

# Cawston Parish Council

**Councillors:** P. Venner (*Chairman*), Mrs D. Wilson (*Vice Chairman*)  
Mrs V. Mair, Mrs M. Brett, R. Mistry, T. Medcraft, P. Sharples

## MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe Road, Rugby. CV22 6HB  
Telephone: 01788 519563 or Email: clerk@cawstonpc.org

**Ordinary Meeting Number 50, Wednesday 8<sup>th</sup> December 2010  
Held at Cawston Grange Primary School**

Parish Councillors in Attendance:	P. Venner, Mrs D. Wilson, Mrs M. Brett, T. Medcraft, P. Sharples
Other Guests in Attendance:	Borough Cllr M. Williams, Rugby Borough Council Representatives Sean Lawson, Colin Horton & John Rowley
Number of Public in Attendance:	One

The Clerk / RFO in attendance.

**The meeting opened at 7:30 pm**

- 1. Apologies were received from:** Cllrs Mrs V. Mair and R. Mistry. PC Charlotte Hall. Borough and County Cllr P. Butlin and Borough Cllr M. Stokes.
- 2. Declarations of Interest**
  - a. Personal;** None received..
  - b. Prejudicial;** None received.
- 3. Minutes of the previous meeting(s).**
  - a. To Agree the minutes of the previous meeting(s);**  
**The Council Resolved That:** The Chairman sign the minutes 048 a true and accurate record of that meeting.
    - Proposed:** Cllr T. Medcraft
    - Seconded:** Cllr Mrs M. Brett

### **Outstanding actions from minutes of the previous meeting(s)**

Any outstanding actions covered in meeting agenda.

- 4. Opportunity for representatives of Warwickshire Police to address The Council**  
Not in attendance.
- 5. Up to 15 Minutes for members of the public to address The Council**  
No issues were raised.
- 6. Community Recreational Area**  
Sean Lawson of Rugby Borough Council presented a plan of the proposed area for the Community Recreational Area together with photographs of the type of equipment that could be located there. He said that this would be the heart of the community for the long term and was located near the school, and the proposed commercial centre and community hall. The area was to be an experience for young people of all ages as they can use the equipment for learning, developing and growing. It was an inspirational design and incorporated the parish plan, Rugby Borough Council's own research and consultation with school children and youth at Cawston. All residents had been consulted in one way or another i.e. via the parish plan. There would be landscaping, trees and flower beds. Play equipment would have swings and slides predominant. Taken into account was how children play, in dens, role playing activities and group play. A green gym had also been incorporated. It was pointed out that not all items shown would be incorporated by the Consortium and it was up to the Parish Council, in conjunction with the school and youth to decide which items of equipment were most favoured. Colin Horton and John Rowley expanded on the possibilities available.

**Chairman's Initials:**.....

Cllr Peter Venner thanked the Borough Council and Borough Cllr M. Williams for their input and asked for a copy of the plan and equipment photos in electronic format, in order for the parish councillors to give their opinions.

**7. Opportunity for Borough and County Councillors to address The Council**

Borough Cllr M. Williams said that the change of boundaries of wards within Rugby Borough Council was being considered but that Admirals Ward would mainly be unchanged.

Possibly Nelson way and Lime Tree Avenue would fall under Bilton. The question was asked as to which Parish the Cawston Extension fell in and Borough Cllr Williams promised to look into this and report back.

**8. To receive Working Party reports**

**a) Consortium Liaison**

Cllr Medcraft reported he was in touch with Rob McGuinn and that things were slowly being done.

A plan had been received from Steve Parkes, RBC Planning, showing the areas that each builder had developed. Councillors asked for further copies of the plan for their reference. Gritting was taking place as in previous years.

**b) Finance and Staffing**

The clerk reported the figures for the bank balances:

Current Account £1,033.31

Savings Account £132,927.49

- **The Council Resolved That:** The following payments be approved:-

Clerk salary	£374.39	Salary for December 2010	Bank transfer
Mrs M. Brett	£81.84	Refreshments for Carol Service	Chq 000183
Mendip Media	£500.00	Website maintenance for next year	Chq 000184
HMRC	£284.37	PAYE	Chq 000185

- **Proposed:** Cllr P. Sharples

- **Seconded:** Cllr Mrs D. Wilson

A transfer of £1,000 from the Savings Account to the Current Account was agreed.

**c) Parish Plan Action Plan**

Responsibilities for action of the Parish plan had been up-dated. Cllr Medcraft requested feedback on the actions as to when they are completed or under way. He further reported that he had spoken with Stagecoach on re-routing the service within Cawston Grange. The response was not positive as they are unwilling to vary the route due to their timetable and the other alternative would be a service for Cawston Grange which would require funding by the County Council, and this was unlikely.

**d) Parish News**

There was nothing to report.

**e) Village Hall**

Cllr Sharples reported that the transfer of land for the community hall would be by Deed of Transfer for which the solicitor would charge £250. On the question of funding three consultants had been approached and

- **The Council Resolved That:** Liisa Wiseman of silver.finn consulting be advisor to the Community Hall development

- **Proposed:** Cllr Mrs M. Brett

- **Seconded:** Cllr P. Sharples

Cllr Mrs Brett reported that the working party had started to approach potential partners and users.

**f) Street Furniture**

The clerk is to obtain quote for the building of planters at three locations with brick the same as the school building.

The plaque will be fitted to the fence as soon as possible.

**8. To discuss and consider the arrangements for the annual carol service.**

The date agreed is 12<sup>th</sup> December 2010 at Cawston Grange Primary School with a 4.00 p.m. start.

It was confirmed the Vicar, band and hall were booked, refreshments had been purchased, and members of BEC to read the lessons.

**9. To hear and consider any received correspondence (Including notice of forthcoming external meetings)**

Chairman's Initials:.....

Notification from WALC of a meeting at Rugby Town Hall on 7<sup>th</sup> February 2011 to encourage new councilors to come forward.

**10. To consider any planning notices**

Planning Application received for:-

8 Field View – Conversion of a single garage to living accommodation.

**11. Chairman's Discretion – to include matters requiring urgent attention received after the publishing of the agenda.**

No items were raised.

**There being no further business, The Chairman declared the meeting closed at 10.08 pm.**

**Signed as a true record;**

.....  
(Chairman)

.....  
(Date)

**\*\*\*END OF DOCUMENT\*\*\***

**Chairman's Initials:.....**