

Cawston Parish Council

Councillors: P. Venner (Chairman), Mrs D. Wilson (Vice Chairman)
Mrs M. Brett, M. Cool, P. Hart, Mrs P. Lindsay, Mrs S Bestwick, M. Emery, W. Hayward

MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan, 52 Ratliffe Road, rugby, CV22 6HB
Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary meeting Number 71, Tuesday 11th September 2012 Held at Cawston Grange Children's Centre

ParishCouncillors in Attendance:	P. Venner, Mrs D. Wilson, M. Cool, M. Emery, Mrs P. Lindsay, Ms S. Bestwick
Other Guests in Attendance:	County & Borough Cllr P. Butlin, Borough Cllr M. Williams
Number of Public in Attendance:	Five

The Clerk/RFO also attended.

The meeting opened at 7.30 pm.

- To receive apologies for absence.**
Apologies were received from Cllr. Mrs Brett, Cllr P. Hart and Cllr W. Hayward.
- Declaration of Casual Vacancy.**
Cllr Venner confirming the resignation of Cllr Philip Sharples expressed thanks to him for the years of work he had put in on both the Parish Council and the Residents Association.
 - The Council Resolved That:** A vacancy for a councillor advertised.
 - Proposed:** Cllr Venner
 - Seconded:** Cllr Ms Bestwick
- Declarations of interest as defined by the Code of conduct for Councillors.**
Cllr Ms Bestwick declared a personal interest re the Play Area in agenda item 8 d.
- Minutes of the Previous Meeting(s).**
Subject to the Clerk checking his notes re a resolution proposer
 - The Council resolved That:** The minutes of Meeting No. 70 dated 10th July 2012 are signed by the Chairman as a true and accurate record of that meeting after the above check/amendment.
 - Proposed:** Cllr Mrs Lindsay
 - Seconded:** Cllr Emery
- Outstanding actions from the minutes would be dealt with under the items on the agenda.
Report from Warwickshire Police.
PCSO Jane Thatcher attended the meeting. The crime reports would now have to be obtained from the police website www.police.uk and then type in the postcode. Concern had been expressed over anti-social behaviour when the shop opened. This had been monitored and any problems stopped from escalating. Monitoring would continue when

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the other shops open. She asked that people use the non-emergency number 101, option 2 when reporting incidents.

Surgeries are to be held at Cawston Grange Children's Centre on Friday 14th September and Monday 8th October.

Cllr Ms Bestwick said there was an anti-social behaviour hotspot around the pond area; PCSO Thatcher said this is monitored regularly.

Cllr Venner said the same applied to the bridleway. He also reported on gangs of youths on the play area off Turchil Road and passed an email from a resident to PCSO Thatcher for the police attention.

Statistics for June and July 2012 for Cawston Grange were as follows:-

June 2012 (9)

Burglary 1 - Dorset Close

Anti-Social Behaviour 3 – Francis Drive, Noble Close (2)

Vehicle Crime 3 – Devonshire Close, Drummond Road, Wortley close.

Other Theft 1 – Gerard Road

Other Crime 1 – Trussell Way

July 2012 (12)

Burglary 1 – Turchil Road

Anti-social Behaviour 6 – Alicia Close, Blythe Close, Cresswell Place, Dorset Close (2), Francis Drive

Criminal Damage 1 – Blythe Close

Other Theft 2 – Cavendish Close, Spottiswood Close

Drugs 1 – Whitefriars Drive

Other Crime 1 – Whitefriars Drive

6. **Up to 15 minutes where members of the public in attendance can address The Council.**

None of the public spoke.

7. **Opportunity for Borough and County Councillors to address The Council**

County and Borough Cllr Butlin announced the approval of outline planning for the Cawston Extension Site. The reason being the move of goal posts by the government, meaning the RBC could not guarantee delivery of their housing needs over the next 5 and a quarter years. There is to be a Section 106 for extension to Cawston Grange Primary School, with the developer having 50 more houses in place of a school, and a substantial contribution towards the building of a community hall. He said the money for the school was guaranteed. Cllr Butlin stated that the money was for Cawston Grange Primary School and not Warwickshire County Council.

Plans were in place for a footpath to link the relief road to the new estate at Potsford Dam to complete the loop. Cllr Cool asked why the letter from Cawston Parish Council had only been recorded as a comment and not an objection. Cllr Butlin said he would enquire why and report back. There would be pressure brought on the developers to complete the road adoption on the existing estate prior to any work starting on the Extension Site. Cllr Venner expressed his frustration over the delays in adoption. Cllr Butlin will chase up the programme for adoption.

There are to be changes to Street lighting in Warwickshire which is being done a) to save money; b) to reduce carbon emissions; and c) to reduce light pollution. Cllr Butlin will bring the plan to the next meeting.

Borough Cllr Williams had a plan from Sean Lawson for the position of a bin adjacent to the shops. Applications had been made for a chip shop and noodle bar. Cllr Cool enquired as to compensation for noise/pollution from the relief road. The response was a new noise survey had been received but there was no move to extend the noise fencing at present.

Cllr Venner enquired about traveller access on the estate and Cllr Williams suggested a working party from the parish council to identify areas under risk.

Cllr Venner asked if it was alright to take agenda item 8d whilst Cllr Williams was present.

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8.

d. Community Parks and open Spaces

Borough Cllr Williams reported agreement had been reached with the Consortium over the sum of money required for RBC to undertake the procurement of equipment and the construction of the play area. The tender process would start in October with the intention to begin construction by Easter 2013. Cllr Venner said thanks should be given to Sean Lawson, Colin Horton, Cllr Williams and Cllr Mrs Wilson for their endeavours in this process. Cllr Cool asked about planting of more trees in Cawston and was told to talk to Sean Lawson. Apparently there were Woodland Trust trees available but where to plant? Agreed to keep trees on order as Whitefriars drive and Judith Way required more. At this point County & Borough Cllr Butlin, Borough Cllr Williams and PCSO Thatcher left the meeting.

a.

Consortium Liaison and Adoption

Cllr Ms Bestwick reported many blocked drains on the estate, Also pavers and tarmac is being dumped by McVeigh. Whitefriars Drive is restricted by builders and there are also a number of large potholes. Cllr Venner is to contact Adrian McInnes on these issues.

Cllr Mrs Lindsay said small roundabout at junction of Whitefriars Drive and Calvestone Road had already been run into. Large stones have been deposited on Cawston grange Drive leading to relief road, needs cleaning.

A number of residents have concerns over the builders start time, the clerk to contact Enviromental Health at RBC.

b.1. Build and Design

Cllr Emery had contacted a number of professional bodies and obtained quotations. There will be a cost in the region of £52k. The target figure to build the hall had now been reduced to £600k. Second interviews are to be carried out with some of the tenderers. Colin chew and Mark Jay have joined the working group.

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The Council Resolved That: Authority is given to the Build and design working group to spend up to £52,325 on Professional Services for complete design and preparation prior to build.

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Proposed: Cllr Emery

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Seconded: Cllr Cool

b.2. Fundraising

Cllr Ms Bestwick to liaise closely with the Design and Build working group in order to match the type of building, lighting, heating, etc. with the specific grants available. Should be able to approach EDF for feasibility study.

Dates for diary for Fundraising Events are:-

30th September 2012 - Olympic treasure Hunt

2nd December 2012 – Search for a Star

Proposed for 2013 are an Easter Egg Hunt and Open Gardens.

b.3. Legal and Governance

Need to appoint solicitor for Council.

c.1. Report on Finances and to consider any payments to be made

As at 31st August 2012 the bank accounts are as follows:-

Current Account £ 4,886.85

Deposit account £180,136.66

Payment recommendations are:-

£88.33 Rugby BC – 50% contribution (litter bin on Calvestone Road)

£262.60 HMRC PAYE costs

£349.83 Staff related costs

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The Council Resolved That: The Working group recommend payment of all three.

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Proposed: Cllr Ms Bestwick

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Seconded: Cllr Venner

Also a replacement cheque is sent to Orchard Street Furniture in lieu of cheque lost in post.

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c.2. Future website management

Current agreement expires 31st December 2012 and Cllrs Emery and Hart requested to put together the Council’s requirement.

c.3. Training

The requirement is initially the training of new councillors and secondly an up-date of legislation for all councillors. The clerk to arrange this.

c.4. Budget

Cllr Ms Bestwick had set out a diary in the September 2012 Finance and staffing report sent to all councillors. The clerk is to book the Children’s Centre for Tuesday 23rd October 2012 and also provisionally for 27th November 2012. The Budget final approval is to take place at the December 2012 Council Meeting.

- 9. **Parish Boundary**
If the Council wish to pursue a change of boundary then a petition needs to be raised and signed by a least 250 electors. The clerk is to liaise with RBC on this and report back.
- 10. **To hear and consider received correspondence**
Broadband speeds – on-going up dates.
Resident asking Council to intercede on school admittance – responded unable to do so.
Several complaints about the state of hedges on Calvestone Road adjacent to Callier Close. Consortium is to be advised.
RBC re New Register of Interests to be completed – clerk to obtain forms.
- 11. **To consider and discuss any relevant planning notices.**
None received.
- 12. **To discuss items requiring the Clerk’s attention**
Cllr Cool re possibility of a bus shelter on Calvestone Road – the clerk to liaise with WCC and put on next agenda.
The clerk requested permission to take a holiday after the October Council meeting – no objections raised.

There being no further business the meeting closed at 9.43 pm

Signed as a true record;

.....
(Chairman)

.....
(Date)

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