

Cawston Parish Council

Councillors: P. Venner (*Chairman*), Mrs D. Wilson (*Vice Chairman*)
Mrs V. Mair, Mrs M. Brett, R. Mistry, T. Medcraft, P. Sharples, Ms B. Thomas

MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe Road, Rugby. CV22 6HB

Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary Meeting Number 49, Wednesday 10th November 2010 Held at Cawston Grange Primary School

Parish Councillors in Attendance:	P. Venner, Mrs D. Wilson, Mrs M. Brett, Mrs V. Mair, T. Medcraft, P. Sharples
Other Guests in Attendance:	County and Borough Cllr P. Butlin, WPC Charlotte Hall
Number of Public in Attendance:	None

The Clerk / RFO in attendance.

The meeting opened at 7:30 pm

- 1. Apologies were received from:** Cllrs R. Mistry and Mrs B. Thomas.
- 2. Declarations of Interest**
 - a. Personal;** Cllr Mrs M. Brett – Item 7b Finance & Staffing – member of WI.
 - b. Prejudicial;** None received.
- 3. Minutes of the previous meeting(s).**
 - a. To Agree the minutes of the previous meeting(s);**
The Council Resolved That: The Chairman sign the minutes 048 a true and accurate record of that meeting.
 - Proposed:** Cllr Mrs D. Wilson
 - Seconded:** Cllr Mrs M. Brett

Outstanding actions from minutes of the previous meeting(s)

Any outstanding actions covered in meeting agenda.

- 4. Opportunity for representatives of Warwickshire Police to address The Council**

WPC Charlotte Hall said that she had no statistics for the last month but would have the quarterly review for the next council meeting. Whilst Cllr Medcraft had attended a course on the use of a speed camera a further four persons were required before the use of same could be implemented. Cheri Bailey of the Children's Centre had put her name forward and Cllrs Venner and Sharples, together with the clerk volunteered. Following the training and gathering of statistics the council would then contact all bodies concerned with adoption with the findings. WPC Hall said that a Neighbourhood Watch was being set up in Grindal Place. There were instances of residents complaining about dogs off leads. Both WPC Hall and Cllr Butlin said they would let Cllr Venner have the rules on this subject. Cllr Butlin said that there had been instances of egging and flouring of houses on the estate during Halloween. Also a dustbin had been placed in the road outside the school on bonfire night.
WPC Hall left the meeting at 7.55 p.m.
- 5. Up to 15 Minutes for members of the public to address The Council**

None present
- 6. Opportunity for Borough and County Councillors to address The Council**

County and Borough Cllr Butlin reported that the relief road was now fully open and had the council received any problems from residents. Cllr Sharples said that he thought the landscaping was very poor. Cllr Mrs Mair said the road needs marking at the roundabout off the relief road, junction of Cawston Grange Drive and Whitefriars Drive to slow traffic down and also the pavements needed clearing. Cllr

Chairman's Initials:.....

Butlin asked if there were any questions for him to take to WCC re the school – Cllr Venner expressed the need for extra classroom. The Core Strategy was mentioned in relation to Cawston Extension which showed the need for a school to be built there, this currently falls under Dunchurch Parish Council. With the road to the extension being off Cawston Grange Estate it seemed logical for this to fall within Cawston Parish Council. Cllr Butlin left the meeting at 8.25 p.m.

7. To receive Working Party reports

a) Consortium Liaison

Cllr Medcraft reported that the maintenance log had not moved forward due to Rob McGuinn having been on leave. Planters Close now had three lights not working. Rob McGuinn is to be chased up on the outstanding works. Cllr Medcraft will check with Severn Trent Water on the progress of adoption. A temporary road surface had been laid in Whitefriars Drive.

b) Finance and Staffing

The clerk reported the figures for the bank balances:

Current Account	£842.54
Savings Account	£132,927.49

- **The Council Resolved That:** The following payments be approved:-

Clerk salary	£363.86	Salary for November 2010	Bank transfer
BT Phone Account	£ 72.57	Rental & call costs	Direct Debit
C.J.L. Gates & Eng	£176.25	Paving slabs round notice board	Chq 000180
WNAA	£500.00	Donation to Air Ambulance	Chq 000181
Royal British Legion	£250.00	Donation to Poppy Appeal	Chq 000182

- **Proposed:** Cllr P. Sharples
- **Seconded:** Cllr P. Venner

A transfer of £2,000 from the Savings Account to the Current Account was agreed.

c) Parish Plan and Survey

The amended action plan delivery responsibilities are to be issued to all councillors. Bullet points are required for the next meeting.

d) Parish News

Cllr Venner asked for articles for the next issue by 26th November latest.

e) Village Hall

On the question of Village Hall funding Cllr Mrs Brett said Silverfin would be attending the next working party meeting. A list of people who had been involved in Village Hall projects had been obtained.

Cllr Sharples produced a site plan and a draft village hall layout that would fit in the land offered. It was agreed for Cllr Sharples to talk to Adrian McInnes re the purchase of half an acre of land as offered for the sum of £1.

f) Street Furniture

The clerk is to obtain quote for the building of planters at three locations.

According to a verbal report on the tree there are no problems. Now that the steel ropes have been removed the tree should be allowed to grow naturally.

The plaque will be fitted to the fence as soon as possible.

g) Community Recreational Area

Some councillors had visited four sites around Rugby and taken photographs of the areas which were shown on a projector. These photos illustrated the various play equipment and green gyms installed. Whilst liaison with Rugby Borough Council and Borough Cllr Williams would continue, input from residents is welcomed. An article in the next issue of the Parish News requesting resident's views will be made.

8. To discuss and consider the Budget setting for the year 2011-2012

The budget put before the council was discussed and agreed that £2,000 be taken off the cost of Signage (Planters) and the Parish Plan Projects reduced to £6,000.

- **The Council Resolved That:** the Budget for the financial year 2011-2012 be approved
 - **Proposed:** Cllr P. Sharples
 - **Seconded:** Cllr Mrs V. Mair
- All councillors were in favour.**

Chairman's Initials:.....

9. To discuss and consider the arrangements for the annual carol service.

The date agreed is 12th December 2010 at Cawston Grange Primary School with a 4.00 p.m. start. The band and hall were booked, refreshments were in hand, and Rich Burley approached to take the service. It was agreed to ask members of BEC to read the lessons.

10. To hear and consider any received correspondence (Including notice of forthcoming external meetings)

Rugby Town West presentation to be held on 8 December to include need for shops, adoption of roads, community hall, expanded school as per the Parish Plan.

Paul Rogers requested views from parish council on running business on the estate. The view of councillors' was that they would not object but had no influence with RBC on planning matters.

11. To consider any planning notices

Planning Applications received for:-

R10/1767 – 5 Field View – Erection of single storey front and rear extensions including conversion of part of the existing double garage to ancillary living accommodation.

R10/1672 – 37 Durrell Drive – Conversion of a single garage to living accommodation.

12. Chairman's Discretion – to include matters requiring urgent attention received after the publishing of the agenda.

The chairman said that the Village Hall project should in future be called the Community Hall project.

The Xmas lights are to be put on tree on 28 November at 10 a.m. Andrew Briggs to be contacted to help.

There being no further business, The Chairman declared the meeting closed at 10.25 pm.

Signed as a true record;

.....
(Chairman)

.....
(Date)

*****END OF DOCUMENT*****

Chairman's Initials:.....