorn Tree Surgery.

Chairman's Initials:.....

8. To discuss and consider Rugby Urgent Care Consultation

Following discussion the councillors had no opinion on changing the name of the current 'Accident and Emergency' unit at St. Cross Hospital. The council felt that the service should become a 24 hour emergency nurse practitioner led service, and not an 8am – 10pm service with medical back up.

- **Action:** Clerk to reply to the consultation as above.

9. To discuss the Power to Cap Billing Authorities council tax and Parish Councils' precept levels

After some discussion it was agreed that the clerk write to NALC to confirm Cawston Parish Council will follow their leadership on this issue.

10. To hear and consider any received correspondence (Including notice of forthcoming external meetings)

Notice re McMillan Coffee Morning will be held across the country on Friday 24 September.

Next meeting of Rugby Town West Community Forum on Wednesday 15 September at Indian Community Centre.

The Council Resolved That: Only relevant correspondence to be included in the minutes and it is up to the clerk's discretion to delete spam.

Proposed by: Cllr Mrs. Wilson

Seconded by: Cllr Medcraft

11. To consider any planning notice

None Received

12. Chairman's Discretion – to include matters requiring urgent attention received after the publishing of the agenda.

Cllr Briggs requested that Youth Councils be included on the next agenda.

Borough Council Play at Cawston Grange on Friday 20 August.

Cllr Sharples still awaiting s106 agreement.

Collection of rubbish/benches email had been responded to by Cllr Venner.

There being no further business, The Chairman declared the meeting closed at 9.35pm.

Signed as a true record;

.....
(Chairman)

.....
(Date)

*****END OF DOCUMENT*****

Chairman's Initials:.....