

Cawston Parish Council

Councillors: P. Venner (Chairman), Mrs D. Wilson (Vice Chairman)
Mrs M. Brett, M. Cool, P. Hart, Ms S Bestwick, M. Emery, M. Duncan

MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan, 52 Ratliffe Road, rugby, CV22 6HB
Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary meeting Number 81, Tuesday 21st May 2013 Held at Cawston Grange Children's Centre

Parish Councillors in Attendance:	P. Venner, Mrs D. Wilson, M. Emery, Ms S. Bestwick, M. Cool, M. Duncan and Mrs J. Hudson
Other Guests in Attendance:	Borough Cllrs M. Stokes and M. Williams
Number of Public in Attendance:	Two

The Clerk/RFO also attended.

The meeting opened at 7.30 pm.

- To receive apologies for absence.**
Apologies were received from Cllrs Mrs M Brett and P. Hart, Borough & County Cllr P. Butlin.
- Declarations of interest as defined by the Code of conduct for Councillors.**
Cllr Ms Bestwick re Item 9d(i) Play Area due to proximity of house to area.
- Minutes of the Previous Meeting(s).**
 - The Council Resolved That:** The minutes of Meeting No. 80 dated 16th April 2013 were approved by the Chairman as a true and accurate record of that meeting after the amendment to Item 9 (iii) to read 'Cllr Ms Bestwick to produce a statement of services and the clerk to send to three companies.
 - Proposed:** Cllr Venner
 - Seconded:** Cllr Ms Bestwick**Matters arising from the Minutes of the previous meeting.**

On the question of bollards on Primary Walk – awaiting the consortium to come back.
Item 7 the clerk emailed RBC planning on 17th April 2013.
Item 9 (a) the damaged Perspex has been removed from the bike shelter.
- Report from Warwickshire Police.**

There was no police presence at the meeting. The crime reports are now obtained from the police website www.police.uk.
Crime statistics for March 2013 for Cawston Parish were as follows:-

 - Anti-social Behaviour (5) –**
Alicia Close, Calvestone Road, Durrell Drive, Holyoak Close, Trussell Way.
 - Burglary (1) –**
Callier Close
 - Other Crime (1) –**
Turchil Road
 - Vehicle Crime (1) –**
Callier Close

Violent Crime (1) –

Spottiswood Close and Whitefriars Drive

Shoplifting (2) –

Callier Close (2)

5. To receive presentations from prospective councillors

One prospective councillor attended the meeting and made a presentation about herself and what skills she could offer the council. The Council will discuss the application later in the meeting.

6. Up to 15 minutes where members of the public in attendance can address The Council.

A parishioner who is passionate about the estate voiced concerns that some areas were being neglected. The islands near the relief road were not good, grass cutting had deteriorated. In general the standard of work needs to be improved and the areas around people’s homes should be formal and looking better. The clerk is to contact the various bodies responsible for the maintenance of the estate stating the Councils concerns.

7. Opportunity for Borough and County Councillors to address The Council

Borough Cllr Stokes reported that a group of ramblers had said the planters looked good. The final unit of the retail outlets was being pushed by George & Co. The fibre for the ‘superfast’ broadband should be laid in the ground by the 3rd quarter of 2013. Only BT Infinity would be available for the first 12 to 18 months. He also reported that Dunchurch PC is objecting to a boundary change. A parishioner wanted clarification about information he had received from the Parish Council. With regard to general planning and adoptions some enforcement notices are being issued by Rugby Borough Council. Pressure is being put on Severn Trent Water to complete. Borough Cllr Stokes is to call a meeting to decide what action to take re adoption of the estate.

On the Community Hall he had met a committee member of the Bridge Club, socially, and had found out that the 15 years is so they have somewhere to call home for events covering clubs from around the UK. The planning application will not take place until at least the 12th June or even 3rd July. Borough Cllr Williams reported that the crematorium build had started.

8. a) Consortium Liaison and Adoption

This had been covered under Item 7 above and no further comment was made.

b) Community Hall

(i) Build and Design

All issues outlined in the previous minutes had been addressed and forwarded to the local planning authority. Rising bollards had now been included in the design in lieu of gates. Cllr Emery is to discuss the implications raised by the Noise Survey with the architects.

(ii) Fundraising incl. Legals and Governance

1. The clerk is to send out the specification for a ‘Business Advisor’ to three companies. In view of a major application being due in September 2013 tenders are to be received by 7th June 2013.

c) Finance, Staffing and Admin

(i) Report on Finances and to consider any payments to be made

The funds available to the council at 30th April 2013 were as follows:

Current account	£ 2,449.99
Savings account	£205,737.49
Total Funds	£208,187.48

The Working Group **recommends** the following payments are approved:

BT	£ 103.89 including VAT	Line rental and calls
WALC	£ 9.00	Booklets

HB Architects	£1,950.00 plus VAT	Noise survey
Staff Related	£ 372.26	
TOTAL PAYMENTS	£2,435.15	

- **The Council Resolved That:** The Working group recommend payment of all the above
- **Proposed:** Cllr Ms Bestwick
- **Seconded:** Cllr Venner
- All in favour

The valuation of land is still to be concluded.

(ii) To review and discussion regarding the adoption of the latest set of policies and regulations

The policies are to be delivered to councillors for discussion at the next meeting.

(iii) Accounts for the Year Ended 31st March 2013

- **The Council Resolved That:** the accounts for the year to 31st March 2013 are accepted subject to the valuation of land being added to the list of assets.
- **Proposed:** Cllr Ms Bestwick
- **Seconded:** Cllr Venner
- All in favour

d) Community Open space and Play Area.

(i) Groundwork services

- Two quotations had been received
- **The Council Resolved That:** A quotation of £15 per hour be accepted
- **Proposed:** Cllr Mrs Wilson
- **Seconded:** Cllr Venner
- All in favour

(ii) Update on play area.

Cllr Mrs Wilson said that a meeting is to be called on 3rd/4th June and the play area should be completed by the end of the summer.

(iii) Boundary Change and Petition

To date 181 signatures had been validated. Cllr Mrs Brett is to be asked to email un-targeted areas to other councillors.

9. To hear and consider any received correspondence (including notice of forthcoming external meetings)

Request from Helical Bar, developer, for a meeting was rejected as proposed development falls outside Cawston Parish.

Email from resident with reference to school places. It was acknowledged that this was a well-known and discussed problem. Borough Cllr Stokes said there was to be a visit to the Education Secretary by the head and our MP to discuss the problem. The Council to send a letter of support to the school and MP.

10. To consider and discuss any relevant planning notices.

Planning Approval

R13/0567 – 7 Bronze Road – resurfacing of the existing driveway with permeable block paving

11. To discuss items requiring the clerk's attention

The Xmas lights needed to be removed from the tree.

Parish News will be early July and articles are to be with Cllr Venner by 14th June.

12.Motion to Exclude the Public under Section 100(A)(4) of the Local Government Act 1972.

To consider the following resolution;

“That under Section 100A of the Local Government Act 1972, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.”

PRIVATE BUSINESS

- 1. To consider the appointment of a councillor(s) by co-option.

It was agreed that the applicant was a suitable candidate to be co-opted at the next meeting of the council.

There being no further business the meeting closed at 10.10 pm

Signed as a true record;

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(Chairman) (Date)