

# Cawston Parish Council

**Councillors:** P. Venner (Chairman), Mrs D. Wilson (Vice Chairman)  
Mrs M. Brett, M. Cool, P. Hayden-Hart, Ms S Bestwick, M. Emery, M. Duncan, Mrs J Hudson, Mrs C. Yates

## MINUTES

Any queries relating to these minutes should be directed to The Clerk;

Mr Raymond Morgan, 52 Ratliffe Road, rugby, CV22 6HB  
Telephone: 01788 519563 or Email: [clerk@cawstonpc.org](mailto:clerk@cawstonpc.org)

**Ordinary meeting Number 84, Tuesday 20th August 2013  
Held at 4 Kalfs Drive, Cawston**

Parish Councillors in Attendance:	Mrs M. Brett, Ms S. Bestwick, P. Hayden-Hart and M. Emery
Other Guests in Attendance:	None
Number of Public in Attendance:	None

The Clerk/RFO also attended.

**The meeting opened at 7.37 pm.**

In the absence of both the Chair and Vice-Chair

- **The Council Resolved That:** Cllr Ms S. Bestwick chair the meeting.
- **Proposed:** Cllr Mrs Brett
- **Seconded:** Cllr M. Emery
- 1. To receive apologies for absence.**  
Apologies were received from Cllrs P. Venner, Mrs D. Wilson, M. Cool, M. Duncan, Mrs J. Hudson and Mrs C. Yates
- 2. Declarations of interest as defined by the Code of conduct for Councillors.**  
Cllr Ms Bestwick re Item 7d Play Area due to proximity of house to area.
- 3. Minutes of the Previous Meeting(s).**
  - **The Council Resolved That:** The minutes of Meeting No. 83 dated 16th July 2013 were signed by the Chairman as a true and accurate record of that meeting.
  - **Proposed:** Cllr Mrs M. Brett
  - **Seconded:** Cllr Ms S. Bestwick**Matters arising from the Minutes of the previous meeting.**  
Nothing urgent and left until the September meeting.
- 4. Report from Warwickshire Police.**  
No police in attendance. Report from the police.uk website for June 2013  
**Anti-social behaviour – 5**
  - Coventry Road – 2
  - Cresswell Place – 1
  - Dorset Close – 1
  - Whitefriars Drive – 1**Vehicle Crime – 2**
  - Callier Close – 1
  - Spottiswood Close 1**Violence and Sexual Offences**
  - Arundel Way - 1

Initial.....

5. **Up to 15 minutes where members of the public in attendance can address The Council.**

None present

6. **Opportunity for Borough and County Councillors to address The Council**

None present

7. **a) Consortium Liaison and Adoption**

Cllr Cool had sent an email giving an up-date on the adoption process. It reported that Phase 3 landscape areas now adopted. Final certificates received from STWA re storm water sewers. Pond transfer plans approved and legal transfers taking place. MDA/WCC have recommenced road inspections with a view to carry out remedials and starting the road adoption process.

Cllr Mrs Brett said the bollards are to be painted black by the handyman.

**b) Community Hall**

**(i) Build and Design**

No up-date.

**(ii) Fundraising incl. Legals and Governance**

Cllr Ms Bestwick said that a draft budget had been received and also a governance document, both of which needed to be looked at.

**c) Finance, Staffing and Admin**

**(i) Report on Finances and to consider any payments to be made**

The funds available to the council at 9th August 2013 were as follows:

Current account	£ 2,011.86
Savings account	£204,864.92
<b>Total Funds</b>	<b>£206,876.78</b>

There were unrepresented cheques amounting to £175.00.

The Working Group **recommends** the following payments are approved:

Staff Related	£292.43
SLCC	£100.00 Membership fee
Caroline Pick Consulting Ltd	£934.11 Consultancy
<b>TOTAL PAYMENTS</b>	<b>£1,226.54</b>

- **The Council Resolved That:** The Working group recommend payment of all the above
- **Proposed:** Cllr Emery
- **Seconded:** Cllr Mrs Brett
- All in favour

**d) Community Open space and Play Area.**

**(i) Update on play area.**

Start has been made.

**(ii) Open spaces**

Planting has been slightly damaged but has been rectified. The benches are to be painted by mid-September.

Panels for the notice-boards are to be purchased and fitted. CPSO is to be notified re play area commencement.

**8. To hear and consider any received correspondence (including notice of forthcoming external meetings)**

None.

**9. To consider and discuss any relevant planning notices.**

None.

**10. To discuss items requiring the clerk's attention**

Roundabouts to be left until roads adopted.

The petition for Cawston Extension site goes before RBC on 24<sup>th</sup> September 2013. Ward councillors are to be lobbied for their support of our application.

Parish News articles are to be with Cllr Venner no later than 13<sup>th</sup> September with delivery 20<sup>th</sup> or 27<sup>th</sup> September.

Dog fouling is to be put on the September agenda.

**There being no further business the meeting closed at 8.40 pm**

Signed as a true record;

.....  
(Chairman) (Date)