

MINUTES NO 115 OF THE CAWSTON PARISH COUNCIL

MEETING HELD ON MONDAY 18th JANUARY 2016 AT CAWSTON COMMUNITY HALL, SCHOLARS DRIVE, CAWSTON, CV22 7GU

Present: Chairman Cllr Mr P Venner (PV) Cllr. Mrs D. Wilson (DW)
 Cllr. Mr M Emery (ME) Cllr. Mrs S Bestwick (SB)
 Cllr. Mrs M Brett (MB) Cllr. Mrs M Murphy (MM)

Guests in Attendance: Borough Cllr Mr M Stokes (MS)

Clerk: Mr Raymond Morgan, 52 Ratliffe Rd, Rugby, CV22 6HB
 Tel: 01788 519 563 or Email: clerk@cawstonpc.org

Minute taker in attendance: Mr R Morgan

		Action
01	Welcome and Apologies for absence Meeting opened at 7.30pm. Apologies for absence were received from Cllr Mr Cool	
02	Declaration of Interest as defined by the Code of Conduct for Councillors. No Declarations were received.	
03	Minutes of the Previous Meetings held on 21st December 2015 It was proposed by Cllr Mrs Wilson, seconded by Cllr. Mrs Brett that the minutes of the previous meeting be signed as a true and correct record. All Cllrs in favour of accepting the minutes. The minutes were signed by Cllr Mr Venner.	
04	Report from Warwickshire Police There was no police present at the meeting and no report had been sent to the Clerk. The Clerk is to contact the police for a report.	RM
05	To allow members of the public to address the Council No public were present.	
06	Opportunity for Borough and County Councillors to address the Council Borough Cllr Mr M Stokes reported that adoption of the parish was continuing with no issues from the Borough Council. However, the County Council were insisting on the estate being returned to its original state. This means that where green (grass) footpaths have been planted then residents who have planted anything in them must remove the plantings and return the area to its original state. Judith Way was in process of being adopted and will be followed by Alicia Close. He also said that the 'Open Spaces' adopted by the Borough Council a few years ago will be handed back to the Parish Council next year. The Parish Council would then be responsible for their upkeep and maintenance. The 'Play Areas' would remain the responsibility of the Borough Council. This he said was part of the 'Constitution of the Parish Council'. Cllr Mr Venner referred to the Local Plan to 2031 and in particular to building at Cawston Spinney. In reply Borough Cllr Mr Stokes said that Cawston Spinney was part of a parcel of land put in the plan for building but that the wood was protected. This is part of Rugby Borough Council having to make up a shortfall of housing from Coventry City Council. Borough Cllr Mr Stokes then referred to the Cawston Extension Site and that an ancient hedge and trees have stopped access being available from Trussell Way. Cllr Mr Venner then drew attention to the state of the fencing where the Bridle way joins Gerrard Road, sections of the fencing have been removed and need repairing urgently. Borough Cllr Mr Stokes said he would take this up with Rugby Borough Council. A resident(s) had approached Royal Mail with a view to move the Gerrard road post box into the shopping area. Borough Cllr Mr Stokes said this would have to go to consultation should it go any further.	MS
07	To receive and discuss Working Party reports: a. Finance, Staffing & Admin. i) Cllr Mrs Bestwick reported that the current account bank balance was higher than normal due to the delay in the release of the cheque to the contractor. Proposed payments for the month of January were presented in the sum of £795.90. It was proposed by Cllr. Mrs Bestwick, seconded by Cllr. Mr Venner that the payments for January are paid. The situation with Hilary's Blinds is that the shutter contractor is due to make a visit in two weeks' time to give an assessment of the damage. Following this a view will be taken as to when a cheque can be paid and in what sum. Clerk is to notify Hilary's Blinds. The payment to RBS for the financial software is to be held pending a decision of the working party. Clerk to notify payee.	RM RM

	<p>An invoice has been received from Rugby Borough Council in the sum of £163.58 for 'Uncontested Parish Election 7 May 2015'. The working party asked for further details of the invoice. The Clerk to contact Rugby Borough Council.</p> <p>Cllr Mrs Bestwick reported that Dawes Project Services and HB Architects both consider the Final Account totaling £787,345.32 for the construction of the Community Hall represents a fair and reasonable settlement for the works.</p> <p>b. Community Hall</p> <p>i) Build and Design – Planning Conditions Cllr Mr Emery said that the application to amend the planning conditions had as yet not been approved. Cllr Mr Venner said he would chase Scott Ballard. Quotations are being sought for the installation of the sound limiters.</p> <p>ii) Grant Income and Expenditure Report A report is required for the working party, Clerk to supply urgently, to bring back to the next meeting.</p> <p>iii) Hall Income and Expenditure Report As 7b(ii) above.</p> <p>iv) Working Party Feedback Cllr Mrs Brett reported that planning permission was not necessary for the external notice board on our own land. Three quotations had been received for cleaning of the hall. Cllr Mrs Bestwick said that cleaning was in the Business Plan for the hall but she would like to see income and expenditure for the hall before any decision was made. Provide she was satisfied with the review of income and expenditure then a contract could be placed for cleaning. Proposed Cllr Mrs Bestwick and seconded by Cllr Mr Venner. Cllr Mr Emery advised that a member of the working party is a p.a. man and will make recommendations regarding the ceiling to floor sound echo's currently being experienced.</p> <p>v) Official opening discussion Discussion took place on the 'official' opening of the hall and members thought it a good idea to wait for the better weather. Borough Cllr Mr Stokes offered to help in finding a celebrity to perform the opening. No decision on a date was made.</p>	<p>RM</p> <p>PV</p> <p>RM</p> <p>RM</p> <p>MB/SB</p>
08	<p>Discussion on Draft Rugby Local Plan to 2031</p> <p>Discussion took place on the Plan with Cllr Mr Venner still concerned about Cawston Spinney. He also expressed concern re provision of schools, community halls and shops in the development areas in view of the experience of Cawston Grange. Cllr Mrs Bestwick showing concern with regard to transport infrastructure around the A45. Following the discussion Cllr Mr Venner said that he would draft a response to the Plan for councilors to comment on before sending to the Borough Council.</p>	PV
09	<p>To hear and consider any received correspondence (including notice of forthcoming external meetings)</p> <p>Cllr Mr Venner had received a letter from NALC with regard to the Queen's 90th Birthday Celebrations, 21st April 2016. Councilors it would be a good idea to tie this in with the official opening of the hall, but this would have to take place on the weekend and 23rd April was indicated. There is also the opportunity to join in the lighting of a beacon on the day; Cllr Mr Venner is to look into this.</p> <p>The Clerk reported on a Nomination Form and Garden party invitation for 24th May 2016 at Buckingham Palace. Nominations to be with WALC by 2nd February 2016. This email to be forwarded to councilors.</p> <p>Concern had been expressed with regard to the pathway running from Whitefriars Drive to Lawford Lane and the amount of garden rubbish accumulating there. Borough Cllr Mr Stokes said he would look into this.</p>	<p>PV</p> <p>RM</p> <p>MS</p>
10	<p>To consider and discuss any relevant planning notices including a summary of previous month's activity.</p> <p>Application R15/0053 – Cawston Old Farm Barns, Whitefriars Drive Installation of bi-folding doors to replace existing doors and windows.</p> <p>The following applications were approved:-</p> <p>R15/2452 – 29 Durrell Drive Erection of two storey rear extension</p> <p>R15/2489 – 9 Monks Close Enclosure and extension of existing porch</p> <p>R15/2351 – Heathlands, Coventry Road Erection of a double garage with office storage space</p> <p>R15/2423 – Home Leas, Coventry Road Erection of a two storey side extension, two storey rear extension, first floor rear extension and a single storey front extension</p>	
11	To discuss items requiring the Clerk's attention	

	<p>The council's attention was drawn to the date of the February 2016 meeting date which fell in the school half-term holiday. With several members being on holiday it was agreed that the meeting would be brought forward to Monday, 8th February 2016. Website and notice boards are to up-dated. The Clerk is to follow up on the potential councillor.</p>	<p>RM ME RM</p>
	<p>Date and Time of the Next Meeting The next meeting will be held on Monday 8th February 2016 at 7.30pm in the Cawston Community Hall, Scholars Drive, Cawston. Meeting was closed at 9.10 pm.</p>	

Signed:

Chairman

Date: