

# Cawston Parish Council

**Councillors:** P. Venner (*Chairman*), Mrs D. Wilson (*Vice Chairman*)  
Mrs M. Brett, M. Cool, P. Hart, Mrs P. Lindsay, R. Brinkworth, P. Sharples, Ms S Bestwick

## MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe Road, Rugby. CV22 6HB  
Telephone: 01788 519563 or Email: clerk@cawstonpc.org

**Ordinary Meeting Number 60, Tuesday 13<sup>th</sup> September 2011**  
**Held at Cawston Grange Children's Centre**

Parish Councillors in Attendance:	P. Venner, Mrs D. Wilson, Mrs M. Brett, M. Cool, P. Sharples, Ms S Bestwick
Other Guests in Attendance:	County & Borough Cllr P. Butlin, Borough Cllrs M. Stokes & M. Williams
Number of Public in Attendance:	Two

The Clerk & RFO in attendance.

**The meeting opened at 7:30 pm**

- 1. Apologies were received from:** Cllrs Mrs P. Lindsay, P. Hart, R. Brinkworth, and PCSO Thatcher.
- 2. Declarations of interest as defined by the Code of Conduct for Councillors**  
None.
- 3. Minutes of the previous meeting(s)**
  - a. To agree the minutes of the previous meeting(s)  
**The Council Resolved That:** The Chairman the sign the minutes 059 as a true and accurate record of that meeting
    - **Proposed:** Cllr Mrs Brett
    - **Seconded:** Cllr Bestwick
  - b. Outstanding actions from the minutes of the previous meeting(s).  
The actions are covered in the agenda for the meeting.
- 4. Report from Warwickshire Police**

PCSO Jane Thatcher unable to attend due to working day shift. By email she reported that regular patrols had been conducted by her. No real issues except two members of public mentioned mini motos being ridden around.  
A report from the police showed the following Crime Statistics for August 2011

Burglary from dwellings	1
Burglary other	0
Vehicle nuisance	3
Damage	0
Theft of motor vehicle	1
Rowdy/Nuisance	1

Police are to be requested to attend next meeting – clerk to chase.
- 5. Up to 15 minutes where members of the public in attendance can address The Council.**

Andy Cowan and partner raised the subject of the planning application submitted for the Cawston Extension Site. They asked if Cawston Parish Council would be

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holding a public meeting in order to give the views of parishioners on the application. Cllr Venner said that this would be discussed and a decision made. Borough Cllr Stokes said he had written to Dunchurch Parish Council asking them to object as this was outside of the Borough Council's core strategy. Cllr Butlin stated that there were no grounds for the application to be approved and Rugby borough Council will refuse. The inspector was fully aware of the Cawston Extension Site when the Core Strategy was approved. At this point Cllr Cool joined the meeting.

#### **6. Opportunity for Borough and County Councillors to address The Council**

Borough Cllr Stokes reported that Redrow Homes and the Borough Council were consulting on the latest plans for the land east of Calvestone Road.

- **Action:** Borough Cllr Stokes to forward the changed plans to the Parish Council.

The closure of Coventry Road vehicular entrance onto the sports field and the installation of bollards were with the borough's legal department. As for the proposed bollards in Primary walk there are three bodies involved, Consortium, Rugby Borough Council and Warwickshire County Council.

- **Action:-**Borough Cllr Stokes to find the costs and forward to us.

He confirmed that the Commercial Centre is still going ahead.

County and Borough Cllr Butlin produced the gritting routes for the coming winter. IN the recent Public Health report Primary Care Trusts will be disbanded and care after leaving hospital will be through Warwickshire County Council.

Borough Cllr Williams said that he had received a 400 name petition giving various reasons for objection to the proposed Crematorium.

Cllr Mrs Brett asked if a litter bin could be placed by the bus stop on Calvestone Road opposite the Xmas tree.

- **Action:** Borough Cllr Williams to send the costs to us before the next meeting so we can review.

With the change of ward boundaries within the borough the Admirals Ward would be re-named Admirals and Cawston.

County and Borough Cllr Butlin and Borough Cllr Stokes left the meeting at 8.23 pm.

#### **7. To receive and discuss Working Party reports:**

##### **a. Consortium Liaison**

Cllr Cool had investigated the fly tipping in Primary Walk and was of the opinion it was branches cut down and thrown over the fence by a resident.

On the question of adoption Cllr Venner had received a response from Robert McGuinn as follows:-

- 1). Pumping station additional remedial are still to be actioned.
- 2 & 3). CCTV – CCTV works are now complete and results with STWA for analysis. Chris Brocas, STW, is going to advise if there are any remedial works or flushing of individual drainage runs required.
- 4). Remedial works to the foul and surface water manholes. STWA inspection carried out and STWA have agreed to proceed to adoption with no further remedial works required.
- 5). Meeting held with Chris Thorley and programme of road inspections agreed. These are scheduled to take place over three day's w/c 12<sup>th</sup> September 2011. After which any necessary remedial works will be carried out.

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Cllr Venner said that traffic calming measures need to be addressed by the play area on Cawston Grange Drive.

The potential for a crossing on Calvestone Road, at the end of Primary walk was discussed and it was agreed this should be input as a request into the Redrow planning application.

- **Action:** Clerk to speak to planning on the above.

**b. Community Play Area**

Cllr Mrs Wilson produced a revised plan of the play area together with a list of equipment to be installed. This list gave the priorities of the equipment. There was a query raised as to the location of the kick-wall and this to be taken up with Rugby Borough Council.

It was commented that a chair was in the pond on the play area site and the Consortium is to be asked to remove this.

**The Council Resolved That:** the play area working party takes the amendments back to Rugby Borough Council and a final plan to be brought to the October Parish Council meeting.

- **Proposed:** Cllr Mrs Wilson
- **Seconded:** Cllr Venner

The voting was 5 in favour with one abstention.  
Borough Cllr Williams left the meeting at 9.23 pm.

**c. Community Hall**

Cllr Sharples said an engrossment should be in place by the next meeting.

**d. Finance and Staffing**

The clerk reported the External Audit is now complete with no issues.

- **Action:** Statutory notices to be placed on the notice boards by the Clerk

The bank account balances are as follows:

Current Account      £1,892.85  
Savings Account      £147,655.71

**The Council Resolved That:** the following payments are made:-

Cheque No.	Payee	Reason	Value
000212	HMRC	PAYE	£270.60
000213	Clement Keys	External Audit	£342.00
000214	SLCC	Membership	£95.00
Transfer	Raymond Morgan	Clerk Salary	£377.96

- **Proposed:** Cllr Sharples
- **Seconded:** Cllr Venner

A financial statement showing income and expenditure to 31 August 2011 was handed to councillors.

It was agreed that Mrs Bestwick be added to the Staffing Working Party replacing Raj Mistry who had resigned.

- **Action:** Cllr Venner to arrange a meeting between Cllrs Wilson, Bestwick and himself.

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Website – Meeting to be arranged between Raj Mistry (old webmaster) and Cllr Hart to arrange transfer and handover. Cllr Bestwick agreed to help Cllr Hart with the website if required.

The logon and password for Servage .net are required in order to enter the site. Clerk to obtain.

**e. Parish Action Plan**

The up-dated plan with councillor's responsibility was produced.

- **Action:-** councillors requested to provide up-to-dates to Cllr Brinkworth.

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**f. Street Furniture**

Scott Ballard of Rugby Borough Council had agreed to mark the positions of the two planters on RBC land. It was agreed the main facing bricks for the planters would be bracken brown with the blue bricks around the top. The clerk advised that he was awaiting the insurance details of the contractor in order for the work to commence. As for the 'welcome signs' Nuneaton Signs had been asked whether they installed or if it was down to the planter contractor.

- **Action:** Cost for the installation of signs to be obtained by the clerk.

It was agreed to provide grit bins and to have them delivered to the agreed owners in the roads concerned, the bins to left unlocked for easy access.

Francis Drive has indicated an interest in a grit bin and further communication is awaited.

**g. General**

- **Action:** The clerk was requested to check on the number of councillor's allowed on working parties.

**8. To discuss and consider the proposed Fun run in aid of Community Hall funds**

Cllr Mrs Brett had drawn up a list of requirements for the Fun Run, which is to be held on Sunday 30<sup>th</sup> October 2011. Cllr Mrs Brett and Cllr Hart would be the organisers. It was agreed to provide squash, biscuits, medals and certificates – Cllr Mrs Brett to organise. Cllr Mrs Bestwick agreed to ask her husband if he would be willing to be the designated first aider on the day as he has had training through work.

Cllr Mrs Brett asked for a sum of money to be made available for purchasing items needed.

**The Council Resolved That:** a sum of money not exceeding £100.00 is available for this event

- **Proposed:** Cllr Venner
- **Seconded:** Cllr Sharples

**9. To consider and discuss the lack of parking spaces at the Sports Field**

Cllr Cool said the Sports Field was an asset going to waste through the lack of parking spaces. Car parking off the Coventry Road would be an asset. After some discussion it was agreed to approach Rugby Borough Council to re-consider their decision not to put a football pitch(es) on the Sports Field. Alternative parking off Calvestone Road was muted by Cllr Sharples.

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**Action:-** It was decided to set up a working party. Cllr Cool to lead, Cllr Sharples as deputy, Cllr Venner to participate.

**10. To discuss and consider the Localism Act**

The clerk is to respond to NALC supporting their views especially in the areas of expertise, time, resources, training and buying power.

**11. To discuss “RE: Draft Housing Needs Supplementary Planning Document, Draft Sustainable Design and Construction Supplementary Planning Document and Draft Planning Obligations Supplementary Planning Document (SPD) consultation.”**

Councillors were asked to read all sections and send responses and/or comments to the clerk by 11<sup>th</sup> October 2011.

**12. To hear and consider any received correspondence (including notice of forthcoming external meetings).**

Cawston Christmas Carol Service – offer from Andy Langton of BEC to help in terms of music or refreshments. It was decided to hold the event on 11<sup>th</sup> December 2011, subject to the school hall being available, at 3 p.m. Cllr Mrs Bestwick said she would approach the school to see if the school choir could take part. The clerk to check on the music that could be provided and also contact St. Mark’s Church on the availability of a priest. Cllr Mrs Brett agreed to sort out refreshments. Clerk to talk to Vicky Mair reference the band. The lights will be put on the Xmas tree on 27<sup>th</sup> November 2011.

Email from Warwickshire County Council in response to a resident’s re internet services. Having in the past contacted Virgin Media and other internet providers there is no intention of providing a service to Cawston Grange in the medium to short term.

**13. To consider and discuss any relevant planning notices**

Applications: Reference R11/1446  
9 Field View  
Cawston CV22 7FE  
Conversion of part of garage to living accommodation

Responses by 16/09/2011  
No objections from councillors

Decisions: R11/1489  
1 Corbridge Place  
Cawston CV22 7TY  
Approval of rear conservatory

Application received after issue of agenda.  
R11/0114  
Cawston Extension Site  
Coventry Road  
Cawston

Responses by 06/10/2011

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The Council decided it would be better for individuals to respond direct to the Borough Council on this application. A flyer is to be sent out with the Cawston Parish News drawing attention to this application and giving the details necessary to respond.

Cllr Venner read out the Council's response to the G L Hearn consultation held at the Primary School. Key points were;

*"The comments fall into 2 main camps*

*Those who just don't want the development as they see no reason for it (citing the mast site as the natural development for Rugby) and*

*Those who want the current development to be properly finished before any new development takes place.*

*Points made to date include;*

*Why a new school when proposals to extend the current school were not taken up?*

*Why offices and small scale business units on the new development - would these not be better placed on vacant land on the commercial area, or indeed re-use of older facilities near Cemex - easily accessed by the new ring road?*

*Access through Trussel way - increased traffic on an already busy road, potentially turning Trussel Way into a racetrack.*

*The new roundabout just under the bridge would be on a dangerous blind spot.*

*Housing types - Have you looked at the Cawston Parish Plan which indicates the types of housing that many residents would favour?*

*People are concerned on the layout of the proposed development and have suggested better ways to lessen the environmental impact.*

*Many residents are angry that the current development is not finished with basic things that they feel they were promised - in particular the shops, health care, community facilities and adopted roads. Until you start showing some visible action on these areas then you will continue to receive objections. "*

These points were re-iterated to Adrian McInnes at our Council meeting on the 12th April by Cllr Venner, however none of this, with the exception of the mention of a village hall, have made it into either the planning application or other correspondence on the matter.

Cllr Venner commented that he was not happy that points had been taken out of this response out of context and used in the planning application to infer that Cawston Parish Council were in favour of this development.

**Action:-** It was agreed that Cllr Venner should update this response and circulate to all Councillors for approval before the Clerk submits this as our official response.

#### **14. To discuss items requiring the clerk's attention**

Availability of trees – nothing we can do as land owned by the Borough Council, Consortium or the County Council.

Comment by former councillor that the Parish Council is invisible – discussion to take place to find out why this comment is made.

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Next year Budget needs considering – clerk to send out document for completion.  
**Actions – Clerk to send out, Councillors to consider / complete before next meeting.**

Copy of month by month tasks to sent to all councillors. **Action - Clerk**

The clerk was granted permission to take a holiday the first two weeks in October. A deputy is to be found to attend the October meeting. **Action - Clerk**

Cllr Sharples reported that he had dialogue with Robert Back regarding plans for the village hall.

There being no further business, The Chairman declared the meeting closed at 11.15 pm.

**Signed as a true record;**

.....  
(Chairman)

.....  
(Date)

**\*\*\*END OF DOCUMENT\*\*\***

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