

Cawston Parish Council

Councillors: P. Venner (Chairman), Mrs D. Wilson (Vice Chairman)
Mrs M. Brett, M. Cool, P. Hart, Mrs P. Lindsay, P. Sharples, Mrs S Bestwick, M. Emery, W. Hayward

MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan. 52 Ratliffe Road, Rugby. CV22 6HB
Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary Meeting Number 69, Tuesday 12th June 2012 Held at Cawston Grange Children's Centre

Parish Councillors in Attendance:	P. Venner, Mrs D. Wilson, P. Sharples, M. Emery, Mrs Brett, P. Hart, M. Cool, Mrs P. Lindsay, Ms S. Bestwick
Other Guests in Attendance:	Adrian McInnes of William Davis Ltd, Borough Cllr M. Williams
Number of Public in Attendance:	Two

The Clerk / RFO was also in attendance.

The meeting opened at 7.30 pm

1. **To receive apologies for absence.**
Apologies were received from Cllr W. Hayward.
2. **Declarations of interest as defined by the Code of Conduct for councillors;**
 - a. **Personal Interests** – None
 - b. **Prejudicial Interests** - None
3. **Minutes of the previous meetings(s);**
 - a. **To agree the minutes of the previous meeting(s).**
Cllr Ms Bestwick asked for the comments after the transfer of surplus funds resolution is moved from after to before the resolution. This was agreed by the Council.
 - **The Council Resolved That:** The minutes of Meeting No. 68 dated 15th May 2012 are signed by the Chairman as a true and accurate record of that meeting, after the above amendment.
 - **Proposed:** Cllr Ms Bestwick
 - **Seconded:** Cllr Mrs Brett
 - b. **Outstanding actions from the minutes of the previous meeting(s).**
These would be dealt with under the items on the agenda.
4. **Report from Warwickshire Police**
No report received and no police attendance at the meeting. Clerk to chase latest report.
5. **Up to 15 minutes where members of the public in attendance can address The Council. The Chairman reserves the right to restrict speakers to 3 minutes each under Standing Orders 6.1.2.**
No issues rose.
6. **Opportunity for Borough and County Councillors to address The Council.**
Borough Cllr Williams said the bin at the end of the bridle path had not been actioned and he would follow this up.
The soil blocking access to the sports field off Coventry Road had been smoothed ready for planting.
With regard to the traveller's the bollard needed replacing as a matter of urgency. Also measures were needed to ensure they cannot enter any land in the parish. The land which the traveller's entered is Consortium land and Adrian McInnes stated this had not been adopted due to the hold up in the play area.
It was agreed to follow up with Sean Lawson to understand what if any countermeasures are required elsewhere on the estate and to request a replacement padlock on the bollard, Cllr Ms Bestwick asked if we could arrange a meeting of interested parties, inclusive of Cawston Parish Council, RBC, Consortium (Rob McGuinn) to look at access issues re travellers. Cllr Venner to progress this.
Quotes had been received from play equipment manufacturers and information had been forwarded to Wm. Davis without response. A meeting to be arranged between the Consortium, RBC and the Parish Council to take the play area project forward. The Consortium wants RBC to undertake the project which they will fund as per the S.106 Agreement Cllr Mrs Wilson to arrange.

Chairman's Initials:.....

7. Adrian McInnes of William Davis to address the Council

Adrian McInnes spoke about adoption of the estate. He said Severn Trent will adopt subject to resolution of balancing pond issues.

A meeting had been arranged for 20th June 2012 with WCC Highways to confirm a list of remedial work required prior to adoption, this only applied to the main thoroughfares. A contractor was ready to start on the remedial once agreed. WCC require a Toucan Crossing on Cawston Grange Drive and there was a query regarding the speed limit on that road.

Instructions had been given to construct the barge on Whitefriars Drive.

Cllr Cool asked for a list of remedial is sent to him. Adrian McInnes replied we should send our list to WCC Highways, Neil Bennison/Dave Neale, and request a remedial list from them. Once the remedial are complete adoption can take place. The Consortium will deal with the main roads and individual builders with the minor roads.

A request was made for the Consortium to tidy up the surface of Whitefriars Drive. Children had been playing on the land off Whitefriars Drive and a child had been sprayed with foam, can this area be secured? The perimeter of the site will be fenced around the compound where materials are stored.

Housing is to be built off Whitefriars Drive and the Consortium has detailed consent for the whole site.

As for the Cawston Extension Site Adrian McInnes said this was dependant on the 5 year land supply and primarily on the Radio Mast Site. He said the National Planning Framework is in favour of sustainable development should the 5 year plan not be met.

At this point two parishioners in attendance asked many questions of Mr McInnes and made points and counter points to his answers.

Cllrs Venner and Sharples had spoken to two planners who had confirmed the scheme was not negative on technical aspects. The key issue here is whether RBC can prove that they can meet their housing 'glidepath' commitment to achieve the 5 year land supply target. If not, then the Cawston extension may become a viable alternative to try and meet this commitment.

Adrian McInnes referred to the last Parish Council meeting he had attended where reference was made that Dunchurch Parish Council had received all of the S.106 contributions. He stated that no S.106 monies had gone to any Parish council, and he was going to follow this up with Borough Councillor Stokes whom he believed made the comment. Cllr Ms Bestwick said the concern was over precept monies being paid to Dunchurch PC and felt the same would happen again with the Extension Site.

Cllr Mrs Wilson asked if the Consortium would be willing to donate a sum of money towards the construction of the planned Community Hall.

A promise was made to replace the fencing by the shops.

The shops will commence fitting next week with a completion date of end of July, opening first Thursday in August.

They will consist of Budgens, Hairdresser, fast food outlet and a restaurant.

Cllr Venner expressed thanks on behalf of the Council for Adrian McInnes's attendance.

8. To receive and discuss Working Party reports:

a. Consortium Liaison and Adoption

This was covered by Item 7 above.

b. Community Hall

Design and Build

Revised plans and timescales.

Plans had been revised and an external company were still working on the design access statement.

1. Sustainability Issue –to be compliant with current building regulations. Heating system / renewable energy is to be confirmed.
2. Potential Client Base, to be compiled from data from open evening and the Parish Plan.
3. Opening and closing times to be confirmed –
Monday to Saturday from 800 hrs to 2300 hrs.
Sunday from 0900 hrs to 2200 hrs.
4. Signage will require a separate planning application.
5. Security fencing to be identical to the school fencing.

Fundraising and Business Plan

Plan to be re-visited at next sub group meeting.

The Operating model needs to be reviewed.

Advisory Service to be utilised.

Situation with Bridge Club needs updating.

List of targets is being validated.

Series of community fundraising events proposed.

c. Finance and Staffing Inc. report on finances and to consider and agree any payments to be made.

The Working Group had met and recommendations of payments made:

- **THE COUNCIL RESOLVED THAT:** Staff related payments of £448.11 are made.

- **PROPOSED BY:** Cllr Venner

- **SECONDED BY:** Cllr Hart

All councillors voted in favour

Chairman's Initials:.....

- **THE COUNCIL RESOLVED THAT:** A transfer is made from the Savings Account to the Current Account of £3,600.00
- **PROPOSED BY:** Cllr Venner
- **SECONDED BY:** Cllr Hart
- All councillors voted in favour.
- **THE COUNCIL RESOLVED THAT:** Purchase invoices amounting to £641.78 be paid
- **PROPOSED BY:** Cllr Venner
- **SECONDED BY:** Cllr Brett
- All councillors voted in favour.
- **THE COUNCIL RESOLVED THAT:** the following payments be approved:-

Jubilee Street party Donation	£ 50.00
Hall Planning Application	£2,010.00
Adoption of Brown Bear	£ 32.00
Setting up laptop	£ 25.00
- **PROPOSED BY:** Cllr Venner
- **SECONDED BY:** Cllr Mrs Wilson
- All councillors voted in favour.
- **THE COUNCIL RESOLVED THAT:** Payment of £621.00 is made to WALC being subscription for the year.
- **PROPOSED BY:** Cllr Venner
- **SECONDED BY:** Cllr Sharples
- All councillors voted in favour.
- **THE COUNCIL RESOLVED THAT:** the invoice from Bluetree Website Maintenance in the sum of £600.00 paid in full but will not be renewed at the end of the current period and a new provider be found.
- **PROPOSED BY:** Cllr Ms Bestwick
- **SECONDED BY:** Cllr Venner
- All councillors voted in favour.
- **THE COUNCIL RESOLVED THAT:** a request for a donation to the Summer Sizzler is approved subject to this being for a specified activity and the PC able to have a stall. The sum agreed is £250.00.
- **PROPOSED BY:** Cllr Venner
- **SECONDED BY:** Cllr Emery

d. Community Parks and Open Areas

Cllr Mrs Brett had received a revised quote from RBC for the annual maintenance of the planters. The quote is:

Autumn / winter bedding	£106.50
Spring / summer bedding	£106.50
Clear and prepare beds	£156.00
General maintenance	£ 31.50
This makes a total of	£400.50

- **THE COUNCIL RESOLVED THAT:** the above quote be accepted
- **PROPOSED BY:** Cllr Mrs Brett
- **SECONDED BY:** Cllr Venner

Cllr Mrs Brett also said the council need to look at the maintenance of assets.

9. To confirm the Annual Report for 2011/12

A report was presented by the clerk. It was decided the councillors need more time to examine this.

Due to the time-scale for approval of the Annual report

- **THE COUNCIL RESOLVED THAT:** providing councillors did not raise objections to the figures in the next week then the Annual Report for 2011/12 is approved and the chairman is authorised to sign'
 - **PROPOSED BY:** Cllr Mrs Wilson
 - **SECONDED BY:** Cllr Sharples
- All councillors voted in favour.

10. To hear and consider any received correspondence (including notice of forthcoming external meetings).

Nothing addition to items forwarded to councillors.

11. To consider and discuss any relevant planning notices. Applications :-

No items received.

12. To discuss items requiring the clerk's attention.

Cllr Sharples enquired about councillor training. Clerk to follow up.

Cllr Mrs Wilson requested that Parish Boundaries be included on the next agenda.

There being no further business the meeting closed at 10.20 pm.

Chairman's Initials:.....

Signed as a true record;

.....
(Chairman)

.....
(Date)

Chairman's Initials:.....