

# Cawston Parish Council

**Councillors:** P.Venner (*Chairman*), Mrs .D. Wilson (*Vice Chairman*)  
Mrs. M Brett, Ms .S. Bestwick. M. Duncan, M. Emery, M. Cool

## Minutes No. 99

Any queries relating to these minutes should be directed to the Clerk;

Mr Raymond Morgan, 52 Ratliffe Road, Rugby, CV22 6HB  
Telephone: 01788 519563 or Email: [clerk@cawstonpc.org](mailto:clerk@cawstonpc.org)

### Ordinary meeting of Cawston Parish Council, Monday 20<sup>th</sup> October 2014 Held at Cawston Grange Children's Centre

Parish Councillors In Attendance	P.Venner, Mrs .D .Wilson, Mrs. M. Brett, M. Cool, M. Duncan, Ms S. Bestwick, M. Emery
Other Guests in Attendance	None
Number of Public in Attendance	None

Minute taker in attendance: Mr R. Morgan

#### The meeting opened at 7.30pm

**1. Apologies were received from:**

No apologies received.

**2. Declarations of Interest as defined by the Code of Conduct for Cllrs.**

There were no declarations of interest

**3. Minutes of the previous meeting.**

It was proposed by Cllr P. Venner and seconded by Cllr M. Cole that the minutes of the previous Council meeting are a true record and can be signed as such.

**4. Up to 15 minutes for members of the public to address the Council**

There were no members of the public in attendance.

**5. Opportunity for Borough and County Councillors to address the Council**

There were no councillors in attendance.

**6. Working Party reports**

**a) Finance Staffing and Administration**

A report on finance had previously been sent to Cllrs. It was proposed by Cllr Ms Bestwick and seconded by Cllr Venner that all payments listed, totalling £2,723.79, be paid.

The proposal was unanimously agreed.

The current figure from the bank accounts totalled £246,809.92

It was proposed by Cllr Ms Bestwick and Seconded by Cllr Venner that Mike Candler is to continue as our consultant for hall funding.

All voted in favour.

The funding of the Coventry Road Lights was discussed as to maintenance and electricity supply. The Clerk is to talk to RBC on this subject, and to request Peter Butlin talk to WCC

**7. To discuss revised costs/design for the Community hall**

Lively discussion took place on the revised tender values which showed both omissions and additions. It was agreed that the glass roof, roller shutters and internal windows should be kept. The figure arrived at after this was around £813,000 and needed to be reduced. Cllr Emery said the price for WC's needed to be omitted as these had been procured by the council.

It following resolution was made:

Cllr Emery and Cllr Mrs Wilson negotiate with the architects to include roller shutters and the glazing to the lobby at a sum of £800,000 then the contract can be confirmed.

This was proposed by Cllr Venner and seconded by Cllr Cool. All councillors were in agreement.

**8. To hear details of the proposed Budget for the Financial Year 2015-16.**

Discussion took place on the proposed budget on a line by line basis with councillors having input into the figures produced. Following this discussion it was left to the clerk to communicate with Dunchurch Parish Council on their plans over the noticeboard on Coventry Road, to check with the insurers on the cost of insuring the Community Hall when completed. Cllr Ms Bestwick **is to** send the revised budget to all councillors for any further comments.

**9. To discuss the Arboretum ceremony at 2pm on 11<sup>th</sup> November**

The school, Borough Cllr Williams and RBC had agreed the way forward with 11 trees being planted by 11 year olds from form 11 of the school.

A memorial is to be placed on the triangle, adjacent to the bench, at the end of Cresswell Close. The clerk is to liaise with Brinklow as to the cost, supplier etc of their memorial.

**10. To discuss items requiring the Parish Clerks attention**

Hay bales on open spaces to be discussed with Sean Lawson – the clerk.

Dates for the next issue of the Parish News:-

Articles by 21 November

To Printer by 1 December

Deliver 6 December

There was a request from the school regarding their builder's use of the community hall land during their building phase. This was discussed and regrettably declined as it could possibly coincide with our build timing. The Chair is to advise the school.

The clerk advised the council that the audit report has been concluded with no issues.

Xmas carols – the Cherry picker and driver is now sorted. The clerk is to order the new lights. Lights to be put up 22 or 29<sup>th</sup> Nov. Councillor Emery to sort out and email councillors with exact date and time,

The clerk advised the council that the children's centre is now owned by Barnardos.

The clerk advised that a local drama group is to donate proceeds from a forthcoming performance to the community hall fund.

The clerk advised that there is due to be a street lighting adoption meeting this week. The clerk is to follow up with Peter Butlin to understand outcome.

There being no further business, the Chairman declared the meeting closed at 9.45 pm

<b>Signed as a true record</b>	..... <i>(Chairman)</i>
	..... <i>(Date)</i>