

Cawston Parish Council

Councillors: P. Venner (Chairman), Mrs D. Wilson (Vice Chairman)
Mrs M. Brett, M. Cool, P. Hart, Ms S Bestwick, M. Emery, W. Hayward, M. Duncan

MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan, 52 Ratliffe Road, rugby, CV22 6HB
Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary meeting Number 79, Tuesday 12th March 2013 Held at Cawston Grange Children's Centre

Parish Councillors in Attendance:	P. Venner, Mrs D. Wilson, M. Emery, Ms S. Bestwick, Mrs M. Brett ,M. Cool, M. Duncan
Other Guests in Attendance:	Borough Cllr M. Stokes
Number of Public in Attendance:	None

The Clerk/RFO also attended.

The meeting opened at 8.00 pm.

- To receive apologies for absence.**
Apologies were received from Cllrs. P. Hart & W. Hayward, Borough & County Cllr P. Butlin, and Borough Cllr. M. Williams.
- Declarations of interest as defined by the Code of conduct for Councillors.**
Cllr Ms Bestwick re Item 7d Play Area due to proximity of house to area.
- Minutes of the Previous Meeting(s).**
 - The Council Resolved That:** The minutes of Meeting No. 78 dated 12th February 2013 were signed by the Chairman as a true and accurate record of that meeting after the removal of parishioner's names from the minutes.
 - Proposed:** Cllr Venner
 - Seconded:** Cllr Mrs Brett**Matters arising from the Minutes of the previous meeting.**
Items are covered within the meeting agenda.
- Report from Warwickshire Police.**
There was no police presence at the meeting. The crime reports are now obtained from the police website www.police.uk.
Crime statistics for December 2012 for Cawston Parish were as follows:-
Anti-social Behaviour (5) –
Alicia Close, Drummond Road, Edwin Close, Spottiswood Close, Whitefriars Drive.
Burglary (2) –
On or near A4071, Kalfs Drive.
Criminal Damage & Arson (2) -
Devonshire Close, Dorset Close.
Violent Crime (1) –
Devonshire Close.
- Up to 15 minutes where members of the public in attendance can address The Council.**

Parishioner reported rattling lamp post on bridleway is caused by youths. **ACTION** - Cllr Venner to contact PCSO's on this issue.

6. Opportunity for Borough and County Councillors to address The Council

Borough Cllr Stokes congratulated the Council on the evening showing the plans of the proposed Community Hall.

He reported there would be very little increase in Council Tax from Rugby Borough Council and congratulated the Parish Council on keeping the precept at zero increase.

Concern had been expressed about parking by the show home in Whitefriars Drive - there was now a car park available.

There had been a rise in anti-social behaviour by the shops and the bike shelter had been damaged.

During the recent snow Redrow Homes workforce had cleared the school car park.

Redrow had expressed an interest in becoming more involved and a good project for the future could be the clearing of the ponds.

It had been agreed by RBC to provide bollards at either end of Primary Walk and also adjacent to the Children's Centre. Cllr Venner said he was concerned about access from Cave Close and Cresswell Drive and wanted to see action there. **ACTION** – Cllr Stokes to investigate feasibility with RBC / Consortium.

Borough Cllr Stokes then moved on to the planning application for the Community Hall to which he would be raising an objection. He has also had the planning application 'called in' and it would go to the full planning committee.

On the point of access Cllr Cool said the road by the side of the shops was too short and additional land would be needed to accommodate this. Cllr Ms Bestwick said access to the rear would allow the hall to be rotated and would help with energy efficiency.

He expressed an issue with the Bridge Club whom had previously approached the Council in 2007 offering £250,000 of funding. No current Parish Councillor could remember this offer. **ACTION** – Clerk to check the minutes.

Cllr Cool expressed his agreement with Borough Cllr comments and added the hire worked out at £5.12 per hour over the period of the proposed lease. It would be better to borrow the money at a low rate of interest.

Cllr Mrs Brett said an analysis had shown the Bridge Club deal was good.

Borough Cllr Stokes said the empty land between the shops and houses would probably have houses built on it.

Borough Cllr Stokes supports the petition for the Cawston Extension but said it should include Coventry Road residents.

7. A) Consortium Liaison and Adoption

It was reported the sewers were close to adoption.

Resident had complained of overgrown bushes on Turchil Road. Response sent to resident the bushes are either the responsibility of the residents or builders.

The area next to the footpath in Durrell Drive had been planted with wild flowers.

Complaint about ball games had been reported. Cllr Stokes reported that signs are not enforceable.

Several street lights reported as out passed on to Warwickshire County Council.

B) Community Hall

1. Build and Design

This had been aired earlier in the meeting. Cllr Ms Bestwick said an analysis of the residents comments would be carried out. **ACTION** – Cllr Ms Bestwick to report out at the next council meeting.

2. Fundraising

Awaiting planning permission before bids can be submitted.

C) Finance, staffing and admin

1. Report on Finances and to consider any payments to be made

As at 28th February 2013 the bank accounts are as follows:-

Current Account £ 2,640.50

Deposit account £183,012.00

Payment recommendations are:-

Staff related costs	£351.97
W. J. Robinson	£125.00 - Councillors Training Course
Warwickshire C.C.	£216.00 – Room hire at Children's Centre
P. Venner	£160.00 – Chairman's Grant
HMRC	£262.00 – PAYE 4 th Quarter

The Cystic Fibrosis Trust	£100.00 – Donation
The Information Commissioner	£ 35.00 – Data Protection Subscription
PDF Pro	£ 51.85 – Software
Orchard Street Furniture	£664.96 – New bench
Rugby Borough Council	£ 89.25 – Post mount bin on Gerard Road
Clerk	£175.00 – Working from Home

Allowance

- **The Council Resolved That:** The Working group recommend payment of all the above together with a transfer of £1,400.00 from the Savings to the Current Account.
- **Proposed:** Cllr Ms Bestwick
- **Seconded:** Cllr Emery
- All in favour with the Chair abstaining from the vote

Debtors amounted to £72.00. The debt due from Harringtons continues to be unpaid. **ACTION** - Cllr Ms Bestwick will make further contact to process this.

Standing Orders and Financial Regulations

ACTION – Clerk to send out both of these policy documents, amended to be relevant to CPC, to all Councillors for their consideration prior to the next council meeting.

D) Community Open space and Play Area

The new bench has been delivered to RBC and the plaque has been made.

The damaged bench is currently being repaired.

Already two people have expressed an interest in providing groundwork services around the Parish

A small working party will produce a specification of the groundwork services required. **ACTION** – Cllrs Mrs Brett, Cllr Cool and Cllr Emery

8. To hear and consider received correspondence

Two parishioners have expressed interest in becoming councillors. **ACTION** – Clerk to check the eligibility of both Parishioners, and if eligible to invite both to the next Council meeting.

Emails from parishioners with comments on Community Hall plans. **ACTION** – ALL to forward any emails to Cllr Ms Bestwick for collation.

WALC re Quality Parish and Town Council Status – Advance warning of Consultation.

NALC re Section 137 Expenditure: Limit for 2013-2014 is £6.98.

WALC re 'Being a Good Councillor and Clerk' Induction Day on Saturday 27th April 2013 at Lapworth Village Hall.

Freedom of Information request is now completed.

Borough Cllr Stokes felt the consultation on the Bridge Club did not go far enough. He said he would help with funding for the hall from Borough and County sources. Cllr Venner commented that he had already asked this question of Borough Cllr Butlin. A re-constituted working group to look at funding was organised. **ACTION** - Cllr Cool to lead, Cllrs Duncan, Emery and Stokes to be members.

9. To consider and discuss any relevant planning notices.

Planning Permission granted for R12/2123 for 10 Clement Way, Conversion of garage and external alterations to provide additional living space.

Planning Applications;-

R13/0222 – Unit 3 Heritage Close. Display of illuminated fascia sign.

R13/0337 – Land East of Calvestone Road. Substitution of house types re 3 dwellings.

10. To discuss items requiring the Clerk's attention

ACTION - Cllr Mrs Brett is to email all Councillors with their petition areas again.

ACTION - Clerk to obtain lanyards for Councillor name tags.

Move meeting to 3rd Tuesday in month so that the agenda setting and finance meeting did not keep clashing with bank holidays. **ACTION** - Clerk to confirm with Children's Centre.

There being no further business the meeting closed at 10.10 pm

Signed as a true record;

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Initial.....

(Chairman)

(Date)

Initial.....