

Cawston Parish Council

Councillors: P. Venner (*Chairman*), Mrs D. Wilson (*Vice Chairman*)
Mrs M. Brett, M. Cool, P. Hart, Mrs P. Lindsay, P. Sharples, Mrs S Bestwick, M. Emery, W. Hayward

MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe Road, Rugby. CV22 6HB

Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary Meeting Number 66, Tuesday 13th March 2012

Held at Cawston Grange Children's Centre

Parish Councillors in Attendance:	P. Venner, Mrs D. Wilson, Mrs M. Brett, M. Cool, P. Hart, Mrs P. Lindsay, P. Sharples, Ms S Bestwick, W. Hayward
Other Guests in Attendance:	None
Number of Public in Attendance:	None

The Clerk / RFO also in attendance.

The meeting opened at 7.30 pm

1. To receive apologies for absence.

Apologies were received from Cllr M. Emery and Borough Cllr M. Williams.

2. Declarations of interest as defined by the Code of Conduct for councillors;

- a. **Personal Interests** - None
- b. **Prejudicial Interests** - None

3. Minutes of the previous meetings(s);

a. To agree the minutes of the previous meeting(s).

The Council Resolved That: The minutes of Meeting No. 65 dated 7th February 2012 are signed by the Chairman as a true and accurate record of that meeting.

- **Proposed:** Cllr Ms Bestwick
- **Seconded:** Cllr Hayward

b. Outstanding actions from the minutes of the previous meeting(s).

These are covered by the agenda for the meeting.

4. Report from Warwickshire Police

In their absence the police had emailed a report of incidents covering the period 1 December 2011 to 1 March 2012.

These are as follows:-

Burglary Dwellings – 2 (Noble Drive & Whitefriars Drive).

Rowdy / nuisance incidents – 5 Patrols carried out by Local PCSO continue for public re-assurance.

Theft of motor vehicle – 1 (Dorset Close).

Criminal Damage – 4.

5. Up to 15 minutes where members of the public in attendance can address The Council. The Chairman reserves the right to restrict speakers to 3 minutes each under Standing Orders 6.1.2.

None present.

6. Opportunity for Borough and County Councillors to address The Council.

None present.

7. To discuss and comment on the proposed response to the planning application R11/0114 proposed development at CAWSTON EXTENSION SITE.

Following lively discussion on this subject, the chairman then adjourned the meeting for ten minutes. On commencement of the meeting

Chairman's Initials:.....

- **THE COUNCIL RESOLVED THAT:** a letter is sent to Rugby Borough Council Planners worded as follows:-

We would draw your attention to our original objection dated 1st October 2012.

We are aware that the Cawston Extension Site is in contradiction of the Core Strategy and so in theory should not be approved.

However, if for reasons unbeknown to us the Cawston Extension Site is approved, we Cawston Parish Council formally request that you – as the Rugby Borough Council case officer for the above planning application – consider and prioritise the allocation of Section 106 monies to include for the following, as required and evidenced in the Cawston Parish Plan:-

1. £650,000 for the construction cost of building the first phase of the community hall.
2. Adequate funding to construct an extension to the existing primary school, in preference to building a new school within the application site.
3. £120,000 for the ongoing improvements of sports facilities that include but are not limited to the football pitch, a green gym and a tennis court.

We would also like to raise a planning condition that should this development be approved it would not be allowed to start until all major AND minor roads within the Cawston Grange development are adopted.

Please confirm your acceptance of this instruction and can you please advise us of any statutory planning implications that may be relevant.'

- **PROPOSED BY:** Cllr Venner
- **SECONDED BY:** Cllr Mrs Wilson

8. To receive and discuss Working Party reports:

a. Consortium Liaison

There was still no action re the kerbstone on Noble Drive. The clerk was requested to follow this up with all the relevant parties to bring to an early conclusion. The clerk is also to contact Rob McGuinn about none response to emails.

b. Community Hall – Revised plans and timescales.

Cllr Sharples is to consider a response from Blue Strawberry re extension to the hall. Revised plans will then be sent to councillors. The working party is to hold a meeting on the way forward.

c. Finance and Staffing inc. report on finances and to consider and agree any payments to be made.

The Working Group had met and recommendations of payments made:

- **THE COUNCIL RESOLVED THAT:** Three staff related payments are made of £349.97, £160.00 and 150.00.

- **PROPOSED BY:** Cllr Mrs Brett

- **SECONDED BY:** Cllr Cool

All councillors voted in favour with one abstention.

- **THE COUNCIL RESOLVED THAT:** A request from Friends of Cawston Greenway for a donation towards cost of insurance and tool replacement be made in the sum of £300.00

- **PROPOSED BY:** Cllr Mrs Wilson

- **SECONDED BY:** Cllr Venner

All councillors voted in favour with one abstention.

- **THE COUNCIL RESOLVED THAT:** the following payments be made:

WALC - Annual Briefing Seminar - £117.00 Chq. No.

Dunchurch Baptist Church – Internal Audit - £75.00 Chq.No.

Steers Printing – Issue 18 Parish News - £249.60 Chq. No.

HMRC – PAYE final qtr payment - £262.40 Chq.No.

- **PROPOSED BY:** Cllr Ms Bestwick

- **SECONDED BY:** Cllr Venner

All councillors voted in favour.

9. Feedback from WALC Annual Briefing

a. Data protection – Cllr Bestwick

Cllr Bestwick gave a verbal report on this item. She confirmed that as the Parish Council = Data Controller under the Act then The IC must be informed.

Action: the clerk to ensure that Cawston Parish Council are registered.

b. Insurance – Cllr Brett

A verbal report was given.

c. Documentation – Clerk

Once again a verbal report.

d. Plenary – Planning and The Localism Act – Clerk, Cllr Bestwick and Cllr Brett.

Chairman's Initials:.....

Cllr Bestwick gave a report
Notes on each subject are available on request.

10. **To discuss the date of the April meeting (Easter Tuesday)**

As the second Tuesday of April falls on Easter Tuesday

The Council Resolved That: the meeting is moved to Tuesday, 17th April 2012

- **Proposed by:** Cllr Venner
- **Seconded by:** Cllr Wilson

11. **To hear and consider any received correspondence (including notice of forthcoming external meetings).**

Parish and Town Council One to One Bespoke Training – broken down into modules

Roles and Responsibilities of Clerks and Councillors

Powers, Duties and the Precept

Management of Meetings and Procedure

The Council and the Community

Can be mixed and matched to suit the needs of the council and perhaps add topics.

Cost of £50 per hour plus £20 Admin Fee.

Bringing Superfast Broadband to Rural Areas

Need to make people aware and complete broadband survey.

Proposal for a car park for the recreational field alongside the A4071

Email from resident re proposal.

Legal Topic Notes

Pre-determination

Localism Act 2011

WALC

Business Rates - Parish and Town Councils to receive a share? Response required to questions:-

1. Why would it be useful for local councils to receive a fair share of Business Rates locally?
and

2. What would your local council do with either a share of locally raised business rates, or of discretionary rate relief on local council owned buildings?

WARWICKSHIRE POLICE

Notice of Police surgery on Friday 30 March 0900 to 1100.

12. **To consider and discuss any relevant planning notices. Applications :-**

R11/2410

18 Alicia Close, Cawston, CV22 7GT

Conversion of garage to room with new door opening and insertion of window.

R12/0384

4 Noble Drive, Cawston, CV22 7FL

Single storey side and rear extension – amendment to R11/1907

No objections were raised to either of the above.

13. **To discuss items requiring the clerk's attention.**

Cllr Brett would like to see benches sited west of Cawston Grange Drive. Also existing benches need oiling.

Play Area update will be chased by Cllr Wilson. Are bins planned for the Commercial Area, clerk to find out, and also to chase bin on Calvestone Road.

Clerk will be on holiday for 2 weeks commencing Monday, 25th March.

Cllr Sharples requested the clerk to talk to Scott Ballard regarding the state of the xmas tree.

There being no further business the meeting closed at 10.10 pm.

Signed as a true record;

.....
(Chairman)
.....

Chairman's Initials:.....

(Date)

Chairman's Initials:.....