

Cawston Parish Council

Councillors: P. Venner (*Chairman*), Mrs D. Wilson (*Vice Chairman*)
Mrs M. Brett, M. Cool, P. Hart, Mrs P. Lindsay, P. Sharples, Mrs S Bestwick, M. Emery, W. Hayward

MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe Road, Rugby. CV22 6HB

Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary Meeting Number 64, Tuesday 10th January 2012 Held at Cawston Grange Children's Centre

Parish Councillors in Attendance:	P. Venner, Mrs D. Wilson, Mrs M. Brett, M. Cool, P. Sharples, P.Hart, Mrs S Bestwick, M. Emery, W. Hayward
Other Guests in Attendance:	Borough Councillor M. Williams
Number of Public in Attendance:	None

The Clerk / RFO in attendance.

The meeting opened at 7:30 pm

1. **Apologies were received from:** Cllr Mrs P. Lindsay, County and Borough Cllr P. Butlin, Borough Cllr M. Stokes.
2. **Declarations of interest as defined by the Code of Conduct for Councillors**
None
3. **Minutes of the previous meeting(s)**
 - a. To agree the minutes of the previous meeting(s)
The Council Resolved That: The Chairman the sign the minutes 063 as a true and accurate record of that meeting
 - **Proposed:** Cllr M. Cool
 - **Seconded:** Cllr Ms S. Bestwick
 - b. Outstanding actions from the minutes of the previous meeting(s).
The actions are covered in the agenda for the meeting.
4. **Report from Warwickshire Police**
No report received. Clerk is to chase for report.
5. **Up to 15 minutes where members of the public in attendance can address The Council.**
None present.
6. **Opportunity for Borough and County Councillors to address The Council**
Borough Cllr Williams asked if the litter bin in Calvestone Road had been dealt with. This has not been attended to and Borough Cllr Williams will follow this up.
A height restriction barrier has been installed at the entrance to the sports field off Calvestone Road.
Borough Cllr Williams advised he had a meeting arranged with Woodland Trust to finalise tree planting. It is hoped that residents will be involved in the planting, the brownies had expressed an interest but no response as yet from the school. A time-table of planting is to be drawn up.
It was reported the negotiations re the play-area were ongoing with the Consortium.
There is a re-cycling facility at the Bear Public House – article to go in next Parish News.
7. **To receive and discuss Working Party reports:**
 - a. **Consortium Liaison**
Cllr Cool said that nothing had been brought to his attention. He has reported the problem with kerbstones in Noble Drive to Taylor Wimpey.

Chairman's Initials:.....

The Xmas tree has been pruned – but who did it? New lights on the tree will be required in 2012 – prices to be looked at. Also an extension to take more sets of lights is to be sourced. There was nothing to report on adoption.

b. Community Play Area

Nothing to report.

c. Community Hall

A report on a meeting of the working party had been sent to councillors prior to the meeting. Banners have been sourced to announce 'Community Hall Coming Soon'. Cllr Sharples had met with Karen McCulloch on outline planning; some minor amendments had been suggested, but generally well received. Advice seems to be to go for small chunks of funding rather than the whole amount. Need to calculate the number of man hours involved on the project to date. A possibility of s.106 application linked to any future development such as Cawston Extension. Cllr Sharples to draft letter to be sent officially by the clerk. An approach to be made to William Davis re possible donation towards building costs. A suggestion was made that a mortgage be taken out but this was rejected by Cllr Venner who said grants are needed rather than a mortgage as this is a sports hall as well as a leisure facility. Cllr Cool stated he did not think we should be entering a long term agreement with Rugby Bridge Club at this stage. A detailed discussion was had on the proposed link with Rugby Bridge Club where arguments were made for both sides. Following this

The Council Resolved That: the Draft Heads of Terms is accepted

- o **Proposed:** Cllr Mrs Wilson
- o **Seconded:** Cllr Ms Bestwick

Voting was 8 for and 1 against the resolution.

Cllr Sharples produced a revised plan of the hall, now extended, raising the cost of building to approximately £640k. Storage was the biggest issue said Cllr Venner, especially chairs and tables. After discussion the revised plan was accepted.

It was agreed that there needed to be a re-organisation of the working parties and the following was agreed:-

Steering Group: Cllr Mrs Brett (Lead), Cllr Sharples, Cllr Hayward, Cllr Ms Bestwick, (The leads of the 3 sub groups below) and Cllr Mrs Wilson.

Business Plan & Fund Raising:- Cllr Ms Bestwick (Lead), Louisa Porter, Terry Medcraft, supported by Alex and Dave.

Design and Build:- Cllr Sharples (Lead), Cllr Emery, Cllr Mrs Wilson.

Legal & Financial Governance:- Cllr Hayward (Lead), Cllr Ms Bestwick, Cllr Venner.

Cllr Hart had negotiated a donation towards the Community Hall Funds of £100 from Harrington's Estate Agents for every house they sell in Cawston.

d. Finance

The Finance and Staffing Working Group had met and produced a report, sent prior to the meeting to councillors. The Working group recommended the following payments and transfer is made:-

The Council Resolved That: the following payments be made:-

Cheque No.	Payee	Reason	Value
000223	HMRC	PAYE Qtr to 05/01/12	£278.20
Transfer	Raymond Morgan	Clerk Salary	£349.97
Transfer	Cawston PC	from Savings to Current a/c	£700.00

- o **Proposed:** Cllr Ms Bestwick
- o **Seconded:** Cllr Venner

The bank account balances at 31 December 2011 were as follows:

Current Account	£1,997.15
Savings Account	£164,355.25

It was noted that there was an un-presented cheque from August 2011, this being Chq No. 000211 Dunchurch Baptist Church in the sum of £75.00. The clerk is to check with the payee.

8. Planning for the Open Meeting on the 17th (Attendees, roles and communications)

For the Hall there will be a summary of the survey/Parish plan page, a plan of Cawston, a site plan, floor plan and street scenes. Cllr Sharples will oversee this display.

Chairman's Initials:.....

For the Play Area a plan of the area on A1, individual pictures of the equipment and a plan where each will go. Also displayed will be a copy of the original planning approval showing the siting of the NEAP. Cllr Mrs Wilson will oversee this display with Sean and colleague from RBC.

9. To hear and consider any received correspondence (including notice of forthcoming external meetings).

The following correspondence had been received:-

WALC – Re Nominations for Attendance at a Royal Garden Party at Buckingham Palace on Tuesday 22 May 2012.

Nominations are required (one councillor plus a companion) by noon Monday 30th January 2012.

It was proposed that the Clerk be nominated.

Email – re accident Western Relief Road roundabout

Passed to relevant authority to ensure adequate gritting

Email – Diamond Jubilee Souvenirs

Bookmarks, pens, mugs, mouse mats, key rings – possibly to give to school children in the parish.

Email – Grit for Grit Bins in Devonshire Close

Council to decide if grit should be provided for the bins, at Parish Council expense.

Clerk to contact Consortium. RBC and WCC on this issue.

Email – Broadband Fibre Optic Cable Installation

Question from residents, response by Chairman.

10. To consider and discuss any relevant planning notices

Reference R11/0926

LAND EAST OF CALVESTONE ROAD

CAWSTON

Erection of 129 dwellings (Approval of Reserved Matters in relation to planning permission R09/0972/MAJP.) AMENDED PLANS

It was considered the need for a crossing (controlled or otherwise) is installed on Calvestone Road linking Primary Walk with the access to the sports field. There being no provision for a N.E.A.P. on the development will mean children, and parents, will need to cross Calvestone Road to get to the play areas. Also any S106 provision should include a contribution towards the Community Hall as the residents will have access to its facilities.

The Clerk is to write to RBC Planning as above.

It was proposed a letter be sent to the Managing Director of Redrow re a contribution to the hall. Clerk is to draft letter.

11. To discuss items requiring the clerk's attention

No items requiring the clerk's attention.

There being no further business, The Chairman declared the meeting closed at 10.20 pm.

Signed as a true record;

.....
(Chairman)

.....
(Date)

*****END OF DOCUMENT*****

Chairman's Initials:.....