

# Cawston Parish Council

**Councillors:** P. Venner (*Chairman*), Mrs D. Wilson (*Vice Chairman*)  
Mrs V. Mair, Mrs M. Brett, R. Mistry, T. Medcraft, P. Sharples, Ms B. Thomas, A. Briggs

## MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe Road, Rugby. CV22 6HB  
Telephone: 01788 519563 or Email: clerk@cawstonpc.org

**Ordinary Meeting Number 47, Wednesday 8<sup>th</sup> September 2010**  
**Held at Cawston Grange Primary School**

Parish Councillors in Attendance:	P. Venner, Mrs D. Wilson, Mrs M. Brett, Mrs V. Mair, R. Mistry, T. Medcraft, P. Sharples
Other Guests in Attendance:	SPC C. Hall, SPC
Number of Public in Attendance:	Two

The Clerk / RFO in attendance.

### **The meeting opened at 7:30 pm**

Cllr Mrs Wilson opened the meeting in the absence of the Chairman who arrived at that time.  
Cllr Venner stated that he had received the verbal resignation of Cllr A. Briggs for personal reasons.

**1. Apologies were received from:** Cllrs Mrs B. Thomas and A. Briggs.

### **2. Declarations of Interest**

- a. **Personal;** Item 7c: Cllr T. Medcraft re Village Hall & Commercial Area, due to proximity of his property.  
Item 7b: Cllr Mrs M. Brett re membership of Friends of Cawston Greenway.  
Item 7g: Cllr Mrs V. Mair re proximity of residence to proposed play area.
- b. **Prejudicial;** None Received.

### **3. Minutes of the previous meeting(s).**

#### **a. To Agree the minutes of the previous meeting(s);**

**The Council Resolved That:** The Chairman sign the minutes 046 a true and accurate record of that meeting.

- **Proposed:** Cllr Mrs M. Brett
- **Seconded:** Cllr P. Sharples

#### **Outstanding actions from the minutes of the previous meeting(s).**

Any outstanding actions covered in meeting agenda.

### **4. Opportunity for representatives of Warwickshire Police to address The Council**

SPC C. Hall provided crime statistics for the months of July and August 2010 as follows:

- 3 incidents of rowdy behaviour
- 5 incidents of suspicious circumstances
- 7 incidents of concern
- 2 alarm incidents
- 1 incident of vehicle interference
- 3 domestic incidents
- 1 silent incident
- 2 incidents of vehicle nuisance
- 1 hate incident
- 1 damage incident
- 1 incident of violence
- 4 road traffic collisions
- 2 mental health incidents

Chairman's Initials:.....

SPC C. Hall said that in future the statistics would be three monthly with flow charts. Cllr Venner said that monthly reports would still be required by the council together with the three monthly print out. The police were hand copies of the Parish Plan for their records.

**5. Up to 15 Minutes for members of the public to address The Council**

No items were raised.

**6. Opportunity for Borough and County Councillors to address The Council**

None present. Cllr Mrs Mair said she was concerned about the non attendance of Borough Councillors at the council meetings, and in particular the non-receipt of apologies on most occasions. After some discussion it was agreed that the clerk should send a polite note to the Borough Councillors on this subject.

**7. To receive Working Party reports**

**a) Consortium Liaison**

Cllr Medcraft reported that Rob McGuinn had been unavailable when trying to contact him. The Maintenance Log for work to be carried out prior to adoption was in progress. One letter had been received from a resident re Whitefriars Drive. Cllr Medcraft will contact the Consortium concerning the next phase along Whitefriars Drive to see when this would be start/finished as this will impinge on the adoption of the road. In the meantime concern has been expressed about the condition of Whitefriars Drive, and can the Consortium make an immediate improvement with a temporary surface. Cllr Sharples suggested that the Consortium place a 'sleeping policeman' across Whitefriars Drive, adjacent to the exit from the relief road to cut the speed of vehicles.

Cllr Sharples also reported the erection of a shed at the junction of Calvestone Road and Dorset Close, he felt that this could set a precedent and permission of the developer was required. Cllr Medcraft to speak to Rob McGuinn on this subject and Cllr Sharples to the developer.

**b) Finance and Staffing**

The clerk reported the figures for the bank balances:

Current Account	£1,085.65
Savings Account	£110,323.71

- **The Council Resolved That:** The following payments be approved:-

Clerk salary	£384.91	Salary for September 2010
Steers Printing	£312.00	Printing of September Parish News

- **Proposed:** Cllr P. Sharples
- **Seconded:** Cllr Mrs M. Brett

Cllr Mistry reported on progress on the website which is held up by an email issue, which it is hoped will be resolved quickly. It was agreed that the Parish Plan would be put on the website.

- **The Council Resolved That:** The payment made to Friends of Cawston Greenway of £500, for production of a Management Plan is changed to a donation, the Management Plan having been produced at no cost.
- **Proposed:** Cllr Venner
- **Seconded:** Cllr Sharples

**c) Parish Plan and Survey**

The Parish Plan had now been delivered to all houses in the parish. The next move is to look at the action plan and who will deliver each part. The high priority items will be looked at and a report will be made at the next meeting.

A list of individuals and organisations, outside of the parish, has been drawn up for distribution of the Parish Plan.

**d) Parish News**

Nothing to report as the latest edition has been printed and delivered. Thanks were given to Mr Brett for his assistance.

**e) Village Hall**

Cllr Sharples had been in contact with Adrian McInnes who said that he was awaiting a member of the Consortium's response to the plan produced by Cawston Parish Council. Cllr Sharples to continue his dialogue with him.

**f) Street Furniture**

Reported that the benches had been or were in progress of installation. The erection of the plaque was imminent. Report on the Xmas tree was still awaited from Acorn Tree Surgery.

Chairman's Initials:.....

The clerk to speak to Scott Ballard re slabs at the noticeboard in Whitefriars Drive. Planters at Southam, the clerk to find out who had erected them.

**g) NEAPS**

Cllr Mrs Wilson said that the parish plan indicated the need for 'green gym' and 'hard court' and the working party would continue to work with Borough Cllr Williams and the RBC on this.

**8. Youth Council**

The Parish Plan showed this to be a medium priority and an article would be placed in the next issue of the Parish News to see what response there is.

**9. To hear and consider any received correspondence (Including notice of forthcoming external meetings)**

Warwickshire County Council - Concessionary Travel Consultation.

Walc Newsletter.

Walc AGM.

Agenda for Rugby Town West Community Forum on 15<sup>th</sup> September 2010.

**10. To consider any planning notice**

None

**11. Chairman's Discretion – to include matters requiring urgent attention received after the publishing of the agenda.**

Cllr Sharples reported that the clerks' telephone was not working. Approval given for purchase of a new telephone a.s.a.p.

Cllr Mrs Mair requested that Xmas Carol Concert be included on the next agenda.

Cllr Mrs Brett said that work on the Greenway would take place on Sunday 12 September and any help would be appreciated.

The clerk announced his holiday as 18<sup>th</sup> September to 3<sup>rd</sup> October inclusive.

Cllr Venner requested that the meeting be moved to another night as he now had issues with Wednesdays. The councillors considered that the third Tuesday of each month would be appropriate, depending on the hall bookings. The clerk to speak to the school on changing the night and to advise councillors accordingly.

**There being no further business, The Chairman declared the meeting closed at 9.45pm.**

**Signed as a true record;**

.....  
(Chairman)

.....  
(Date)

**\*\*\*END OF DOCUMENT\*\*\***

Chairman's Initials:.....