

Cawston Parish Council

Councillors: P. Venner (*Chairman*), Mrs D. Wilson (*Vice Chairman*)
Mrs V. Mair, Mrs M. Brett, R. Mistry, T. Medcraft, P. Sharples

MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe Road, Rugby. CV22 6HB

Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary Meeting Number 52, Tuesday 8th February 2011 Held at Cawston Grange Children's Centre

Parish Councillors in Attendance:	Mrs D. Wilson, Mrs M. Brett, Mrs V. Mair, R. Mistry, T. Medcraft, P. Sharples
Other Guests in Attendance:	Borough Cllr M. Williams
Number of Public in Attendance:	One

The Clerk / RFO in attendance.

The meeting opened at 7:30 pm

In the absence of Chairman Cllr P. Venner, Vice-Chairman Mrs D. Wilson took the chair.

1. **Apologies were received from:** Cllr P. Venner, County and Borough Cllr P. Butlin, Borough Cllr M. Stokes and WPC Hall, Mr R McGuinn of the Consortium.
2. **Declarations of Interest**
 - a. **Personal;** None received.
 - b. **Prejudicial;** None received.
3. **Minutes of the previous meeting(s).**
 - a. **To Agree the minutes of the previous meeting(s);**
The Council Resolved That: The Chairman sign the minutes 051 as a true and accurate record of that meeting.
 - **Proposed:** Cllr Mrs Brett
 - **Seconded:** Cllr Mistry

Outstanding actions from minutes of the previous meeting(s)

The Clerk reported that he had spoken to the Boundary Commission on the possible change of the parish boundary to incorporate the Cawston Extension into Cawston Parish. It transpires that this falls under the Rugby Borough Council and a contact was awaited from them.

Cllr Mrs Wilson raised the issue of the post box to be painted in Gerard Road, the clerk to follow this up with Royal Mail.

4. **Opportunity for representatives of Warwickshire Police to address The Council**

Not in attendance. The clerk was asked to contact the police to ensure that at the next meeting a report of incidents in Cawston was available.

The clerk reported the kicking of a door in Turchil Road; the police were aware and were dealing with the matter.

Cllr Mrs Wilson raised concern about horse riding on the path adjoining Durrell Drive, was this legal? The clerk to check with Rugby Borough Council.
5. **Up to 15 Minutes for members of the public to address The Council**

Member of the public wanted to hear from Rob McGuinn but this was not possible due to his absence.
6. **Opportunity for Borough and County Councillors to address The Council**

Borough Cllr Williams stated that bollards had been put in place adjacent to the Coventry Road crossing, stopping access to the sports field. On the Commercial Area Planning Application there

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was only to be a maximum of one hot food outlet, the developers had agreed to the required changes to the roof, also limits on the access for commercial vehicles. This goes to planning committee on 23 February. Borough Cllr Williams said recycling bins were to be placed at the Bear public House with a view to possibly moving them to the Commercial Centre when built.

7. Opportunity for Mr Rob McGuinn to address The Council on behalf of the Consortium

In the absence of Mr McGuinn items were raised which needed action by the Consortium. The lamp post on the roundabout at the junction of Cawston Grange Drive and Turchil Road had been demolished again. The clerk is to contact County Cllr Butlin to have an assessment of the roundabout undertaken in view of the number of accidents that had occurred at that spot. Also for County Cllr Butlin to look into the speed of vehicles leaving the relief road at Whitefriars Drive. On the question of the barges Mr McGuinn had promised action on these, i.e. plants, or lack of, Whitefriars Drive proposed barge and damage to barge in Gerrard Road.

8. To receive Working Party reports

a) Community Play Area

Photographs of the equipment available had been emailed to all councillors. Not all had completed the priority of items. Cllr Sharples produced schedule of the equipment showing Age Range, Maintenance, Litter, and Vulnerability to Damage, Trouble Drink Graffiti and Risk. This schedule has been sent to all councillors and can be a useful tool in deciding on the priority.

Cllr Medcraft said he now had reservations about the location of the play area. Especially in the light of recent reports, where play areas in other towns had been taken over after dark by noisy older groups, and unfortunately had become no go areas for the police. Borough Cllr Williams said that a lot of thought was required to get this right. Cllr Sharples asked that a decision is not rushed and we do it right.

Borough Cllr Williams left the meeting at this point.

b) Finance and Staffing

The clerk reported the figures for the bank balances:

Current Account	£1,081.91
Savings Account	£129,944.44

- **The Council Resolved That:** The following payments be approved:-

Clerk salary	£391.85	Salary for February 2011	Bank transfer
SLCC CiLCA Fee	£150.00	Examination Fee	Cheque
SLCC Training	£175.00	WWYC Course	Cheque
BT Account	£ 67.44	Rental and Calls	Direct Debit

- **Proposed:** Cllr Sharples

- **Seconded:** Cllr Mistry

It was agreed the Annual Staff appraisal for the clerk is to take place on Tuesday 1st March, with a check on filing being carried out prior to that date.

c) Parish Plan Action Plan

Councillors were asked to look at the plan and give feed back to Cllr Medcraft. Cllr Venner was to speak to Cllr Medcraft on the progress.

d) Parish News

Articles required by 25 February by Cllr Venner – to printers by 4 March for collection on 10 March.

To include an article, by the clerk, encouraging new councillors to stand. Also notices on notice boards, article in church newsletter, and a flyer with the magazine.

e) Community Hall

Cllr Sharples reported that the possible hall layout had to be revised, and he would be doing this.

On the question of the land transfer the solicitors were now in contact. Our solicitors to be formally instructed by the clerk on the land transfer to incorporate title, search and covenants.

f) Street Furniture

Colour of brickwork holding up quote for planters. Quote to be obtained on known bricks, and including Welcome to Cawston Parish signs.

- **The Council Resolved That:** A second Grit bin is purchased for Devonshire Close.

- **Proposed:** Cllr Mrs Brett

- **Seconded:** Cllr Mrs Mair

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9. To hear and consider any received correspondence (Including notice of forthcoming external meetings)

Following correspondence received:-

WCC re Community Buildings Workshop at Overslade Community Centre on 28 February at 7.30 pm

New resident Claire Archer re interest in council.

Colin Carter re sports field access by Coventry Road crossing.

National Spring-clean 2011, March and April 2011, from Rugby Borough Council.

WALC Briefing Seminar on 5 March 2011 at Myton School, Warwick.

10. To consider any planning notices

Planning Applications had been Approved for:-

19 Cave Close – garage conversion – Ref R10/2213

21 Cave Close – garage conversion – Ref R11/0028

Planning Application had been received for:-

21 Edwin Close – single storey rear extension –n Ref R11/0007.

11. Chairman's Discretion – to include matters requiring urgent attention received after the publishing of the agenda.

Cllr Brett requested that 'village handyman' be included on next agenda.

There being no further business, The Chairman declared the meeting closed at 9.50 pm.

Signed as a true record;

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(Chairman)

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(Date)

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Chairman's Initials:.....