

Cawston Parish Council

Councillors: P. Venner (Chairman), Mrs D. Wilson (Vice Chairman)
Mrs M. Brett, M. Cool, P. Hart, Ms S Bestwick, M. Emery, W. Hayward

DRAFT MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan, 52 Ratliffe Road, rugby, CV22 6HB
Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary meeting Number 78, Tuesday 12th February 2013 Held at Cawston Grange Children's Centre

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| Parish Councillors in Attendance: | P. Venner, Mrs D. Wilson, M. Emery, Ms S. Bestwick, Mrs M. Brett, M. Cool, W. Hayward |
| Other Guests in Attendance: | None |
| Number of Public in Attendance: | Three |

The Clerk/RFO also attended.

The meeting opened at 7.30 pm.

1. **To receive apologies for absence.**
Apologies were received from Cllr. P. Hart, Borough & County Cllr P. Butlin, Borough Cllrs M. Stokes & M. Williams.
2. **Declarations of interest as defined by the Code of conduct for Councillors.**
None.
3. **Minutes of the Previous Meeting(s).**
 - **The Council Resolved That:** The minutes of Meeting No. 77 dated 12th February 2013 were signed by the Chairman as a true and accurate record of that meeting.
 - **Proposed:** Cllr Mrs Brett
 - **Seconded:** Cllr Mrs Wilson**Matters arising from the Minutes of the previous meeting.**

A complaint against a councillor was not proceeded with by the complainant.
Other items are covered within the meeting agenda.
4. **Report from Warwickshire Police.**

There was no police presence at the meeting. The crime reports are now obtained from the police website www.police.uk.
Crime statistics for December 2012 for Cawston Parish were as follows:-
Anti-social Behaviour (3) –
Monks Close (1), Oatland Drive (2).
Burglary (2) –
Cawston Grange Drive (1), Turchil Road (1).
Vehicle Crime (3) –
Dorset Close (1), Edwin Close (1), Spottiswood Close (1).
5. **Up to 15 minutes where members of the public in attendance can address The Council.**

Initial.....

A parishioner said that the people who had signed the petition regarding the play area wanted to know the Parish Council's position.

The chair responded only 83 parishioners (4%) out of over 2,000 electors had objected. The Council's stance is they represent the majority of the electors.

The question of the Green Gym, shown in the Parish plan to be spread over the Parish, was raised. The Chair responded the play area included phase one of the Green Gym and plans were in hand to extend this throughout the Parish.

Cllr Mrs Brett said to the parishioner your petition stated that you were not against the play area in principle, but against its location. You are asking us to support moving the play area from an area where it has always had planning permission, to a different one without planning permission, which will undoubtedly upset a further group of residents.

Councillor Venner commented that the older children of the estate deserve the a play area promised to them and a move to re-locate to the Sports Field would only delay even further the completion of this project due to the nature of the complaints that this would generate in an area where planning permission has never been granted.

Cllr Venner asked the parishioner if this was not just NIMBYism of the highest order, to which the parishioner reluctantly agreed that it was.

During conversations with the police no concerns had been raised as to the location. In fact the Chair has already had conversations with the Police regarding the play area to ensure that any initial teething issues would be quickly sorted if they arise. The police would put a pro-active plan in place once the play area was finished if required.

Section 106 money, said the parishioner, could be spent elsewhere, to which the Chair responded the money had been allocated to the play area in that location and could not be allocated elsewhere.

The parishioner added that government policy did not now support NEAPS and LEAPS. Whilst the Council have no knowledge of such a statement, the Chair concluded that whilst the names of the play areas supported by government may have changed he cannot believe that the government have said they do not back children's right to play. (The design of the play area is such that it will not be an old fashioned NEAP of the past, a tarmac court with basketball hoops surrounded by a 20ft fence)

The parishioner said there were fears of litter from the shops trailing all the way to the play area, this consisting of beer cans and broken bottles. Cllr Cool said the children need somewhere to go and litter problems would be sorted out as they arise. (The play area does have litter bins provided within its boundary and the Parish Council will monitor the situation and adjust the plans accordingly)

Cllr Ms Bestwick said the evening showing the play area plans had been very supportive of the scheme.

The parishioner requested an article be written in the Parish News giving the Council's views on this matter.

The parishioner moved on to the proposed Community Hall commenting that the flat roof was not in keeping with the surrounding buildings. Cllr Emery said it was not a flat roof but a mono pitch roof. He pointed out the planning application had not been approved and awaited comments from the planning authority.

A second parishioner said that a closed footpath now needed to re-open due to 'right of way issues'. He had spoken with staff from the Borough Council who had been helpful in giving advice in overcoming the problem of anti-social behaviour he and his family had suffered. A recommendation was for 'Jack & Jill Gates' and a change to the surface. He requested an article in the Parish News giving general guidance to residents of the Parish.

1. Deliveries made to one's own shared drive.
2. Footpaths are made for pedestrians not for bikes and scooters.
3. Driveways are not play areas.

6. Opportunity for Borough and County Councillors to address The Council

There was no representation from any of the County or Borough Councillors although apologies had been received.

The Chair asked that the following outstanding matters were discussed at the next council meeting: -

- 1) An up-date on the S106 Agreement for the Cawston Extension site.
- 2) Has the Toucan Crossing in Bilton Lane received approval?
- 3) Confirmation on when the lighting on the estate would be adopted.
- 4) Confirmation of the person responsible for the demographic breakdown for Cawston Parish.

7.

A) Consortium Liaison and Adoption

There had been no response from the Consortium on the question of adoption. Rob McGuinn being away on holiday. Cllr Cool reported two posts broken on the Community Hall Site fencing.

B) Community Hall

1. Build and Design

Cllr Emery reported that, following submission of the plans for the Hall to RBC, he had responded to Environmental Health issues.

2. Fundraising

Cllr Ms Bestwick said there was to be a bid to 'Sport England' but to do this the management of the facility needed to be addressed.

Cllr Cool said that the information regarding the stakeholders should be available to parishioners and the hall should be more for the use of parishioners as opposed to organisations from outside the parish.. It was pointed out that the agreement with the Club had not yet been finalised. Cllr Cool said there was a need to communicate with residents on this issue. It was agreed that now the funding proposal is well defined then one of the main articles in the next issue of the Parish News should focus on this and ask Parishioners for their opinion. ACTION – Cllr Venner

Ways of funding the Hall was on-going said Cllr Ms Bestwick. The cost of the Hall would be funded from Parish Council funds, a substantial contribution from the S106 Agreement for the Cawston Extension Site and various grants. Any shortfall in the monies would have to be made up with loans taken out by the Council. This was discussed at length and the council agreed that this is a funding route to be used.

It was agreed that a Governance Work Party be set up consisting of Cllrs Ms Bestwick, Mrs Wilson, Mrs Brett and Venner.

C) Finance, staffing and admin

1. Report on Finances and to consider any payments to be made

As at 31st January 2013 the bank accounts are as follows:-

Current Account £ 1,933.39

Deposit account £183,504.96

Payment recommendations are:-

Staff related costs £349.77

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£108.87

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The Council Resolved That: The Working group recommend payment of all the above together with a transfer of £500.00 from the Savings to the Current Account.

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Proposed: Cllr Ms Bestwick

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Seconded: Cllr Venner

Debtors amounted to £108.00 of which £36.00 had subsequently been received. The debt due from Harringtons continues to be unpaid and Cllr Ms Bestwick has made contact to check progress. The VAT Refund due from HMRC in the sum of £520.88 has also been received.

An invoice from HB Architects for 35% of the order has been settled in the sum of £18,150.00.

2. Freedom of Information Request

The documentation necessary for this will be finalised at the end of this month.

3. Standing Orders and Financial Regulations

The Clerk is to customise both of these policy documents by the end of the month, together with confirming that the Complaints Procedure Policy is up to date.

D) Arrangements for the next issue of the Parish News

Articles are to be with Cllr Venner no later than 1st March 2013, with the issue going to the printers on 4th March and delivery from 8th March onwards.

It was agreed that a rough map be presented with the petition article.

8. To hear and consider received correspondence

RBC can repair broken Jubilee Bench for £150.00.

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The Council Resolved That: RBC are given the go ahead to repair the bench at the quoted cost of £150.00

Proposed: Cllr Mrs Brett

Seconded: Cllr Emery

Sean Lawson of RBC had confirmed the play area had gone out to tender and would close on 21st March 2013. Working Party is to meet with RBC by end of March.

Request received from parishioner on behalf of a resident running two half marathons in two weeks. This is for a child from Durrell Drive born with the complaint in 2010.

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The Council Resolved That: Although they could not give a donation to an individual they would donate £100.00 to the Cystic Fibrosis Trust.

Proposed: Cllr Venner

Seconded: Cllr Cool

Email received from Vortex Ground Maintenance & Services offering their services. The Clerk to thank them for their interest but state the Council are looking to recruit a local handyman.

On the question of Public Sector Mapping the clerk is looking into what exactly this covers.

The next subscription to the Journal of Local Planning is due and councillors decided not to renew.

Courtyard Dental Practice in Dunchurch has decided to advertise in the Parish News.

Order had been placed for an additional dual purpose waste bin to be positioned on Gerard Road, on the same side of the road as the shops, where the bridle way meets the road.

The new Jubilee Bench will be delivered in the next two weeks.

9. To consider and discuss any relevant planning notices.

Planning applications have been received by Rugby Borough Council for the following: -

R12/2123 10 Clement Way – conversion of garage and external alterations to provide additional living space.

R12/2169 15 Grindal Place – erection of two storey front extension.

R13/0096 Cawston Parish Council – Erection of building to be used for the purpose of a Community Centre (Class D1) together with associated car parking accommodation, cycle parking, landscaping, bin storage and drainage.

10. To discuss items requiring the Clerk's attention

Cllr Emery said that JW Media will set up all Councillor and Clerk PC's for the email switchover.

The Chair reported that Cllr Hart was considering resigning due to busy home life and work commitments. The Chair has contacted Cllr Hart to see if he would consider taking a sabbatical during this very busy time.

11. To consider the appointment of a councillor by co-option.

Mark Duncan had come forward to become a Parish Councillor. After discussion

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The Council Resolved That: Mark Duncan be appointed a co-opted councillor

Proposed: Cllr Venner

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Seconded: Cllr Emery

There being no further business the meeting closed at 9.55 pm

Signed as a true record;

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(Chairman)

(Date)

Initial.....