

# Cawston Parish Council

**Councillors:** P.Venner (*Chairman*), Mrs .D. Wilson (*Vice Chairman*)  
Mrs. M Brett, Ms .S. Bestwick. M. Duncan, M. Emery, M. Cool

## Minutes No. 101

Any queries relating to these minutes should be directed to the Clerk;

Mr Raymond Morgan, 52 Ratliffe Road, Rugby, CV22 6HB  
Telephone: 01788 519563 or Email: [clerk@cawstonpc.org](mailto:clerk@cawstonpc.org)

### Ordinary meeting of Cawston Parish Council, Monday 15<sup>th</sup> December 2014 Held at Cawston Grange Children's Centre

|                                     |   |
|-------------------------------------|---|
| Parish Councillors<br>In Attendance | P. Venner, Mrs D .Wilson, Mrs M. Brett, M. Emery, Ms S.<br>Bestwick |
| Other Guests in<br>Attendance       | Borough Cllr M. Stokes  |
| Number of Public<br>in Attendance   | None  |

Minute taker in attendance: Mr R. Morgan

#### The meeting opened at 7.30pm

**1. Apologies were received from:**

Apologies were received and accepted from Cllrs M. Cool

**2. Declarations of Interest as defined by the Code of Conduct for Cllrs.**

There were no declarations of interest

**3. Minutes of the previous meeting.**

It was proposed by Cllr Mrs M. Brett and seconded by Cllr Mrs D. Wilson that the minutes of the previous Council meeting are a true record and can be signed as such.

**4. Report from Warwickshire Police**

No report available.

**5. Up to 15 minutes for members of the public to address the Council**

There were no members of the public in attendance.

**6. Opportunity for Borough and County Councillors to address the Council**

Borough Cllr M. Stokes commented that the Memorial Event was excellent. There were problems with Redrow builders over parking of employees' vehicles, deliveries and pavement

blockage. The council's enforcement team had acted on this. There had been no other complaints within the parish. Referring to the school development he said that there was a move to get the 'Orchard' land for the use of the school.

**7. Response to Community Governance Review of the Alignment of Parish and Ward Boundaries**

This was discussed and Cllr P. Venner said he would resurrect the response to the Parish Governance Review and respond on the same lines.

**8. Working Party reports**

**a) Community Hall Up-date**

HB Architects had advised that the Contract Documents were being drafted. Cllr M. Emery said that a price for the gas connection had been received in the sum of £3,558, payment to be in advance. Quotes for other utilities were awaited. Providers of gas and electricity are to be determined by the council.

Cllr Ms S. Bestwick said there had so far been two offers of being Trustees to the Hall. Referring to the 'Draft' Constitution she asked councillors to read this document and feed comments back to her so that this could be considered at the January meeting. A document entitled "Recruiting Trustees" would be sent to all councillors.

**b) Finance Staffing and Administration**

A report on finance had previously been sent to Cllrs. It was proposed by Cllr Ms S. Bestwick and seconded by Cllr Mrs D. Wilson that payments not exceeding £2,597.55 be paid. It was also agreed to pay Cllr M. Brett £46.40 in respect of supplies for the Carol Service. The proposal was unanimously agreed. The current figure from the bank accounts totalled £243,339.34. There is one outstanding debtor in the sum of £40.00 which will be pursued.

**9. To hear and discuss correspondence received**

Email from Elise Lockett re advertising in the Parish News.

A Policy Consultation from NALC re Modernising Parish Poll Regulations.

WRCC Rural Community News.

**10. Planning Applications and Decisions**

Applications:

|          |                 |   |
|----------|-----------------|---|
| R14/1760 | 11 Alicia Close | Proposed single storey rear extension                   |
| R14/1237 | 12 Clement Way  | Proposed conversion of garage with external alterations |

**11. To discuss items requiring the Parish Clerks attention**

The Action Log was considered and up-dated as necessary.

A collection of £33.56 was made at the Carol Service and will go to the Community Hall Fund.

An email had been received about dog behaviour and this had been referred to the Dog Warden.

There being no further business, the Chairman declared the meeting closed at 8.18 pm

**Signed as a true record**

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*(Chairman)*

.....  
*(Date)*