

Cawston Parish Council

Councillors: P. Venner (*Chairman*), Mrs D. Wilson (*Vice Chairman*)
Mrs M. Brett, M. Cool, P. Hart, Mrs P. Lindsay, P. Sharples, Mrs S Bestwick, M. Emery, W. Hayward

MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe Road, Rugby. CV22 6HB

Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary Meeting Number 63, Tuesday 13th December 2011 Held at Cawston Grange Children's Centre

Parish Councillors in Attendance:	P. Venner, Mrs D. Wilson, Mrs M. Brett, M. Cool, Mrs P. Lindsay, P. Sharples, Mrs S Bestwick, M. Emery, W. Hayward
Other Guests in Attendance:	None
Number of Public in Attendance:	None

The Clerk / RFO in attendance.

The meeting opened at 7:33 pm

1. **Apologies were received from:** Cllr P. Hart and Borough Cllr M. Williams
2. **Declarations of interest as defined by the Code of Conduct for Councillors**
None
3. **Minutes of the previous meeting(s)**
 - a. To agree the minutes of the previous meeting(s)
The Council Resolved That: The Chairman the sign the minutes 062 as a true and accurate record of that meeting
 - **Proposed:** Cllr Mrs Lindsay
 - **Seconded:** Cllr Mrs Wilson
 - b. Outstanding actions from the minutes of the previous meeting(s).
The actions are covered in the agenda for the meeting.
4. **Report from Warwickshire Police**

A report had been sent to the Council and covered the period September 1st to December 8th 2011. The following items were reported:-

Burglary Dwellings	2	October 2011
Burglary Other	3	September in Whitefriars Drive
Rowdy / nuisance incidents	2	
Theft from motor vehicle	1	
Theft of motor vehicle	2	
Criminal damage	2	October on Whitefriars Drive and Francis Drive
5. **Up to 15 minutes where members of the public in attendance can address The Council.**
None present.
6. **Opportunity for Borough and County Councillors to address The Council**

Cllr Mrs Wilson reported that Borough Cllr Williams had said that RBC was continuing negotiations with the Consortium on the play area. The litter bin had been put in place on Calvestone Road as requested. Residents were complaining that this was too high and was causing a health and safety hazard. To be referred back to RBC.

Cllr Mrs Lindsay asked if she could make some comments at this point as she had to leave the meeting very shortly. This was granted by the Chair. Comments were:-

- a) The discussion on the Budget took over the previous meeting and other items were rushed – please look at having this as a separate meeting in future.

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- b) Dog fouling was problem around the estate mainly on tarmac surfaces. Suggested larger signs. Cllr Sharples said this should again be highlighted in the Parish News. Clerk requested to contact the dog warden.
- c) Concern over February meeting being half-term week.
Cllr Mrs Bestwick requested the attendance records of Parish, Borough and County Councillors be published.
Cllr Mrs Lindsay left the meeting at 7.53 pm

7. To discuss and approve the setting of the budget / precept for 2012/13

The clerk advised the meeting of the Equivalent Band D Properties reported by RBC, this is 1216.51, and was the base for the budget sent out to councillors.
Cllr Cool said he did not agree there should be any increase and asked the council to re-consider.
Cllr Sharples said it is 10 years since the estate was built and there had been one previous increase. Cllr Cool felt the green gym would not be built and hence money allocated would not be spent. It was pointed out by Cllr Mrs Wilson that this was not correct. It was pointed out that as councillors had voted in favour of a 2.5% increase at the previous meeting then this could not be revisited. Cllr Emery raised the question of signage and Xmas tree lights to be assured that they were covered in the Budget.

The Council Resolved That: the recommendation from the Finance Committee for the 2012/13 Budget / Precept is accepted

- **Proposed:** Cllr Mrs Bestwick
 - **Seconded:** Cllr Venner
- The councillors voted 7 in favour and 1 against.
The clerk to notify RBC of the precept required.

8. To receive and discuss Working Party reports:

a. Consortium Liaison

420 trees from Woodland Trust would be available for distribution around the estate for planting by children. Crossing on Cawston Grange Drive, by the play area, is to go ahead. Roads off roundabouts should have the lowest speed limits of roads joining; a response from WCC was awaited. Wm Davis had allocated cash for the clearing of gullies. Rob McGuinn was placing order with RBC for the gritting of roads.

b. Community Hall

Councillors had been sent a report prior to the meeting which covered Stakeholders, Fencing and Signage, Outline Planning, Funding, Other Funding, Meeting with Rugby Bridge Club and the Way Forward. Concern was expressed over the liability placed on Trustees of the hall. Cllr Hayward said management of risk – sustainability is the priority. Council should look for a reduction in years in the ‘Head of Terms’ and negotiate the best deal possible. There would be Trustees from CPC, Bridge Club and others. Cllr Mrs Brett asked should negotiations with bridge club continue and all councillors were in favour of this. All councillors were asked to look at possible ways of managing risk over the next 15 years.

Cllr Emery said a sign for the hall site would cost in the region of £30, this should read ‘Future Community Hall Site’.

Cllr Sharples reported on a meeting with Karen McCulloch, RBC Planning, who wants the hall turned round.

c. Finance

The bank account balances are as follows:

Current Account	£1,251.07
Savings Account	£166,349.77

The Council Resolved That: the following payments are made:-

Cheque No.	Payee	Reason	Value
000222	Margaret Brett	Refreshment for carol concert	£ 78.55
000222	Margaret Brett	Plants for planters	£299.01
000224	Steers Printing	Printing Issue 17 of CPN	£249.60
000225	Electro-mech	Xmas tree lighting supply	£ 39.45
Transfer	Raymond Morgan	Clerk Salary	£369.23
Transfer	Leslie Wright	Completion of planters	£300.00
Transfer	Cawston PC	From Savings to Current a/c	£2,000.00

- o **Proposed:** Cllr Cool
- o **Seconded:** Cllr Hayward

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It was agreed to accept the RBC quote of £200 for planting the planters and watering for 2012.

9. To hear and consider any received correspondence (including notice of forthcoming external meetings).

The following correspondence had been received:-

Letters of thanks for donations from Warwickshire and Northamptonshire Air Ambulance and The Royal British Legion.
The Localism Bill – A Further Update
Neighbourhood Planning Regulations
Community Infrastructure Levy
The Localism Act
Code of Conduct as a Result of the Localism Act
Phone call from RBC Planning re future Planning Applications in electronic form.

10. To consider and discuss any relevant planning notices

None to report

11. To consider the date of the February 2012 Council Meeting

Due to the half-term week it was agreed to bring the meeting forward to Tuesday, 7 February 2012.

12. To discuss items requiring the clerk's attention

Grit bins for Devonshire Close.
Website needs £50, check on monies spent.
In future years the Budget meeting needs to be separate from the Council meeting.
Age UK – Fun Run in conjunction with Cancer Research – Cllr Sharples to talk to Cllr Hart.
Cllr Mrs Bestwick thanked others for the carol concert, letters of thanks to go to Rich Burley, Gill Taylor and the Zephyr band.
The urn borrowed for the carol concert had been damaged.
Thanks were given to Cllrs Mrs Brett and Mrs Wilson for planting the planters.

There being no further business, The Chairman declared the meeting closed at 9.50 pm.

Signed as a true record;

.....
(Chairman)

.....
(Date)

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Chairman's Initials:.....