

# Cawston Parish Council

**Councillors:** P. Venner (*Chairman*), Mrs D. Wilson (*Vice Chairman*)  
Mrs M. Brett, R. Mistry, M. Cool, P. Hart, Mrs P. Lindsay, R. Brinkworth, P. Sharples

## MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe Road, Rugby. CV22 6HB

Telephone: 01788 519563 or Email: clerk@cawstonpc.org

### Ordinary Meeting Number 55, Tuesday 10<sup>th</sup> May 2011 Held at Cawston Grange Children's Centre

Parish Councillors in Attendance:	P. Venner, Mrs D. Wilson, Mrs M. Brett, R. Mistry, M. Cool, P. Hart, Mrs P. Lindsay, R. Brinkworth, P. Sharples
Other Guests in Attendance:	None
Number of Public in Attendance:	One

The Clerk / RFO in attendance.

**The meeting opened at 7:59 pm**

1. **Apologies were received from:** County & Borough Cllr P. Butlin, Borough Cllrs M. Stokes and M. Williams.
2. **To discuss and consider the co-option of parish councillor(s)**  
An application had been received from Mr P. Sharples to be co-opted as a councillor.  
**The Council Resolved That:** Philip Sharples is co-opted as a councillor
  - **Proposed:** Cllr R. Mistry
  - **Seconded:** Cllr P. Venner**All councillors voted in favour.**
3. **Declaration of interest as defined by the Code of Conduct for councillors**
  - a. **Personal;** None
  - b. **Prejudicial;** None
4. **Minutes of the previous meeting(s).**
  - a. **To Agree the minutes of the previous meeting(s);**  
**The Council Resolved That:** The Chairman signed the minutes 054 as a true and accurate record of that meeting.
    - **Proposed:** Cllr P. Venner
    - **Seconded:** Cllr Mrs M. Brett
  - b. **Outstanding actions from minutes of the previous meeting(s)**  
Will be covered under items on the agenda.
5. **Opportunity for representatives of Warwickshire Police to address The Council**  
As advised at the previous meeting the police are no longer able to attend the meeting. However, on this occasion no report of incidents had been received from them.
6. **Up to 15 Minutes for members of the public to address The Council**  
Mr. Medcraft raised the subject of Community Levy which can be levied on new developments. He wanted to ensure that Cawston Parish Council received any levies due for development within the parish.
  - **Action:** The clerk to liaise with RBC.
7. **Opportunity for Borough and County Councillors to address The Council**  
None

Chairman's Initials:.....

**8. To discuss and confirm the appointment of members of the working parties**

This had been discussed and resolved at the AGM prior to this meeting. However, Cllr Sharples was appointed to lead the Parish Action Plan working party, and as a member of the Community Hall working party.

**9. To approve the Draft Annual Report for the year ended 31<sup>st</sup> March 2011**

It was decided to hold this over to the June meeting after internal audit.

**10. To receive Working Party reports**

**a) Consortium Liaison**

Mr Medcraft reported on a meeting held that morning with Adrian McInnes and Rob McGuinn representing the Consortium, Cllr Sharples and the clerk were in attendance. At the meeting it was pointed out the 'maintenance log' sent to them was of little value as all maintenance would be done prior to adoption. Adrian asked that the council give them as much support as possible in their efforts to get Severn-Trent Water to adopt the pump station and sewers. It was also noted that the 'drainage charge' levied by Severn-Trent might not be legitimate as they do not maintain the drains.

- **Action:** The clerk to check the validity of the statement above.

Efforts should be made to convene a meeting of all interested parties at the earliest opportunity. Concern was also expressed as to the standard of road sweeping where dirt appears to be pushed to the sides of the road. The island needed as traffic calming in Whitefriars Drive is to be built. Also kerbstones put in along the open side of the road. The state of the pathway from Whitefriars Drive to Lawford Lane was raised but it would appear that no action will be taken.

**b) Community Play Area**

Photographs of the proposed play equipment were shown but the final make-up had not yet been decided upon. Cllr Cool asked whether a skate-park had been considered. It was pointed out this had been a low priority in the Parish Plan but may be a possibility in another area of the parish.

**c) Finance and Staffing**

The clerk produced a report showing the current figures at the bank:

Current Account	£2,423.79
Savings Account	£152,135.78

- **The Council Resolved That:** The following payments be approved:-

R Morgan	£374.59	Clerk Salary for May 2011	Bank transfer
R Morgan	£ 2.72	Postage	Bank transfer
Cousins Business	£ 39.69	Land Register Charges	000199
BT	£ 89.82	Line rental & call charges	Direct Debit

- **Proposed:** Cllr Venner
- **Seconded:** Cllr Mrs Wilson

**d) Parish Plan Action Plan**

It was confirmed the updated plan would be sent to all councillors.

**e) Community Hall**

Searches had been received and queries had been raised with the vendors solicitors with regard to two sections of the S106 agreement.

Wm Davis are asking for approval of the lamp standard which will be part of the Commercial Centre. Cllr Sharples dealing with this. The work on the centre should commence in June.

There are parties interested in being involved in the Hall Project but no definite plans can be made until the transfer of land is completed.

**f) Street Furniture**

Rugby Borough Council still to confirm the siting of the planters. Cllr Mrs Brett will contact Scott Ballard of RBC on this issue. It has been confirmed that planning permission is not required.

**g) Parish News**

Articles for the next issue to Cllr Venner by 27<sup>th</sup> May 2011.

**11. To hear and consider any received correspondence (Including notice of forthcoming external meetings)**

Chairman's Initials:.....

Following correspondence received:-

Email from Claire Archer re state of 'gardening' around the estate. Also concern about parking of a red van/people carrier adjacent to the junction of Calvestone Road and Gerard Road, this being a constant danger to school children and traffic as it obstructs the view when coming out of Gerard Road.

Francis Drive resident has requested a 'grit bin'.

WALC have advised of new office address and phone number.

Email re 'Cable Installation in Cawston' and non adoption of roads.

**12. To consider any planning notices**

Erection of a garage at Cawston Old Farm House, Whitefriars Drive – permission granted.

**13. To discuss items requiring the clerks attention**

Painting of post box in Gerard Road to be pursued.

Speed camera training had taken place.

Possible transfer of Cawston Extension land to Cawston Parish Council – meeting with chair of Dunchurch to arranged.

There being no further business, The Chairman declared the meeting closed at 9.50 pm.

**Signed as a true record;**

.....  
(Chairman)

.....  
(Date)

**\*\*\*END OF DOCUMENT\*\*\***

Chairman's Initials:.....