

Cawston Parish Council

Councillors: P. Venner (*Chairman*), Mrs D. Wilson (*Vice Chairman*)
Mrs M. Brett, R. Mistry, M. Cool, P. Hart, Mrs P. Lindsay, R. Brinkworth, P. Sharples

MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe Road, Rugby. CV22 6HB

Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary Meeting Number 58, Tuesday 12th July 2011 Held at Cawston Grange Children's Centre

Parish Councillors in Attendance:	P. Venner, Mrs D. Wilson, Mrs M. Brett, M. Cool, P. Hart, R. Brinkworth, Mrs P. Lindsay, P. Sharples
Other Guests in Attendance:	None
Number of Public in Attendance:	Four

The Clerk / RFO in attendance.

The meeting opened at 7:30 pm

- 1. Apologies were received from:** Cllr R. Mistry
- 2. Declarations of interest as defined by the Code of Conduct for Councillors**
No Personal or Prejudicial Interests were declared.
- 3. Motion to Exclude the Public under Section 100(A)(4) of the Local Government Act 1972.**
To consider applications for the vacancy of co-opted councillor.
- 4. Minutes of the previous meeting(s)**
 - To agree the minutes of the previous meeting(s)
The Council Resolved That: The Chairman the sign the minutes 056 as a true and accurate record of that meeting
 - Proposed:** Cllr Mrs Wilson
 - Seconded:** Cllr Mrs Lindsay
 - The Council Resolved That:** The Chairman the sign the minutes 057 as a true and accurate record of that meeting
 - Proposed:** Cllr Mrs Wilson
 - Seconded:** Cllr Brinkworth
 - Outstanding actions from the minutes of the previous meeting(s).
The actions are covered in the agenda for the meeting.
- 5. Report from Warwickshire Police**

A report from the police showed the Crime Statistics for May 2011, as below, but showed zero activity for June and July 2011. The zero activity was questioned by councillors and the clerk is to contact the police on this. May figures showed:-

Burglary from dwellings	4
Burglary other	0
Vehicle nuisance	0
Damage	1
Theft of motor vehicle	0
Rowdy/Nuisance	0

Action: The clerk to contact the police and query the report given and also to request the police presence at council meetings once per quarter.
- 6. Up to 15 minutes where members of the public in attendance can address The Council.**
Brian Griffiths raised the subject of a number of safety issues in the vicinity of Spottiswood Close/Gerard Road. The issues are:-

Chairman's Initials:.....

Parking of cars on Gerard Road directly opposite the junction of Spottiswood Close.
Unmanaged trees and hedges.
Bridleway crossing at Gerard Road.
Long term temporary fencing.
Traffic calming sites.

Action: The clerk to speak to Rugby Borough Council re action possible on overgrown hedges.
Also to take up the subject with the Consortium to see if their landscaper can cut back.

7. Opportunity for Borough and County Councillors to address The Council

None present.

8. To receive and discuss Working Party reports:

a. Consortium Liaison

Cllr Cool reported items requiring attention had been referred to various builders by Rob McGuinn. Wm Davis is not interested in the drains in Callier Close and this will have to be referred to Orbit Housing for attention. Keir Group are to attend to problems in Durrell Drive and the Dorset Close items are to be attended to. The traffic island in Gerard Road had been attended to and the fencing had been looked at.

On the question of adoption Cllrs Venner and Sharples attended a meeting with all parties concerned. As regards the pumping station Rob McGuinn had reported this was now ready for formal inspection by Severn Trent Water. It was accepted by STW that this was the case and inspection will be undertaken at the earliest opportunity and Rob McGuinn will be notified of any other outstanding issues with a certificate being issued, hopefully within the next two weeks. All parties agreed to co-operate to their best endeavours to make sure this was done by 8 September 2011.

STW confirmed that they had already instructed a contractor to "flush through" all of the drains / sewers under the primary roads, the adjacent fields / open spaces and any other connecting pipe work that is to be formally adopted. The same contractor will then continue CCTV inspection of all of them identifying any remedial works required to bring them up to adoptable standard. STW will then schedule the works required and forward them to the Consortium for their resolution. All parties agreed to co-operate to ensure this is done by 8 September 2011.

It was agreed that Rob McGuinn would contact the WCC/RBC adoptions manager in the near future to inform him of the above and to discuss the extent of the works required to adopt all of the roads. The aim is to complete this by 8 October 2011. It is noted that the extent of these remedial works are not yet known and will require to be reviewed within this period.

b. Community Play Area

Cllr Mrs Wilson had met with RBC and reported that costing, with a plan of the area, would be available by the next council meeting. She said that sand would be incorporated into the play area as a base for falling.

c. Community Hall

It transpires that the contract for the Commercial Area has not been signed. Our solicitor has reported that a covenant is required not to sell items in the Community Hall and the wording of such covenant is awaited by him. No further action until this is received.

d. Finance

The bank account balances are as follows:

Current Account	£1,693.49
Savings Account	£149,145.45

The Council Resolved That: the following payments be made:-

Cheque No.	Payee	Reason	Value
000204	Steers Printing	Parish News Printing	£249.60
000205	W.J. Robinson	Stand-in Clerk	£ 36.40
000206	Edge Designs Ltd	Software Licence	£210.00
000207	Rugby Borough Council	Election expenses	£ 65.07
000209	SLCC Enterprises Ltd	Conference Fee	£ 78.00
Transfer	Raymond Morgan	Clerk Salary	£353.44
Transfer	Raymond Morgan	Postage/Print Cartridge	£ 22.63

o **Proposed:** Cllr Venner

o **Seconded:** Cllr Mrs Brett

e. Parish Action Plan

Currently being up-dated and will be presented at next meeting.

Chairman's Initials:.....

f. Street Furniture

Still awaiting a response from Consortium, the clerk to chase.

Councillors requested a sample of the welcome sign for approval. The sign is to be either black on white background, or gold on black background. The clerk is to progress this.

The Council Resolved That: an order be placed for the planters at a price not exceeding £6,000, including the signage.

- o **Proposed:** Cllr Sharples
- o **Seconded:** Cllr Cool

All councillors were in favour.

9. To hear and consider any received correspondence (including notice of forthcoming external meetings).

Query from resident of how to publicise social events. If non-profit making on notice boards and Parish News, if commercial in Parish News.

Neighbourhood Watch in Dorset Close – contact number available.

Would waste/dog bins be put in place if extension built – yes.

Email from resident in Kalfs Drive re burglary and possibility of cameras being put up, also Neighbourhood Watch. Contact for latter to be advised.

Email from RBC re Big Society and help with watering and weeding of ‘Pictorial Meadow’ Beds planted by RBC.

Complaint re lack of high speed internet options.

10. To consider and discuss any relevant planning notices

Applications: Reference R11/1274
 31 Gold Avenue
 Cawston
 Erection of a two storey side extension
 Responses by 29/07/2011

Decisions: Reference R11/0992
 19 Cave Close
 Cawston
 Change of use of part of garage to use as a dog grooming parlour.

11. Motion to Exclude the Public under Section 100(A)(4) of the Local Government Act 1972.

To further consider applications for the vacancy of co-opted councillor.

12. To discuss items requiring the clerk’s attention

Cllr Venner produced a list of actions required from the June meeting for the attention of councillors and clerk.

There being no further business, The Chairman declared the meeting closed at 10.00 pm.

<p>Signed as a true record;</p>	<p>..... <i>(Chairman)</i> </p>
	<p>..... <i>(Date)</i> </p>

*****END OF DOCUMENT*****

Chairman’s Initials:.....