

Cawston Parish Council

Councillors: P.Venner (*Chairman*), Mrs.D.Wilson (*Vice Chairman*)
Mrs M. Brett, R.Mistry.P.Hart, M. Cool, Mrs.P.Lindsay, R.Brinkworth, P.Sharples.

Minutes

Any queries relating to these minutes should be directed to the Clerk;

Mr.Raymond Morgan, 52 Ratcliffe Road, Rugby, CV22 6HB
Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary meeting Number 56, Tuesday 14th June 2011
Held at Cawston Grange Children's Centre

Parish Councillors In Attendance	P.Venner, Mrs.D.Wilson, Mrs.M.Brett, R.Mistry, R.Brinkworth, P.Hart, P.Sharples, Mrs P.Lindsay
Other Guests in Attendance	Borough Councillors: M.Stokes, M.Williams
Number of Public in Attendance	None

Minute taker in attendance: Mr.W.Robinson

The meeting opened at 7.30pm

1. **Apologies were received from:** County & Borough Cllr. P.Butlin and Parish Cllr.M.Cool (who attended at 8.30pm)
2. **Declarations of Interest as defined by the Code of Conduct for Cllrs.**
Personal: None
Prejudicial: None
3. **Minutes of the previous meeting.**
 - a. **The Council resolved that:** The Chairman sign the minutes 055 as a true record of that meeting.
 - b. **Proposed:** Cllr.Mrs.Wilson
 - c. **Seconded:** Cllr.R.Brinkworth
4. **Report from Warwickshire Police**

Cllr.Venner (Chairman) noted that from now the Police will only send a written report to the Parish Council meetings, and the crime statistics for the period March 2011 to May 2011 show in that report indicate the following:-

Burglaries from dwelling	4
Burglaries from other	1

Vehicle nuisance	0
Damage (all)	3
Theft of motor	0
Theft from motor	1
Rowdy/nuisance	6

Cllr.Mistry asked where advice could be obtained regarding problems affecting Asian households and the Chairman indicated he will seek advice from the police to address this issue.

5. Up to 15 minutes for members of the public to address the Council

There were no members of the public in attendance.

6. Opportunity for Borough and County Councillors to address the Council

Borough Cllr. Williams reported that the planning inspector had upheld Rugby Borough Council’s core strategy proposals.

Borough Cllr.Williams further indicated that Redrow Builders stated that they will be building on the site in the next quarter in a development with 33 affordable houses and the rest 4 and 5 bedroom dwellings.

Cllr Venner raised the issue of road adoption and made the council aware of correspondence between Mark Pawsey MP and the CEO of Severn Trent Water. STW’s position is that they are not holding up adoption of the sewers (and hence the roads).

Cllr Sharples suggested a meeting with STW, RBC, and the Consortium to resolve. Cllr Venner suggested that this should be an on-site meeting to reach conclusion on the issues. Cllr Sharples to arrange with the involved parties and to inform Cllr Venner and Cllr Cool to see if they can attend also. (Meeting subsequently arranged for 23rd June and then moved back to 8th July). Cllr Sharples to confirm.

Parish Cllr Lindsay noted that the grass verges /shrubbery opposite the front of her house is being affected by fly tipping and as the area has not been adopted the Borough Council are not responsible. Borough Cllr.Williams agreed to take the matter up at the Borough Council to see if anything can be done.

Borough Cllr.Stokes indicated that he will contact the consortium on the matter, and Cllr.Mrs.Brett asked what is happening regarding the proposed bollards, Borough Cllr.Stokes notes that the quotes for the bollards are with the Parish Clerk, and he will see if the Borough Council will fit them free of charge. Cllr.Stokes will ask for a copy of the quotes but thinks that they are approximately £90 each, and five in total for erection.

The Council resolved by majority that bollards be purchased to the value of £600

Proposed: Cllr.P.Venner (Chairman)

Seconded: Cllr.Mrs M.Brett

Cllr.Mrs.Brett noted that the dog waste bin by Coventry Road is constantly overflowing, and asked whether it could be replaced by a larger one. Borough Cllr.Stokes will enquire at the Borough Council about larger bins.

Cllr. Cool noted that the entrance to Cave Road can admit vehicles the size of transit vans and possibly caravans, and asked whether the entrance could be blocked> Borough Cllr.Williams will ask the question of the consortium..

Cllr.Mrs.Brett asked when building would commence on the commercial centre.

Borough Cllr.Williams noted that the consortium intend to commence now in July because of the difficulty inaccurately assessing where the utility services were laid.

7. To approve the Annual Report for the year ending 31st March 2011

After discussion it was decided that this matter be deferred to a further meeting before June 30th to ascertain what the figures shown represent.

8. To approve signatories to the Council Seal on the Land Transfer Document

Cllr.Venner noted that it would be possible that people nominated could be on holiday and therefore the land transfer could be delayed.

The Council resolved unanimously that any two Councillors from Council members be authorised to sign.

Proposed: Cllr.Venner (Chairman)

Seconded: Cllr.Mrs.Brett

9. To receive and discuss Working Party reports.

a. Consortium Liaison

Cllr.Cool has contacted the consortium to set up a meeting to look at ongoing maintenance problems and in reply via an email message the consortium has indicated the level of responsibility held by the builders.

It was noted that the drains in Callier Close are almost at collapse (and further noted that the majority of homes are now owner occupied) therefore it is unclear what the responsibility the owners face regarding the drains. The consortium indicates that they are not responsible for the drains and therefore Cllr.Cool will write to the builders (W.Davies).

Fly tipping in Francis Drive appears to have been going on for some time, a letter is to be placed from the Parish Council in the parish magazine and ask that complainants give more details. Cllr Stokes advised that the residents in the area had been offered the use of a shredder a few years ago, but the offer had not been taken up.

It was noted that the County Council has been informed that a light in the walkway has had its top missing; the County Council indicated that it will be attended but to date nothing has happened.

b. Community Play Area

Cllr.Mrs.Wilson indicated that a working party met last night and has drawn up a list of equipment required and will meet with Rugby Borough Council on 24th June to draw up a plan to build up a buffer to protect dwellings. Key aspects of the plan will be safety, security and neighbourly. Cllr. Sharples noted that a site meeting would be a better option. Cllr.Mrs.Wilson will suggest this at the meeting on the 24th.

c. Community Hall

Cllr.Sharples noted that the Parish Council's solicitor has put a right of access into the drain and the vendor is not happy with that but will consider it. The solicitor will have a new plan of the area and the agreement will be signed by next Thursday (23rd)

Borough Cllrs.Williams and Stokes left the meeting

d. Finance and Staffing including report on finances and to consider and agree any payments to be made.

The Council resolved that all payments listed be approved

Cheque No.	Payee	Supply	Total
Transfer	Raymond Morgan	Inkjet Print Cartridges	£ 39.16
000200	City Company Seals	Council Seal	£ 20.98
000201	Walc	Induction Training	£200.00
000202	HMRC	PAYE to 05/07	£285.60
000203	Broker Network	Insurance Premium	£419.12
Transfer	Raymond Morgan	Clerk salary	£393.44

Proposed: Cllr Venner

Seconded: Cllr Mrs Brett

e. Parish Action Plan

It was decided that this item be held over until the next meeting

f. Street Furniture

Cllr.Mrs.Brett met with Scott Ballard from the Borough Council and determined sites for the planters and welcome signs, Scott indicated that for two sites he can arrange licenses and will also contact the consortium. To date Scott has had no reply from the consortium. Cllr.Mrs.Brett asks whether the sites can be changed from land belonging to the consortium to land belonging to the Borough Council in order to get a decision made more quickly, this change was agreed and Cllr.Mrs Brett will investigate the possibility of change of position.

Regarding the “welcome” road signs to Cawston the wording needs to be approved, and the options are :-

“Welcome to the Parish of Cawston” or “Welcome to Cawston Parish”

The voting was as follows:-

“Welcome to the Parish of Cawston” 7 Votes

“Welcome to Cawston Parish” 2 Votes

“Welcome to the Parish of Cawston” is duly declared the signage for the road signs.

10. To hear and consider any received correspondence (including notice of forthcoming external meetings).

Letter of thanks written to Royal Mail re the painting of the post box.

Email received regarding young horse riders at speed on Borough Council land (not a bridleway). Cllr.Venner will contact Rugby Borough Council and point the matter out.

11. To consider and discuss any relevant planning notices

11/0992 - Change of use for part of a household garage to use as a dog grooming parlour. **After discussion the Parish Council raised no objections.**

It was also agreed that in future specific planning details will be added to the agenda along with the link to RBC planning website. Action – Clerk.

12. To discuss items requiring the Parish Clerks attention

Cllr.Sharpley noted that the Clerk is to come back to the Council regarding Severn Trent Water correspondence

There being no further business, the Chairman declared the meeting closed at 9.35

Signed as a true record

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(Chairman)

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(Date)