

Cawston Parish Council

Councillors: P.Venner (*Chairman*), Mrs .D. Wilson (*Vice Chairman*)
Mrs S. Bestwick, Mrs. M Brett, M. Cool, M. Emery, Mrs M. Murphy, P. Taylor

Minutes No. 106

Any queries relating to these minutes should be directed to the Clerk;

Mr Raymond Morgan, 52 Ratliffe Road, Rugby, CV22 6HB
Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary meeting of Cawston Parish Council, Monday 18th May 2015 Held at Cawston Grange Children's Centre

Parish Councillors In Attendance	P. Venner, Mrs D .Wilson, Mrs M. Brett, M. Cool, M. Emery, Mrs M. Murphy, P. Taylor
Other Guests in Attendance	None
Number of Public in Attendance	None

Minute taker in attendance: Mr R. Morgan

The meeting opened at 8.00pm

- 1. Apologies were received from:**
Cllr Mrs Bestwick

- 2. Declarations of Interest as defined by the Code of Conduct for Cllrs.**
None were given.

- 3. Minutes of the previous meeting.**

It was proposed by Cllr Mrs M. Brett and seconded by Cllr Mrs D. Wilson that the minutes of the previous Council meeting (No. 105) are a true record and can be signed as such.

- 4. Report from Warwickshire Police**

No report had been received and with PCSO Jane Thatcher having re-located the Clerk was asked to follow up with the police to ensure reports were received each month.
Cllr Cool reported on moped riders riding off road and this had been reported to the police.

- 5. Up to 15 minutes for members of the public to address the Council**
None present.

- 6. Opportunity for Borough and County Councillors to address the Council**
None were present at the meeting.

- 7. Working Party reports**

- a) Community Hall Up-date**

Cllr Emery had sent out a written report prior to the meeting which gave the following information:

Works Progress:

Ground clearance, foundations, steel frame, foul drainage, below DPC blockwork, brick work complete, roof complete and windows started.

Forthcoming works:

1st Fix mechanical and electrical.

Progress Meetings

Most recent May 13th, contractor's report sent out by email, no issues have been raised.

Stats

Electric, gas and water no problems have been encountered or are envisaged.

Very poor service from BT and still no quotation to provide services to the new building.

Recommended that a formal complaint to BT be made regarding the delay in their service.

Issues:

Formal contracts have now been signed with the Clerk holding the council's copy.

A letter had been issued to HB Architects regarding the Warranty issues. Professional Indemnity Insurance (for design work) required from Greswolde or put in place a collateral warranty and issue the sub-contractors insurance to us.

Internet

Morespeed have made a reasonable proposal to install wireless superfast broadband to the Hall that will benefit the local community with minimal outlay from the Council. However, planning conditions remain unclear as to the need for approval. Cllr Emery is to follow up on this.

Electrical

Socket layout had been issued for comment. Comments from councillors received and incorporated where necessary. Main point of discussion is the kitchen area where it would be better for us to instruct where we want the sockets rather than leave them out until the kitchen is fitted.

A hand drier spec had been issued for comment.

Lighting

Parishioner had been issued with the light fitting data sheets for comment. Lighting layout had been issued for comment and light fittings details issued for information.

Kitchen Shutters

Shuttering Sub contractor requested clarification over a single or double shutter to the serving hatches. Confirmed a single shutter opening is preferred.

Colour Schemes**Toilets confirmed**

Dark grey backing with blue paradise to male WC's, blue parme to female WC's and spearmint to disabled WC.

Front Façade confirmed

StoRender: Ref 34202 (Lilac / Grey)

Sports Hall Flooring confirmed

OmniSports Speed – Classic Oak

Floor Finishes and Colours

Toilets, baby change, cleaners, Disabled WC and kitchen to be Polyflor Polysafe Standard PUR, Silver Birch 4020.

Function room & store: Polyflor Homogeneous XL PU, Sable Beige 3900.

Lobby Matting, JHS wollimex Geneva, Union Blue 36.

Carpet tiles to foyer, meeting room and store, condor and office – JHS triumph loop tiles, Blue Lake 606.

Cllr Emery also produced booking rates for the hall which were less than in the business plan.

Chairman's Initials.....

Possible management/trustees are to be invited to the next council meeting in June. A query had been raised by PWLB on the application for the drawdown of the £280,000 on an interest only basis. Early repayment would in all probability produce a premium payable by the Council. The Clerk is to check with PWLB on clarification of this.

b) Finance Staffing and Administration

As at 11 May 2015 the funds in the bank amounted to £396,192.13 which included the second loan drawdown of £150,000. It was proposed by Cllr Venner and seconded by Cllr Emery that payments amounting to £94,607.01 be made. All councillors were in favour.

The Clerk had been contacted by WALC with reference to the amount of subscription paid for the current year. Although the latest electoral roll figures available to the Council showed 2,453 electors RBC had reported 2,550 electors. This took us up a band and a further £75 was payable. There were no objections to paying the increase.

Cllr Mrs Wilson reported that a grant application had been made to Awards for All.

8. To hear and discuss correspondence received

Nothing was applicable.

9. Planning Applications and Decisions

None were applicable to Cawston Parish.

10. To discuss items requiring the Parish Clerks attention

Cllr Mrs Brett asked that thanks be given to Cllr Emery for the work he had done on getting the Community Hall project up and running. She also said she was delighted to see the play area being used by the children and how the parents mixed and talked to each other in that area.

There being no further business, the Chairman declared the meeting closed at 9.55 pm

Signed as a true record <i>(Chairman)</i>
 <i>(Date)</i>