

Cawston Parish Council

Councillors: P. Venner (*Chairman*), Mrs D. Wilson (*Vice Chairman*)
Mrs M. Brett, M. Cool, P. Hart, Mrs P. Lindsay, P. Sharples, Mrs S Bestwick, M. Emery, W. Hayward

MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe Road, Rugby. CV22 6HB

Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary Meeting Number 62, Tuesday 8th November 2011 Held at Cawston Grange Children's Centre

Parish Councillors in Attendance:	P. Venner, Mrs D. Wilson, Mrs M. Brett, M. Cool, P. Hart, Mrs P. Lindsay, P. Sharples, Mrs S Bestwick, M. Emery, W. Hayward
Other Guests in Attendance:	None
Number of Public in Attendance:	None

The Clerk / RFO in attendance.

The meeting opened at 7:30 pm

The Chairman welcomed Matt Emery and Wayne Hayward, our new councillors.

1. **Apologies were received from:** Borough Cllr M. Williams
2. **Declarations of interest as defined by the Code of Conduct for Councillors**
Cllr Mrs Brett & P. Hart re their involvement in Friends of Cawston Greenway
3. **Minutes of the previous meeting(s)**
 - a. To agree the minutes of the previous meeting(s)
The Council Resolved That: The Chairman the sign the minutes 061 as a true and accurate record of that meeting
 - **Proposed:** Cllr Mrs Wilson
 - **Seconded:** Cllr Mrs Brett
 - b. Outstanding actions from the minutes of the previous meeting(s).
The actions are covered in the agenda for the meeting.
4. **Report from Warwickshire Police**

PCSO Antony Schneider attended the meeting and read out the statistics for the period August 1st to November 1st. The report was as follows

Burglary from dwellings	3	
Burglary other	3	Cave Close, Durrell Drive and Francis Drive
Rowdy / nuisance incidents	3	Multi-agency initiative with the Fire Service (ASBIT) Set up over the half term, Halloween and bonfire season to tackle ASB. This was a successful operation.
Damage	0	
Theft from motor vehicle	3	Sat Nav, DVD
Theft of motor vehicle	2	
Criminal damage	2	Bonnet kicked, paint

PCSO Schneider was requested to supply more information as regard to the criminal damage.
5. **Up to 15 minutes where members of the public in attendance can address The Council.**

On behalf of T. Medcraft, unable to attend, Cllr Mrs Brett asked about the fencing of the undeveloped area when the Commercial Centre has been built. The concern being that the land would be used as a cut through to the shops etc. Cllr Sharples suggested moving the fencing from Calvestone Road.
6. **Opportunity for Borough and County Councillors to address The Council**

None present.

Chairman's Initials:.....

7. To receive and discuss Working Party reports:

a. Consortium Liaison

Cllr Cool reported that the County Council's current position in respect of the requirement for the crossing on Cawston Grange Drive by the play area:-

"...the provision for this crossing is considered essential. As you are aware Cawston Grange Drive will be 40mph and it is felt that a controlled crossing will be needed to compliment the uncontrolled crossing points at the roundabouts. The crossing will form a link to existing cycling facilities and will cater for the desire line of pedestrians and cyclists moving from the residential areas to the public open space to the East. With the potential for another 550 residential units coming forward, we feel the use of the crossing point will increase as it forms a direct link to the primary school and proposed commercial area."

Cllr Cool said that we should apply for a reduction of the speed limit on that road.

It was reported that the adoption was not moving forward by Cllr Sharples. There had been an email from Rob McGuinn of MDA Consulting advising the pumping station remedials were only minor and he was arranging for Adroit to return to site to do these. Once complete and re-inspected by STWA, the Section 104 Adoption can be completed.

He further advised that the land transfer for the pumping station has been completed and the foul water sewers have been adopted as of 1st October 2011. With regard to the surface water sewer remedial, information from STWA was received on 25th October 2011 and was currently being reviewed with a view to deciding what remedial works are required.

A resident has complained about how clogged up the inlets to the drains are. Silt and soil build up and in some places weeds have taken root and the grills are completely blocked (one that is particularly bad is on Calvestone Road between Gold Avenue and Edwin Close). Cllr Cool is to look into this.

There had been correspondence with a resident over the proposal to provide a car parking space for the sports field off Calvestone Road. It was pointed out that this was only a proposal and no definite action had been taken on this.

b. Community Play Area

Cllr Mrs Wilson reported RBC liaising with Consortium.

c. Community Hall

Our solicitor had confirmed that the transfer of land for the community hall had now been completed. Cllr Sharples was thanked for his work on the land transfer and also in preparing drawings for outline planning.

Cllr Mrs Brett had emailed a report on the hall to all councillors and a copy is attached to the minutes. A Fun Run had taken place on 30th October to make resident's aware of the need to raise funds for the Community Hall

Cllr Sharples said that a sign should be put on the fence of the land for the hall to read "Community Hall is coming here soon". The cost would be in the region of £180. Cllr Cool said this was too expensive. After some debate

The Council Resolved That: A professionally produced sign should be obtained to fix to the fence not exceeding the sum of £200

- **Proposed:** Cllr Venner
- **Seconded:** Cllr Mrs Brett

The councillors voted unanimously in favour.

Cllr Mrs Brett asked for a letter of thanks to be sent to Wm Davis for the land transfer and also a plaque or similar in the hall showing the council's appreciation of the land transfer. The clerk was requested to send a letter of appreciation to the solicitor for his help in completing the transfer.

d. Finance

The bank account balances are as follows:

Current Account £1,282.64
Savings Account £170,844.15

The Council Resolved That: the following payments are made:-

Cheque No.	Payee	Reason	Value
000217	Cousins Business Law	Fee for Land Transfer	£350.00
000218	W&N AA	Donation	£500.00
000219	Royal British Legion	Donation	£250.00
000220	Nuneaton Signs Ltd	Welcome signs	£498.24
000221	Broker Network Ltd	Insurance of planters	£ 25.00
Transfer	Raymond Morgan	Clerk Salary	£370.81

Chairman's Initials:.....

Transfer	Leslie Wright	Completion of planter no. 1	£950.00
Transfer	Leslie Wright	Erection of Welcome Sign	£ 90.00
Cheque No.	Payee	Reason	Value
Transfer	Leslie Wright	Completion of planter no. 2	£950.00
Transfer	Leslie Wright	Erection of Welcome Sign	£ 90.00
Transfer	Cawston PC	From Savings to Current a/c	£4,500.00

- o **Proposed:** Cllr Venner
- o **Seconded:** Cllr Mrs Brett

e. Parish Action Plan

No action has been taken and a new leader is required for this working party.

f. Street Furniture

The litter bin for the Lawford Lane end of Calvestone Road has not materialised. Cllr Mrs Wilson will follow this up. Planters No.1 and No. 2 are complete buildwise and soil will be added when all three are complete. Peat will need to be added into the top of the planters.

The Council Resolved That: Plants to the sum not exceeding £300.00 be purchased for the planters.

- o **Proposed:** Cllr Venner
- o **Seconded:** Cllr Sharples

Nine councillors were in favour with one absention.

The grit bins for Devonshire Close have been ordered.

g. Parish News

Articles to Cllr Venner by 20th November. Articles are required for the Fun Run, Carol Concert, Play Area, Community Hall, Planning Consultations, Dog fouling and Commercial Centre. Cllr Mrs Bestwick will look at the design in readiness for the March 2012 Issue.

It was agreed to put the lights on the Xmas Tree on Sunday 27th November at 10.00 am.

8. To discuss the setting of the budget / precept for 2012/13.

There was a line by line examination of the proposed budget which, with discussion of individual items, this took some time. It was agreed that the discussions of the meeting would be translated into a final budget for circulation in advance of the next meeting when councillors would vote on the complete plan.

The Council Resolved That: the parish tax for Cawston for 2012/13 be increased by 2.5%

The voting was 4 in favour of 2.5% increase, 2 in favour of 1% increase and 2 in favour of no increase.

The budget / precept cannot be finalised until RBC issue the Average Band D Tax base early in December.

9. To discuss arrangements for the carol service

It was confirmed that Rich Burley of St. Marks Bilton would lead the service with the assistance of BEC. The Zephyr Band will play. The clerk to liaise with all to ensure everything is in place. Service will take place on Sunday 11th December commencing at 3.00 pm.

10. To hear and consider any received correspondence (including notice of forthcoming external meetings).

There was no correspondence of note..

11. To consider and discuss any relevant planning notices

Applications: None

Decisions: R11/1907

4 Noble Drive

Approval of single storey side and rear extension.

R11/1871

21 Saxon Close

Approval of two storey and part single storey front and side extensions.

12. To discuss items requiring the clerk's attention

None

There being no further business, The Chairman declared the meeting closed at 11.15 pm.

Chairman's Initials:.....

Signed as a true record;

.....
(Chairman)

.....
(Date)

*****END OF DOCUMENT*****

Chairman's Initials:.....