

# Cawston Parish Council

**Councillors:** P. Venner (Chairman), Mrs D. Wilson (Vice Chairman)  
Mrs M. Brett, M. Cool, P. Hart, Ms S Bestwick, M. Emery, W. Hayward

## MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan, 52 Ratcliffe Road, rugby, CV22 6HB  
Telephone: 01788 519563 or Email: [clerk@cawstonpc.org](mailto:clerk@cawstonpc.org)

### Ordinary meeting Number 77, Tuesday 8<sup>th</sup> January 2013 Held at Cawston Grange Children's Centre

Parish Councillors in Attendance:	P. Venner, Mrs D. Wilson, M. Emery, Ms S. Bestwick, Mrs M. Brett ,M. Cool
Other Guests in Attendance:	Two
Number of Public in Attendance:	None

The Clerk/RFO also attended.

#### The meeting opened at 7.30 pm.

- 1.** **To receive apologies for absence.**  
Apologies were received from Cllr. P. Hart and Cllr W. Hayward, also Borough Cllr M. Stokes.
- 2.** **Declarations of interest as defined by the Code of conduct for Councillors.**  
None.
- 3.** **Minutes of the Previous Meeting(s).**  
• **The Council Resolved That:** The minutes of Meeting No. 76 dated 12<sup>th</sup> December 2012 were signed by the Chairman as a true and accurate record of that meeting after the inclusion in Item 6 of the clause "including increasing the storage capacity".  
• **Proposed:** Cllr Venner  
• **Seconded:** Cllr Mrs Brett  
**Matters Arising from the Minutes of the previous meeting.**  
The complaint regarding a councillor was to be addressed by the Complaints Committee comprising Cllr Cool, Cllr Hart and the Clerk.  
Other items are covered within the meeting agenda.
- 4.** **Report from Warwickshire Police.**  
There was no police presence at the meeting. The crime reports are now obtained from the police website [www.police.uk](http://www.police.uk).  
Crime statistics for November 2012 for Cawston Parish were as follows:-  
**Anti-social Behaviour (7) –**  
Gerard Road (1), Noble Drive (1), Oatland Drive (2), Rotherham Close (1), Spottiswood Close (1), Trussell Way (1).  
**Violent Crime (2) –**  
Clement Way (1), Cresswell Place (1).
- 5.** **Up to 15 minutes where members of the public in attendance can address The Council.**

No public in attendance.

6.

**Opportunity for Borough and County Councillors to address The Council**

Borough and County Cllr Butlin said RBC is still pursuing the S106 Agreement for the Cawston Extension Site. Also a footpath was under consideration over the railway at Potsford Dam to join the Western Relief road to the Extension site. It was unlikely there would be an early release of S106 monies from the Extension Site.

The planned Toucan Crossing for Bilton Lane should get the go ahead.

On the question of adoption County Cllr Butlin will look into the question of the formal issue of a TRO and also of reducing the speed limit on Cawston Grange Drive to 30 m.p.h. As far as manpower to deal with the formal adoption at WCC was concerned he did not envisage any problems.

It was confirmed that no lighting on the estate had been adopted. Simon Moseley at WCC was the responsible officer for lighting.

Bins outside the shops are the responsibility of the shops. Gill Russell is responsible for the installation of bins at RBC.

Borough Cllr Williams reported that the tender process had started with quotations required by the end of February 2013. The delay in this would now mean the plans for the play area and hall would now be displayed prior to the March 2013 council meeting. (12/03/2013).

Cllr Ms Bestwick enquired about a contact to obtain a demographic breakdown for Cawston Parish. County Cllr Butlin said that Dave Carter at WCC was probably the contact needed.

7.

**a) Consortium Liaison and Adoption**

Due to the holiday period no up-date had been received.

**B Community Hall**

**b) 1. Build and Design**

Cllr Emery confirmed that the planning application for the hall had been submitted on 21<sup>st</sup> December 2012. Plans submitted were shown to the Council including a Design and Access Statement.

**B.2. Fundraising**

Cllr Ms Bestwick said that there was nothing to report..

**C Finance, staffing and admin**

**c) 1. Report on Finances and to consider any payments to be made**

As at 31st December 2012 the bank accounts are as follows:-

Current Account	£	835.50
Deposit account	£	203,698.26

Payment recommendations are:-

Filling of Grit Bins	£	84.00
Expenses for Sot a Star	£	18.27
Legal fee re Bridge Club draft	£	432.00
Staff related costs	£	353.97

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**The Council Resolved That:** The Working group recommend payment of all the above together with a transfer of £2,000.00 from the Savings to the Current Account.

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**Proposed:** Cllr Ms Bestwick

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**Seconded:** Cllr Venner

There was a reminder of an invoice due shortly from HB Architects for 35% of the order. Debtors amounted to £72.00 now seriously overdue. Action is necessary to recoup this debt. The figure to be given to RBC for the Precept for 2013/14 is £53,228.18.

**c) 2. Training**

Bill Robinson has confirmed 29<sup>th</sup> January 2013 as a training date.

**D. Community Open spaces and Play Area**

Confirmation that plans for the play area will be shown on Tuesday, 12<sup>th</sup> March 2013 prior to the council meeting.

Cllr Mrs Brett raised the question of employing a handyman. Consideration is to be given as to person being an employee or self-employed. A job description is required. Clerk to get information from other clerks.

Replacement 'Jubilee' bench ordered but no acknowledgement had been received. Clerk to follow up. Plaque for bench is still to be ordered.  
Notice of the petition for two parcels of land is to be given in the next issue of the Parish News.

8. **To hear and consider received correspondence**  
An email with regard to the safety on the estate roads had been passed to the relevant authorities.  
Dispute over access to footpath in Arundel Way has been passed to RBC to investigate and report back.  
Cllr Emery said the new website was being worked on by JW Media.

9. **To consider and discuss any relevant planning notices.**  
Nothing received.

10. **To discuss items requiring the Clerk's attention**  
The clerk reported that having sent an initial response to the FoI request no response had been received.  
Identity tags for councillors are required when presenting the petition on door steps – the clerk to organise.  
Due to the resignation of Cllr Mrs P. Lindsay there are now two vacancies to be filled. These will be advertised on the notice boards and in the Parish News.

**There being no further business the meeting closed at 9.35 pm**

Signed as a true record;

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(Chairman)

.....  
(Date)

Initial.....