

Cawston Parish Council

Councillors: P.Venner (*Chairman*), Mrs.D.Wilson (*Vice Chairman*)
Mrs. M Brett, Ms .S. Bestwick. M. Duncan, M. Emery, M. Cool

Minutes No. 95

Any queries relating to these minutes should be directed to the Clerk;

Mr.Raymond Morgan, 52 Ratcliffe Road, Rugby, CV22 6HB
Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary meeting of Cawston Parish Council, Tuesday 17th June 2014 Held at Cawston Grange Children's Centre

Parish Councillors In Attendance	P.Venner, Mrs .D .Wilson, Ms. S, Bestwick, M. Duncan, M. Emery, Mrs. M. Brett, M. Cool
Other Guests in Attendance	None
Number of Public in Attendance	None

Minute taker in attendance: Mr R. Morgan

The meeting opened at 7.30pm

1. Apologies were received from:

Borough Cllr M. Williams

2. Declarations of Interest as defined by the Code of Conduct for Cllrs.

There were no declarations of interest

3. Minutes of the previous meeting.

It was proposed by Cllr M. Duncan and seconded by Cllr Mrs D. Wilson that the minutes of the Annual Parish Meeting are a true record and can be signed as such.

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Chairman's Initials.....

It was proposed by Cllr M. Duncan and seconded by Cllr Mrs D. Wilson that the minutes of the previous Council meeting are a true record and can be signed as such.

Action log unavailable, therefore actions to be picked up in agenda headings.

4. Report from Warwickshire Police

A report had been received from the police detailing offences that had taken place the previous month:-

Offence	Location
Act outraging public decency	Field, Cawston
Burglary other than dwelling	Brudenell Close
Burglary other than dwelling	Gold Avenue
Theft not otherwise coded	Bilton High School
Burglary not dwelling	Redrow Homes Building Site
Theft from shop	Co-operative, Scholars Drive
Possess article with blade/sharp point	Bilton High School
Criminal damage dwelling	Edwin Close
Criminal damage vehicle	Berrybanks
Theft not otherwise coded	Planter Close

5. Up to 15 minutes for members of the public to address the Council

There were no members of the public in attendance.

6. Opportunity for Borough and County Councillors to address the Council

There was no Borough or County Councillors present.

7. To discuss and approve the Risk Assessment

After minor amendments were made to the document it was proposed by Cllr P. Venner and seconded by Cllr Mrs D. Wilson that the Risk Assessment is approved. The councillors voted unanimously in favour.

8. Working Party reports

a) Consortium Liaison –

Adoption is still held up by the issue of the lighting standards and the Chair is to contact County Councillor Butlin to understand the contracted terms and to see how this can be resolved.

The question of mud on Whitefriars Drive is to be taken up with the Consortium by the Chair.

b) Community Hall –

Cllr M. Emery reported that tenders were due by 20 June 2014 and would be opened at 5.30 p.m. at the offices of HB Architects that day. Cllrs Venner, Emery and Duncan and the Clerk are to be in attendance.

The question of second-hand toilets from Milton Keynes was raised and it was agreed to try and secure these during the weekend of 21/22 June 2014.

Cllr Ms S. Bestwick said that the application for borrowing had been completed and would be with WALC the following day. Despite the bid for a grant from Veolia being assessed as okay, due to shortage of time to provide significant additional detail it was agreed to target the September submission.

c) i) Finance Staffing and Administration

A report on finance having been previously sent to Cllrs. it was proposed by Cllr. Bestwick and seconded by Cllr. Venner that all payments listed in the report be paid. The proposal was unanimously agreed.

Friends of Cawston Grange P.T.A. had requested a donation to hire a Teacup Ride for their Summer Sizzler in the sum of £550.00; this was proposed by Cllr M Emery and seconded by Cllr Mrs D. Wilson. All Cllrs. were in agreement.

The clerk is to check on the situation with the form for changes in bank signatories.

c) ii) Approval of Accounts for the Year Ended 31 March 2014

It was proposed by Cllr S. Bestwick and seconded by Cllr P. Venner that the Accounts for the year ended 31 March 2014 be approved.

All Cllrs. voted in favour.

d) Community open space

A discussion took place on grass cutting and the merits of the Parish Council being responsible for this. The Chair spoke against such a move stating that this would place a huge burden on the Council. It was agreed a 'higher' standard was necessary in certain places; the cutting should be picked up on main roads and a shorter cut is required on picnic areas. Action:- Clerk to liaise with Sean Lawson at RBC

9. To hear and consider any received correspondence

Email from WCC proposing to install a Toucan Crossing approximately 105 yards south of the roundabout with Gerard Road. Any communication in respect of this should be received by WCC by 25 July 2014.

Email received from WALC about a WCC open Dialogue event 14 July 2014, Topics include; Underground Drilling Access Consultation and Pensions for council employees. Venue is Dunchurch Village Hall commencing 7.00 pm.

Mayor of Rugby invite to Civic Sunday Service 29 June 2014.

Enquiry about putting fund raising poster on noticeboards from John Round, the charity is Cycle cancer. It was agreed that the poster could be displayed on the noticeboards.

The clerk is to liaise with the enquirer.

10. To consider and discuss any relevant planning notices

R13/210 1	1 Rotherham Close	Retention of hard-surfacing to front and side of property
R13/226 2	3 Turchil Road	Retention of hard-surfacing to front of property
R14/010 1	22 Cave Close	Retention of hard-surfacing
R14/041 0	42 Bronze Road	Extension of existing path across garden to public highway footpath
R14/059 9	Swallowfields, Cawston Old Farm	Erection of single storey side extension
R14/061 9	19 Cave Close	Conversion of garage to provide play room.
R14/066 4	7 Blyth Close	Certificate of Lawfulness for proposed development - Erection of single storey rear extension.
R14/076 6	Co-op Heritage Close	Installation of ATM cash Machine
R14/081 6	Area U Whitefriars Drive	Erection of 9 dwellings and associated garages and works.
R14/082 6	37 Clement Way	Retention of picket fence 0.90m in height to front of property
R14/088 5	2 Noble Drive	Erection of single storey rear extension
R14/092 5	35 Alicia Close	Erection of fence to front of dwelling.

11. To discuss items requiring the Parish Clerks attention

Magazines are to be delivered before the school's Summer Sizzler.

Consultation to be held about proposed Waitrose store in Bilton, Friday 20 and Saturday 21 June 2014.

Notice boards are to be tidied up and Publication Scheme Schedules to be re-printed.

Notice required re Councillor Vacancies.

There being no further business, the Chairman declared the meeting closed at 9.26 pm

Signed as a true record

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(Chairman)

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(Date)

Chairman's Initials.....