

Cawston Parish Council

Councillors: P. Venner (*Chairman*), Mrs D. Wilson (*Vice Chairman*)
Mrs V. Mair, Mrs M. Brett, R. Mistry, T. Medcraft, P. Sharples

MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe Road, Rugby. CV22 6HB

Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary Meeting Number 53, Tuesday 8th March 2011 Held at Cawston Grange Children's Centre

Parish Councillors in Attendance:	P. Venner, Mrs D. Wilson, Mrs M. Brett, R. Mistry, P. Sharples
Other Guests in Attendance:	Borough Cllr M. Williams, County & Borough Cllr P. Butlin
Number of Public in Attendance:	Three

The Clerk / RFO in attendance.

The meeting opened at 7:30 pm

1. **Apologies were received from:** Cllrs Mrs V. Mair & T. Medcraft, Borough Cllr M. Stokes and WPC Hall.

2. **Declarations of Interest**

- Personal;** None received.
- Prejudicial;** None received.

3. **Minutes of the previous meeting(s).**

- To Agree the minutes of the previous meeting(s);**

The Council Resolved That: The Vice-Chairman sign the minutes 052 as a true and accurate record of that meeting.

- **Proposed:** Cllr Sharples
- **Seconded:** Cllr Mrs Brett

Outstanding actions from minutes of the previous meeting(s)

Will be covered under items on the agenda.

4. **Opportunity for representatives of Warwickshire Police to address The Council**

Following receipt of absence the clerk had emailed WPC Charlotte Hall requesting statistical information for this meeting. None had been received.

5. **Up to 15 Minutes for members of the public to address The Council**

Resident requested a grit bin for Rotherham Close and the chairman advised that a concensus should be taken of all residents in the Close and the clerk notified of the result. Also a light was not working and footpath was overgrown.

6. **Opportunity for Borough and County Councillors to address The Council**

Borough Cllr Williams said a reply and necessary action required to Parish Boundary changes had been notified to the clerk by Mark Neale of RBC. Cllr Sharples had spoken to the chair of Dunchurch Parish Council on this subject.

Borough Cllr Butlin confirmed that the commercial centre planning application had been approved with no requirement for an archaeological survey. The amendments asked for by Cawston Parish Council had been implemented in the final application. Building work is due to commence in June and an end user has signed up.

Cllr Butlin also said that an enquiry would be held into the overspend on the Western Relief Road. Cllr Venner spoke on the Cawston Extension and felt there is no need for a second school, the existing one should be extended. No adoption had taken place of the roads on Cawston Grange

Chairman's Initials:.....

and no further development should be allowed until the original development was finished. Also the 'development' should be re-leafleted to ensure all residents affected by the development were included.

The repairs to the lamppost on the roundabout Trussell Way/Cawston Grange Drive junction needed to be finished properly said Cllr Mrs Wilson.

Borough Cllr Butlin confirmed the 'council tax' of both WCC and RBC had been pegged. The only outstanding item being the police portion which could increase.

Cawston Parish Council asked the County and Borough Cllrs to put pressure where necessary on officials of both WCC and RBC to resolve the adoption issues at Cawston.

(At 8.15pm Borough Cllr Williams left the meeting)

7. To receive Working Party reports

a) Consortium Liaison

No report in the absence of Cllr Medcraft. The clerk reported that a meeting had been arranged with Rob McGuinn for Monday 14 March at 10.30 am. Cllr Sharples said that he would also attend.

b) Community Play Area

Cllr Venner requested councillors to complete the schedule sent out to them on the play equipment they would like to see installed. No further action will be taken until the transfer of the community hall land is complete.

c) Finance and Staffing

The clerk reported the figures for the bank balances:

Current Account	£1,540.06
Savings Account	£128,948.72

• **The Council Resolved That:** The following payments be approved:-

R Morgan	£370.81	Clerk Salary for March 2011	Bank transfer
PAYE/ERNi	£289.42	Payment of final qtr deductions	Cheque
R Morgan	£150.00	WFH Allowance	Bank transfer
P Venner	£160.00	Chairman's Grant	Cheque

• **Proposed:** Cllr Mrs Wilson

• **Seconded:** Cllr Mistry

The annual staff appraisal of the clerk had taken place with Cllrs Venner and Mistry expressing their satisfaction.

• **The Council Resolved That:** A subscription of £5 be paid to the Journal of Local Planning to enable the clerk to keep abreast of changing legislation

• **Proposed:** Cllr Venner

• **Seconded:** Cllr Mrs Brett

d) Parish Plan Action Plan

Cllr Venner said he had up-dated actions that he had taken in regard to the plan and urged other councillors to do likewise.

e) Parish News

The March issue had gone to the printers.

f) Community Hall

Cllr Sharples reported that the possible hall layout had been revised. He was awaiting an update from our solicitor on the land transfer. He further reported on 'Community Buildings Workshop' he had attended at Overslade and had received good contact information.

Cllr Mrs Brett reported on a forthcoming event to be held by the Rural Community Council in Birmingham on Wednesday 30th March 2011 entitled 'Improving your chances of funding success – the essential skills'. The cost of this is £10 per person. Cllr Sharples said he would also attend.

(At 8.40pm County and Borough Cllr Butlin left the meeting).

g) Street Furniture

A quotation had been received for the building of the planters:

Using Bracken brown Bricks	£1,176.00
Using Himley Kinver Saffron bricks	£1,279.00

Chairman's Initials:.....

The clerk is to liaise with RBC on the siting of the planters.

8. To consider and discuss a 'village handyman'.

This, said Cllr Brett, was a consideration for the future. Dunchurch Parish Council employs one and Cllr Sharples is to contact them on the work carried out and the cost.

9. To discuss Election thoughts and plans.

A possible four potential councillors had come forward. The clerk is to update the notice boards with the timetable of election events.

10. To hear and consider any received correspondence (Including notice of forthcoming external meetings)

Following correspondence received:-

NALC Policy Consultation – A Community Right to Buy – Assets of Community Value

NALC Policy Consultation – A Community Right to Challenge

Rugby Town West Forum – Wednesday 23 March at 7.00pm in Harris School.

Edge Design – End of Year Preparation

WALC – Significant Rise in Precepts Reasons Required

WCAVA – Open day 10 March 2011

HM Revenue & Customs – Parish Councils PAYE Implications

Email re Pilatus teacher and advertising – must be in CPN.

Email from Cawston Grange Primary School PTA re donation to Summer Sizzler.

- **The Council Resolved That:** a donation of £250 be given to Cawston Primary School PTA to enable them to have music at the Summer Sizzler
- **Proposed:** Cllr Mrs Brett
- **Seconded:** Cllr Mistry

11. To consider any planning notices

None.

12. Chairman's Discretion – to include matters requiring urgent attention received after the publishing of the agenda.

Cllr Mistry concerned all Xmas tree lights not removed from tree, clerk to talk to consortium to have them removed.

There being no further business, The Chairman declared the meeting closed at 9.15 pm.

Signed as a true record;

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(Chairman)

.....
(Date)

*****END OF DOCUMENT*****

Chairman's Initials:.....