

Cawston Parish Council

Councillors: P. Venner (*Chairman*), Mrs D. Wilson (*Vice Chairman*)
Mrs M. Brett, M. Cool, P. Hart, Mrs P. Lindsay, P. Sharples, Mrs S Bestwick, M. Emery, W. Hayward

MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe Road, Rugby. CV22 6HB

Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary Meeting Number 67, Tuesday 17th April 2012

Held at Cawston Grange Children's Centre

Parish Councillors in Attendance:	P. Venner, Mrs D. Wilson, M. Cool, P. Sharples, Ms S Bestwick, M. Emery W. Hayward
Other Guests in Attendance:	None
Number of Public in Attendance:	None

The Clerk / RFO also in attendance.

The meeting opened at 7.30 pm

1. To receive apologies for absence.

Apologies were received from Cllrs Mrs Lindsay, Mrs Brett and P. Hart.

2. Declarations of interest as defined by the Code of Conduct for councillors;

- a. **Personal Interests** - None
- b. **Prejudicial Interests** - None

3. Minutes of the previous meetings(s);

a. To agree the minutes of the previous meeting(s).

- **The Council Resolved That:** A clause stating 'the chairman then adjourned the meeting for ten minutes. On commencement of the meeting' inserted in Item 7 of the minutes.
- **Proposed:** Cllr Sharples
Voting was 6 for with 1 abstention.

The Council Resolved That: A request to include a comment made by a councillor in relation to Item 7

- **Proposed:** Cllr Sharples
- Voting was 1 for, 5 against, with 1 abstention.

The Council Resolved That: The minutes of Meeting No. 66 dated 13th March 2012 are signed by the Chairman as a true and accurate record of that meeting after insertion of addition as above

- **Proposed:** Cllr Hayward
- **Seconded:** Cllr Mrs Wilson

b. Outstanding actions from the minutes of the previous meeting(s).

These are covered by the agenda for the meeting.

4. Report from Warwickshire Police

None present and no report received. Clerk to contact police for a report.

5. Up to 15 minutes where members of the public in attendance can address The Council. The Chairman reserves the right to restrict speakers to 3 minutes each under Standing Orders 6.1.2.

None present.

6. Opportunity for Borough and County Councillors to address The Council.

Bor Cllr Williams said discussion had taken place on who builds the play area, RBC or Consortium. The Consortium wants to pay a sum of money for RBC to undertake the construction. He will report back at the next meeting. Traveller access to sites is to be closed by end of May 2012.

Concern of noise from play area raised by resident and Cllr Venner asked for information from RBC on this.

Chairman's Initials:.....

7. To discuss and comment on the letter from RBC re planning application R11/0114 proposed development at CAWSTON EXTENSION SITE.

After some debate it was agreed that further details of the requirement were needed from Rugby Borough Council planners and Cllrs Venner and Sharples would arrange a meeting with them. In the meantime the clerk is to request an extension for response.

8. To receive and discuss Working Party reports:

a. Consortium Liaison

There is a bollard missing at the Turchil Road. The problem with lights not working had been passed to the relevant authorities. Complaint about digger noise in Dorset Close, no response had been received for further information. The tree problem at the bottom of Francis Drive had been resolved.

Letters had been received from Year 2 of Cawston Grange Primary School saying how much they had enjoyed planting trees. Cllr Mrs Bestwick is to liaise with the school head on an appropriate gift for them. It was agreed to fund a plaque for the Jubilee tree. The clerk is to obtain a quote for this. Also 30 Brown Bears helped to plant trees. Cllr Sharples proposed £100.00 is spent on Year 2.

The last email from Rob McGuinn on behalf of the Consortium is dated 27th March 2012 on the subject of "Cawston Grange Road Adoption". It stated STWA had accepted the pumping station subject to receipt of O&M manuals which would be with them before Easter. A Vesting Certificate would then be issued meaning the station is formerly adopted. A meeting with STWA in February had agreed the extent of remedial works required to the storm water drains. The contractor, On Site, is due to be on site in mid April to carry out these works, which is anticipated to take a period of two weeks. The extent of road remedial works agreed with WCC has been quoted by their contractor. These can commence immediately following sign off of the storm sewers. This leaves the design of the Toucan crossing on Cawston Grange Drive to be agreed with WCC.

The Council agreed there was a need to find out more about the crossing and Cllr Venner would contact County Cllr P. Butlin in this respect.

Cllr Cool is to ask for a list of the extent of road remedial works from Rob McGuinn.

Road gullies throughout the estate are blocked and the Clerk is to write to the Consortium on this subject.

b. Community Hall – Revised plans and timescales.

The heads of working party are to hold a meeting on the way forward. Plans for the hall are to be drawn up by a third party. Cllr Sharples stated his plans could not be used. A list of preferred architects is to be obtained from WALC.

c. Finance and Staffing inc. report on finances and to consider and agree any payments to be made.

The Working Group had met and recommendations of payments made:

- **THE COUNCIL RESOLVED THAT:** Three staff related payments are made of £349.97, £35.00 and £74.97.

- **PROPOSED BY:** Cllr Mrs Bestwick

- **SECONDED BY:** Cllr Venner

All councillors voted in favour

- **THE COUNCIL RESOLVED THAT:** An increase was required over and above the budgeted sum for the purchase of computer hardware. This increase would be taken from the contingency.

- **PROPOSED BY:** Cllr Mrs Bestwick

- **SECONDED BY:** Cllr Sharples

All councillors voted in favour.

d. Play Area.

See Item 6 on this subject.

The chair allowed an item not on the agenda to cover A Jubilee Bench to be placed possibly at the end of Trussell Way. This arose from an email to the clerk re a special bench. The Cllrs decided they would prefer to continue with the benches already in situ with the wording "To Commemorate the Queen's Diamond Jubilee" with Cawston parish Council also being shown. All councillors were in favour.

The bin by the bus stop in Calvestone Road had not yet been replaced – Bor Cllr Williams to chase this. More dog bins are required and the clerk is to provide Bor Cllr Williams with a map showing the present location of them.

Are there bins planned for the Commercial Area – clerk to contact Adrian McInnes on this.

Clerk to ask Scott Ballard to check Xmas Tree health.

9. Annual Parish Meeting

It was decided to hold the meeting on Tuesday 29th May 2012 in The Cawston Grange Children's Centre.

10. To hear and consider any received correspondence (including notice of forthcoming external meetings).

Chairman's Initials:.....

Olympic Torch in Rugby to be carried by Cawston Resident
Water Rate Charges on un-adopted estates raised by email by Mr Medcraft, this to be checked.
London School of Economics require parish information in regard to Orbit survey.

11. To discuss the CSW Broadband update.

Cllrs Emery and Hart are to sign up as champions in order to obtain all relevant information.

12. To consider and discuss any relevant planning notices. Applications :-

No new applications.

13. To discuss items requiring the clerk's attention.

Cllr Sharples – Complimented Cllrs Mrs Brett and Mrs Wilson for the display of bulbs in the Planters.

Said the Commercial Centre building would be completed early in May 2012.

Pointed out the website still showed Wednesday as the meeting night.

Asked that situation of last meeting should not be repeated and Code of Conduct Implemented for any breach.

Cllr Mrs Bestwick – The planters would now be planted by RBC and the existing bulbs should be planted elsewhere on the estate.

Clerk – Adrian McInnes wishes to address the Council at the May meeting.

There being no further business the meeting closed at 10.03 pm.

Signed as a true record;

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(Chairman)

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(Date)

Chairman's Initials:.....