

# Cawston Parish Council

**Councillors:** P.Venner (*Chairman*), Mrs .D. Wilson (*Vice Chairman*)  
Mrs. M Brett, Ms .S. Bestwick. M. Duncan, M. Emery, M. Cool

## Minutes No. 103

Any queries relating to these minutes should be directed to the Clerk;

Mr Raymond Morgan, 52 Ratliffe Road, Rugby, CV22 6HB  
Telephone: 01788 519563 or Email: [clerk@cawstonpc.org](mailto:clerk@cawstonpc.org)

### Ordinary meeting of Cawston Parish Council, Monday 16<sup>th</sup> February 2015 Held at Cawston Grange Children's Centre

Parish Councillors In Attendance	Mrs D .Wilson, Mrs M. Brett, M. Emery, M. Cool, Ms S. Bestwick, M. Duncan
Other Guests in Attendance	Borough Cllr M. Stokes
Number of Public in Attendance	None

Minute taker in attendance: Mr R. Morgan

In the absence of the Chairman Cllr Mrs D. Wilson took the chair.

#### The meeting opened at 7.30pm

**1. Apologies were received from:**

Apologies were received and accepted from Cllr P. Venner, County & Borough Cllr P. Butlin and Borough Cllr M. Williams.

**2. Declarations of Interest as defined by the Code of Conduct for Cllrs.**

Cllr M. Cool regarding taking lights off Xmas tree.

**3. Minutes of the previous meeting.**

It was proposed by Cllr Mrs M. Brett and seconded by Cllr M. Emery that the minutes of the previous Council meeting (No. 102) are a true record and can be signed as such.

**4. Report from Warwickshire Police**

No report available. Borough Cllr M. Stokes said he would follow this up.

**5. Up to 15 minutes for members of the public to address the Council**

For information to the public broadband in 2016 will be up-graded to fibre. A further exchange is promised in the area when the new developments begin.

**6. Opportunity for Borough and County Councillors to address the Council**

Borough Cllr M. Stokes commented on the gritting of the parish roads where, all but the primary routes gritted by WCC, the roads are gritted from the back of a white van.

Also concern was raised about vans parking by the school at peak times.

## **7. Working Party reports**

### **a) Community Hall Up-date**

Cllr Emery reported on the Progress Meeting held on 28 January 2015 at which the contractor's stated that the sanitary ware must be new for them to install. Also HB Architects confirmed that the pre-commencement planning conditions had been submitted for approval.

The contractor reported two separate break-ins resulting in the theft of power cables and will be increasing security accordingly. They requested that the Parish Council raise neighbourhood awareness to assist monitoring. There is a need to close off a 600mm section of the footpath adjacent to The Children's Centre in order to lay beam and block and erect scaffolding. CPC is to contact William Davies on this.

Documentation for all stages of the construction of the hall is to be kept to ensure compliance with the S106 Agreement.

Following the decision to proceed with the build of a Community Hall which was enabled by approval secured from the Secretary of State for Local Government and Communities for a loan (through the Public Works Loan Board) which meant cashflow was not anticipated to be an issue. The S106 Agreement for the Cawston Extension Site has been signed, which if paid in full would clear the loan. This income cannot be relied on as there may be circumstances which reduce or remove the obligation of the contractors to pay. Cllr Ms S. Bestwick had circulated a report summarizing the loan options available.

The report said that a further loan of £280k would be required, with interest only repayments. Also applications for Grants must be given priority. An approach had been made to RBC about the possibility of a loan from them; no decision has yet been received.

The paper work for the first drawdown £300k from the agreed loan will now be submitted.

**It was proposed by Cllr Ms S. Bestwick and seconded by Cllr M. Cool that the Council apply for a second loan of £280k as early as possible in the Financial Year 2015/16. All Cllrs voted in favour.**

**It was proposed by Cllr Ms S Bestwick and seconded by Cllr Mrs M. Brett that the paperwork for the initial loan drawdown of £300k be submitted.**

Cllr M. Cool suggested that possibly the Bridge Club could be approached on the basis of a 5 or 10 year lease.

### **b) Finance Staffing and Administration**

It was proposed by Cllr Ms S. Bestwick and seconded by Cllr Mrs M. Brett that payments not exceeding £634.56 be paid. It was agreed to pay Certificate No. 1 of The Hall Build in the sum of £95,190.00 plus VAT. Also the sum of £115,000.00 is transferred from the savings to the current account. This proposal was unanimously agreed. The current figure from the bank accounts totalled £229,868.35.

Reference was made to the taking down of the lights from the Xmas tree, removed by Cllr. M. Cool and his son. It was noted that a donation should be made to the son as a contribution to his World Challenge fund. Further details of the fund are necessary and should be provided to the Clerk.

## **8. To hear and discuss correspondence received**

Emails regarding the slowness of broadband speeds had been received.

Parking issues were the subject of several emails notably on Whitefriars Drive, Devonshire Close and Calverstone Road.

Use of the footpath to exit the shopping Centre was also raised.

A quotation had been received for the change of the header board on the Coventry Road notice board. The Clerk is to liaise with our maintenance man on this.

**9. Planning Applications and Decisions**

None relevant.

**10. To discuss items requiring the Parish Clerks attention**

Articles for the next issue of the Parish News are required by Cllr P. Venner by 25 February.

Cllr Mrs M. Brett is to submit an article re a meeting of proposed users of the hall to be held at 6.45 pm on Monday 16 March.

The election timetable is to be sent to all councillors.

Cllr M. Emery will re-issue the email on the subject of the colour of the render on the front of the hall.

Cllr M. Duncan had completed a survey for Tesco's on which he had proposed a working party to help decorate the hall when ready.

There being no further business, the Chairman declared the meeting closed at 8.50 pm

<b>Signed as a true record</b>	..... <i>(Chairman)</i>
	..... <i>(Date)</i>