

Cawston Parish Council

Councillors: P.Venner (*Chairman*), Mrs .D. Wilson (*Vice Chairman*)
Mrs S. Bestwick, Mrs. M Brett, M. Cool, M. Emery, Mrs M. Murphy, P. Taylor

Minutes No. 107

Any queries relating to these minutes should be directed to the Clerk;

Mr Raymond Morgan, 52 Ratliffe Road, Rugby, CV22 6HB
Telephone: 01788 519563 or Email: clerk@cawstonpc.org

Ordinary meeting of Cawston Parish Council, Monday 15th June 2015 Held at Cawston Grange Children's Centre

Parish Councillors In Attendance	P. Venner, Mrs M. Brett, M. Emery, Mrs M. Murphy, P. Taylor, Ms S, Bestwick
Other Guests in Attendance	None
Number of Public in Attendance	Six

Minute taker in attendance: Mr R. Morgan

The meeting opened at 7.30pm

1. Apologies were received from:
Cllr Mrs Wilson and Cllr Cool.

2. Declarations of Interest as defined by the Code of Conduct for Cllrs.
None were given.

3. Minutes of the previous meeting.

It was proposed by Cllr Mrs M. Brett and seconded by Cllr P. Venner that the minutes of the Annual Parish Meeting held on 18th May 2015 are a true record and can be signed as such.
It was proposed by Cllr Mrs M. Brett and seconded by Cllr P. Venner that the minutes of the previous Council meeting (No. 106) are a true record and can be signed as such.

4. Report from Warwickshire Police

No report had been received and the Clerk is to contact them. Cllr Mrs Brett said she had received posters for the notice boards advertising a Police Commissioners Meeting.

5. Up to 15 minutes for members of the public to address the Council

A resident said that Cawston Grange Drive is used as a race track and what speed restrictions would be put in place once the road is adopted. Also the street lighting around the roundabouts had been overdone and the lights hummed when on. Cllr Venner said that adoption of the roads was on-going and a crossing was to be put in on Cawston Grange Drive which may have some effect on speed. He will contact Warwickshire County Council on the issue of slowing traffic down. The contacts are County Cllr P. Butlin and Chris Thurley. On the planning presentation of the development of the land on the east side of Coventry Road from Bilton to half way to Cawston Lane it was pointed out, by a Cawston Grange resident, that once again there was no

provision for a doctor's surgery or school progression. Cllr Ms. Bestwick said that the Parish Council look at plans and comment as necessary, and certainly look at all aspects of major planning. Cllr Venner said that the Primary Care Trust did not now fund 'remote' medical centres but preferred to have them in near the centre of towns.

6. To discuss the Cawston Community Hall

a. Setting up a management committee

Cllr Ms Bestwick said the intention was to set up a small informal group, gradually build this up and then set up Trustees for the Hall. There is work to do:-

There is a framework to be set up.

Policies are in place but will need to be signed off.

To set up a Charitable Incorporated Organisation (CIO).

To ensure the Hall is self-financing.

To confirm the costs of running the Hall.

Cllr Venner asked if there were any of the residents present who would be interested to be on the Management Committee, but nobody gave any commitment.

Three councillors, namely, Cllr Mrs Brett, Cllr Emery and Cllr Taylor, would initially look at setting up and running a hall. Talking to Dunchurch Parish Council as to how they operate.

b. Publishing the proposed rental charges

The proposed hire charges for the hall were announced by the Chair and are published in the June 2015 Issue of the Cawston Parish News. There was some concern over the costs, but as Cllr Ms Bestwick pointed out, these are as per the Business Plan that had been drawn up. The three councillors named in a) above were asked to look at whether there should be more favourable rates for charity and community groups.

c. Establishing a booking system

Cllr Emery said that a 'google' calendar had been set up via Facebook and that he was working with our IT person to be able to use the website for bookings. Some bookings had already been made.

7. Opportunity for Borough and County Councillors to address the Council

None were present at the meeting.

8. Working Party reports

a) Community Liaison and Adoption

Cllr Venner reported that the roads were slowly being adopted. Cllr Mrs Murphy asked about the open green areas and what happens to those. Cllr Venner said that the bridle ways had not yet been adopted, but the roads and grass verges will be adopted by WCC. The open green areas will be the responsibility of RBC.

b. (i) Community Hall Design and Build

Cllr Emery reported that the windows are in and the next Progress Meeting was on Wednesday 17th June 2015,

Internet

Morespeed have made a reasonable proposal to install wireless superfast broadband to the Hall that will benefit the local community and give two years free internet to the Council. There is a limit on usage. However, planning permission would be required for the installation of an antenna and aerial which would involve a planning fee of £195 and a fee to HB Architects of £150.

The Council Resolved that the above mentioned fees be paid:

- Proposed by Cllr Emery
- Seconded by Cllr Venner

Five councillors voted in favour with one abstention (Cllr Ms Bestwick).

It was agreed to omit the tiling in the toilets and for a Community hall page to be on the website.

b. (ii) Fundraising incl. Legals and Governance

Cllr Ms Bestwick reported that a submission had been made to Sports England and a decision was awaited.

c. Finance Staffing and Administration

(i) Report on Finances and to consider any payments to be made in the sum of £198,567.46

As at 8 June 2015 the funds in the bank amounted to £301,452.41. It was proposed by Cllr Ms Bestwick and seconded by Cllr Venner that payments amounting to £198,568.46 be made. Also a transfer from the Business to the Current Account of £199,000 is made. All councillors were in favour.

The Clerk had been contacted by WALC with reference to the amount of subscription paid for the current year. Although the latest electoral roll figures available to the Council showed 2,453 electors RBC had reported 2,550 electors. This took us up a band and a further £75 was payable. There were no objections to paying the increase.

Cllr Mrs Wilson reported that a grant application had been made to Awards for All.

(ii) To discuss and approve the Accounts for the Year Ended 31 March 2015

The accounts for the year above were discussed and it was Resolved by The Council that these be signed by the Chair as a true record for the year:

- Proposed by Cllr Ms Bestwick
- Seconded by Cllr Venner

The Annual Report for the year was then signed by both the Chair and the RFO.

(iii) To agree the provisions of the repayment of the £280,000 drawdown from PWLB

The terms of the loan of £280,000 from PWLB, which was previously shown to be Maturity over 50 years, had been returned by the PWLB as it is most unusual to permit these. The Council Resolved that the terms of the loan be amended to Annuity payable over 50 years:

- Proposed by Cllr Venner
- Seconded by Cllr Ms Bestwick

9. To give approval to the Clerk to renew the Council's insurance. (Due 11th July).

The Clerk had obtained three quotations, each including insurance of the Hall, and these were as follows:-

Came & Company	£2,025.16
AON	£ 976.56
Zurich	£1,071.25

After discussion it was agreed that the Clerk be instructed to take out insurance with AON, subject to there being no administrative charges for additions, omissions or amendments to the policy. It was also agreed that a further £1,200.00 be transferred from the Business to the Current account to cover this transaction. Proposed by Cllr Venner and seconded by Cllr MS Bestwick.

10. To hear and discuss correspondence received

Nothing was applicable.

11. Planning Applications and Decisions

None were applicable to Cawston Parish.

12. To discuss items requiring the Parish Clerks attention

Cllr Mrs Brett asked for a key to the Coventry Road notice board.
The next meeting is due on 20 July 2015.

There being no further business, the Chairman declared the meeting closed at 9.30 pm

Signed as a true record <i>(Chairman)</i>
 <i>(Date)</i>